



Marsham Parish Council

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NOTICE OF MEETING & SUMMONS TO ATTEND
THERE WILL BE A MEETING OF MARSHAM PARISH COUNCIL
TO BE HELD IN MARSHAM PARISH CHURCH,
ON MONDAY 9th MAY 2022 AT 7PM

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

PLEASE NOTE: Face Coverings must be worn inside the Church and Track and Trace will be used in line with current Covid19 Guidelines

A G E N D A

1. WELCOME AND APOLOGIES FOR ABSENCE

To receive and accept Apologies for Absence as previously notified to the Parish Clerk

1.a CHAIRMAN

To elect the Chairman of the Council for 2022/23. To elect the Vice-Chairman of the Council for 2022/23

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

To receive Members' Declarations of Interest including those in Agenda items and to note the granting of any Requests for Dispensations

3. MINUTES To receive and confirm minutes of the Parish Council meeting held 14th March 2022

4. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

(Members of the public are allowed a maximum of 3 minutes each)

5. REPORTS FROM POLICE To receive written and/or verbal reports from representatives

6. REPORTS COUNTY AND DISTRICT COUNCILLORS To receive written and/or verbal reports from representatives

7. INFORMATION ON MATTERS ARISING not covered elsewhere within the Agenda:- SAM2 Unit, Village sign repainting, NJC Rates of Pay 2021 – to agree clerk salary in line with 2021 guide. S106 Guidance. CIL Payments for April 2022 – none received. Tree update.

8. PLANNING - [Planning Applications - Marsham Parish Council, Marsham, Norwich \(marshampc.co.uk\)](http://marshampc.co.uk) to consider any applications or enforcements received during this time.

9. STREET LIGHTING To receive to the third quote and consider work to undertake, as well as a sub plan for sporadic updates from the Sub Committee.

10. FINANCE - Balance of Community Account as of 21st April 2022 £12,198.82

To agree the following expenditure: -

Clerk Wages for March £216.52. N.Power Street lighting February Direct Debit £254.22 N.Power Street lighting March Direct Debit £254.22. N.Power Street lighting April Direct Debit £254.22 (Taken as one payment on 19th April £750.47) TT Jones Electrical Ltd Quarterly Maintenance Fee £181.14. Clerk Wages for April 2022 £230.17 and Clerk Expenses for March /April including HMRC £202.68. Noticeboard Company Cumbria £847.20. To be advised on VAT Refund claim of £2595, dating from April 2019 to March 2022. Precept of 2022/23 of £5531 to be paid 27th April 2022.

10.a FINANCE – ANNUAL ACCOUNTS 2021/2022 – To view draft accounts ready to be internally audited in preparation of the Annual Governance and Accountability Return and sign Exemption Certificate.

11. CORRESPONDENCE - Communication received not covered elsewhere within the Agenda:-

Request for numbering in George Edwards Close. To receive update on mandate change request

and complaint with Barclays bank on errors of mandate changes. To discuss residents concerns over communication of Parish Council activity and jurisdiction and impact to local community.

12. **MARSHAM VILLAGE HALL** To receive any reports from committee.
13. **AMENITIES MATTERS (Peewit Fields / Allotments / Playground)** To receive updates on Amenities. ROSPA Inspection booked fee will be £70. Ivy removal at park.
14. **HIGHWAYS** – To receive updates on white gate application and wig wags.
15. **ANY OTHER BUSINESS** To note any items of Information or for referral to a future Agenda
17. **DATE OF NEXT MEETING** - To confirm the date of the next meeting

Mrs. R Scarff
Clerk to the Parish Council

3rd May 2022

NOTES

All documents referred to in this agenda as "attached" are supplied to Parish Councillors only. Copies are available (unless marked confidential) from the Parish Clerk.

Planning Applications listed above are those received at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed on line please go to www.broadland.gov.uk and follow the links through to planning.