

Mickleham Parish Council

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Draft Minutes of the Meeting held at 8:00pm on 8th July 2020

Venue	Held Remotely via Zoom
Chair	David Ireland (DI)
Councillors	Jane Brown (JB), David Ottridge (DO), Graham Clark (GC), Andrew McNaughton (AM), Will Dennis (WD), Judy Kinloch (JK)
Clerk	Trevor Haylett
Attending	District Councillor Elsie Rosam (ER), Kayleigh Hunter
Item No.	
1	Opening Formalities (884) Apologies – County Councillor Hazel Watson (885) Declaration of Interest – None (886) The Minutes of the meeting held on 13 May 2020 – proposed by Andrew McNaughton and seconded by Judy Kinloch - were approved. In relation to Item 5, JK said she would have a conversation with Elsie Rosam to see how the tree warden responsibilities could be divided up. (887) Chairman’s Comments – David Ireland said he had been unable to find any evidence that the diocese intended to use the Glebe Field as an extension to the churchyard so it could be safely assumed that it is not viewed as an extension for the future. DI explained that a meeting had been held with the Box Hill School headmaster and chief operating officer at which the school said they would provide figures for the number of car parking spaces and the numbers of staff and pupils who needed car park places. AM agreed to get back to Stuart Ansell for details. In respect of an item under 7 (Planning), ER said she was still chasing MVDC officers for information about a neighbour of Will Dennis’ and their mobile home. DI reported that Ryka’s car park had re-opened on 1 st July and that churches could now re-open for worship as long as socially-distanced measures were observed. However St. Michael’s hadn’t re-started public worship because the parish priest had moved on, although an online service had taken place.
Action JK	
Action AM	
2	Finance & Formalities (888) David Ottridge had circulated the accounts and payments. Retrospective payments were £180.00 (Internal Audit); £350.00 (Andrew Clark – path clearance); £254.40 (Kings Landscapes – mowing in May). . New payments - £148.31 (Clerk’s expenses – most of last year); £254.40 (Kings Landscapes – mowing in June); £480.00 (Andrew Clark – cutting grass and strimming on four occasions). The bank reconciliation to the 5 th June had been circulated and was approved. When the new payments had cleared, the bank account will show a balance of £9,562.83. The meeting with the Internal Auditor had been held on 18 th May and the Report circulated. The point was made that the Standing Orders and Financial Regulations were slightly out of date and should be updated for approval at one of the autumn meetings.
3	Open Forum – (889) A letter had been received from David Kennington (DK) volunteering to clear a

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Action	<p>couple of pavements in the village which had become overgrown if he was able to enlist some help. One is outside Juniper Hall, the other is just past Mickleham Hall.</p> <p>DK also outlined the situation at the Headley Lane entrance to Juniper Hill and the number of signs that had been put up preventing parking. DK had obtained a copy of the Land Registry document for the area which seemed to indicate that the Juniper Hill owners had no jurisdiction over that part of Headley Lane and wondered if the Parish Council had any remit to request the removal of the signs</p> <p>DI had sent the letter to James Cartwright (JC) and the owners of Juniper Hill, suggesting they might like to meet DK and JC had replied saying he would be happy to do so.</p> <p>AM asked whether DK could send Councillors a copy of his letter. DI agreed to send the letter to the Clerk for distribution.</p> <p>(890) A letter had been received from Maggie Berryman concerning the hedging in Dell Close, an annual problem. She had written to Box Hill School to ask if it could be cut; the School had replied that because they were closed and a number of the groundstaff had been furloughed, the matter was on hold until sufficient numbers of staff had returned. The family had since taken their own equipment to cut some of the hedge.</p> <p>(891) A large beer bottle had been thrown at the Box Hill School headmaster's house in the early hours of the morning, narrowly missing a window and smashing into the brickwork. CCTV cameras were being checked to try and identify the culprits.</p> <p>(892) A letter had also been received saying that a number of houses in Givons Grove had been visited by a man seeking help of one sort or another and on some occasions, when the request had been declined, he turned aggressive. The correspondent wanted the Parish Council to be aware because he had also been seeking directions to Mickleham after hearing "the people were kinder there".</p> <p>(893) AM raised the matter of a number of nitrous oxide canisters that had been discovered at the Box Hill end of Mickleham while JB said it appeared a couple of barbecues had been held in the Recreation Ground. WD said although there have been complaints about barbecues, and other problems there, he hadn't been able to verify what had taken place. DI had spoken to the Police about the situation and they were going to put the Recreation Ground on their regular patrol list. WD suggested Councillors keep an eye on the area and report any problems.</p>
4	Planning <p>(894) The application for Inverness, School Lane, had been approved and GC explained that the proposal to include solar panels had been removed.</p> <p>(895) AM updated the meeting on the situation with 'The Climb' proposal. Planning permission had been secured but the picture had changed with Covid-19 and the prospective new owner felt he had to go back to the existing owner to discuss the</p>

