

Council meeting – 12th October 2020

Item 5 - Members of Council Meetings, Panels, Committees and Groups for 2020/21

Panel/Group	Frequency	Members	Secretariat
Full Council	Monthly – second Monday	Cllr Cohen Cllr Cross Cllr Dajka Cllr Dann Cllr Hand (Chair) Cllr Hayward Cllr Nesbitt-Bell Cllr Nicholson Cllr Rolfe Cllr Schofield Cllr Thompson Cllr Underdown	Clerk
Planning Committee <ul style="list-style-type: none"> • Highways & infrastructure • Designations • Design / local policies • Enforcement • Applications • Footpaths 	Monthly – 4 th Monday in every month	Cllr Dann Cllr Nesbitt-Bell Cllr Nicholson Cllr Rolfe Cllr Thompson Cllr Underdown (Chair)	Clerk
Asset Management Committee <ul style="list-style-type: none"> • Leases • Buildings / facilities • Land/Estate • Health & Safety • Fees & Charges 	First Tuesday in every second month	Cllr Cohen Cllr Cross Cllr Dajka Cllr Hand Cllr Schofield Cllr Thompson (Chair) Cllr Underdown	Deputy Clerk
Personnel Committee <ul style="list-style-type: none"> • Pay & conditions • Disciplinary • Staff health & safety • Performance 	Third Tuesday every other month	Cllr Cohen (Chair) Cllr Hand Cllr Rolfe Cllr Thompson	Clerk
Operations Working Group Coordinate operational issues across the council.	First Monday of every month	Cllr Cohen Cllr Hand Cllr Underdown Cllr Thompson	Clerk

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(Reports to Full Council)			
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Review Panel • Complaints • Appeals of individual decisions • Staffing / disciplinary	When required	Cllr Rolfe Cllr Schofield Cllr Thompson (Chair) Cllr Nicholson	Clerk
Dinghy Park Working Group (Reports to AMC)	When required – 3 meetings a year	Cllr Cohen (Chair) Cllr Cross Cllr Underdown + community representatives	Deputy Clerk
Friends of Westfield Common (Reports to AMC)	When required	Cllr Cross (Chair)	Head of Assets
Communications Working Group (Reports to Full Council)	Wednesday following Council meeting	Cllr Hayward (Chair) Cllr Nesbitt-Bell Cllr Dann Cllr Nicholson	Admin Assistant
Footpaths Working Group (Reports to AMC)		Cllr Rolfe Cllr Thompson Cllr Underdown	None
Covid-19 Recovery Working Groups	As and when – time limited – 3 months	Cllr Cross (Chair) Cllr Hand Cllr Nesbitt-Bell	None
Interpretation Board Task and Finish (Reports to AMC)	As and when	Cllr Cohen Cllr Hayward	Clerk

Council Representations on External Bodies

External Group	Council Representatives
Henville Trust (4 year term)	Cllr Underdown
Hamble Village Memorial Hall	Vacancy
Hamble River Valley Forum	Cllr Cohen Cllr Underdown

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Hamble Estuary Partnership	Cllr Underdown
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