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	terms of the proposed sale.
5	<p>Risk Assessment Update</p> <p>(896) DO had circulated a reworded version of the Risk Assessment after a couple of amendments had been asked for. The revised version was approved.</p>
6	<p>Emergency Plan and Coronavirus</p> <p>(897) WD explained that the Emergency Plan had been published on the website. The WhatsApp group was continuing and had been renamed the Mickleham & Westhumble Group. It had morphed into more of an information service but it was still there to be used in cases of emergencies and appeared to be working well. DI said the group was fulfilling its function and thanked everyone for their help and WD for managing it.</p>
7	<p>Traffic and Litter problems</p> <p>(898) Kirsten Johnson (KJ) had organised a dedicated team of volunteers to carry out litter clearing, a problem that had been exacerbated by the influx of additional visitors to the area after Lockdown had been lifted. A poster campaign had also been launched to help deal with the situation. AM said it was a worry because there could be all manner of waste material left that would represent a health hazard. WD said the volunteer group needed to be highlighted because they were doing such good work – he said it was a problem that was not going to go away and it needed tackling at County Council level.</p> <p>(899) As regards the traffic problems in Old London Road, some short-term measures had been put forward such as temporary no-parking signs. One of KJ's sons had produced a comprehensive document highlighting some measures that could be taken long-term to deal with the problems. The report would be circulated to Councillors and eventually to SCC. AM said he was happy to take a close look at the document because he thought there were some omissions. He described the problems that had been caused at the Zig Zag Road junction and the fact that closing the road to traffic going up hadn't really helped the situation. He feared that day-tripping to Box Hill would be a continual feature and at a level where the agencies weren't equipped to deal with it.</p> <p>GC highlighted that the lack of enforcement was encouraging motorists to park illegally and AM added that residents exiting Fredley Park were faced with extreme difficulties because of parked vehicles. DI said it was nonsensical that enforcement officers did not work at weekends because apparently it didn't pay sufficiently well.</p> <p>(900) WD added that it was hoped that Police action would be taken against those drivers who were taking part in road racing between Denbies and the Burford Bridge roundabout. A member of the WhatsApp group had obtained a video of the culprits in action and the Police had thanked them for their assistance.</p>
8	<p>Bus Shelter</p>

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Action DO	<p>(901) WD explained that there was now agreement with Surrey County Council regarding the installation. The total price for the construction and installation was £9,120, excluding vat and DI explained that £2,500 needed to be raised by public subscription - £4,500 had been promised by a benefactor, another £750 had been pledged (including £225, the proceeds of a pub cricket match) and additionally there were Parish Council funds of around £2,000 which would go towards it. DO would come back to Councillors with the up-to-date bank statement which would give an accurate indication of the additional sums that were needed. WD was thanked for his patience in pursuing the matter.</p>
12	<p>Additional Matters/Meetings/Reports</p> <p>(902) DI had attended the agm of the Playground Association Committee. Government advice was now that playgrounds could re-open with a maximum of 16 people within the fenced area at any one time. MVDC will undertake a risk assessment of the playground and it is hoped it can shortly re-open. The Playground committee needed to replace former District Councillor Duncan Irvine as a trustee and there was agreement that it should be a Parish Councillor. DI asked for any volunteers to contact him.</p> <p>(903) Following a SCC survey about recreational areas, a change in responsibilities had left Surrey Wildlife Trust only responsible for conservation issues with SCC taking over all other matters including visitor access. Katie McDonald, from SCC, had arranged a meeting with Jenny De Soutter to discuss Norbury Park and the way it should be treated. DI and JK would also be involved in the meeting and ER also expressed an interest in taking part.</p> <p>(904) Concern was expressed about the state of The Running Horses which appeared to be suffering from a lack of care while it remained closed. Residents had also reported that parties were taking place there until the early hours, keeping residents awake. The brewery had been notified.</p>
13	<p>Future Meetings</p> <p>(905) The other 2020 meeting dates are (Wednesdays): 9th September and 11th November.</p> <p>The Annual Parish Meeting had been postponed from its normal May date and it was hoped to reschedule for 9th September, to take place before the Parish Council meeting on the same evening. If the Parish Meeting was to go ahead then, DI suggested that Katie McDonald be asked to address it on the SCC plans for the future.</p>

The meeting closed at 8:59pm