

# Bourton-on-the-Water Parish Council

Minutes of a meeting of the Youth & Wellbeing Committee Meeting at 7pm on Monday 10<sup>th</sup> October 2022  
in The Windrush Room, The George Moore Community Centre

**Those Present:** Cllr L Hicks (Chairman & minute taker), Cllrs C Coventry, A Davis and B Wragge. Cllr A Roberts attended as a non-committee member in a non-voting capacity.

**In Attendance:** Steve Cotton, Village Warden (in relation to item 6d)

**Members of Public:**

- 1) Apologies for absence: Cllr Hadley.
- 2) Declarations of Interest: There were none.
- 3) To receive and approve the minutes of the Youth & Wellbeing Committee held on 8<sup>th</sup> August 2022.  
APPROVED.
- 4) Matters Arising:
  - a) Installation of new MUGA panels for The Naight. The work was scheduled for 5<sup>th</sup> Oct but poor weather meant the work could not be completed. The contractor returned to site on 7<sup>th</sup> Oct but the remedial work did not address the issues with noise. The contractor has been asked to meet Cllr Hicks, Cllr Roberts and the Clerk on site to review what can be done and to confirm whether warranty work has been completed.
  - b) Kompan - Rye Close remedial works. These works were completed in August.
  - c) Painting of equipment at The Naight. The contractor did not send the correct quantity of primer and additional coloured paint was required. Dave Perry will resume the work from 14<sup>th</sup> October.
  - d) Rye Crescent lease. CDC have offered to transfer ownership of the play area to the Council but negotiations are still ongoing in respect of associated parcels of land that CDC would like to transfer.
  - e) Disabled toilets, High Street. These were now fully open.
  - f) OPCC video. The Assistant Clerk has been liaising with Inspire to Aspire but no information has been received, despite chasing.
- 5) Youth:
  - a) Inspire to Aspire SLA – to note this was now complete (Paper 1)
  - b) Update on Cricket Club SLA for Youth Club sessions and associated documents (Paper 2). Cllr Hicks to chase the Cricket Club's risk assessment.
- 6) Play Areas
  - a) Weekly Inspections – to receive reports (Paper 3) and agree any further actions. The reports were reviewed. Cllr Hicks completed the weekly inspections on 30<sup>th</sup> Sept and 7<sup>th</sup> Oct during Dave Perry's leave.
    - i) Rye Crescent: The Burmah (swinging) bridge had rotted timber supports and the activity was taped off on 19<sup>th</sup> August. A quote was considered at item b(iii). A hole in the ground was filled and seeded by Bibury Maintenance.
    - ii) Melville: Grass matting was starting to lift under the basket swing (quote at item b(i)). Junior multi-play – a tread bolt was missing and Dave Perry made a temporary replacement but the correct fitting was ordered from the contractor.
  - b) Actions following Annual Inspections:
    - i) To review quotes for cantilever (basket) swing at Melville (Paper 4). Three quotes were reviewed. The Greenfields quote included edge repairs to the wet pour. The quote at £390 + VAT for the repairs to the basket swing was APPROVED if this element of the quote could be completed at the same cost without the additional item.
    - ii) To review quotes for activity trail at Rye Crescent (Paper 5). Two quotes were reviewed, with a third contractor declining to quote as the equipment had not been supplied by them. A quote from Greenfields at £338 + VAT included replacement of a support post on the activity trail and work to the Burmah bridge (see item iii below). This quote was APPROVED but no funding was

available in the Rye Crescent budget. Full Council to consider the quote and agree a suitable funding source.

iii) To review quote for Burmah (swinging) bridge, Rye Crescent (Paper 6). Only one quote was received and discussed during item ii above.

c) The Naight rules: (Paper 7) To consider a quote from The Wright Signs for two no. A3 aluminium composite signs at a cost of £170 + VAT. APPROVED with funding to be taken from The Naight budget.

d) The Naight Wildflower Planting: (Paper 8) To review advice received from Cotswolds National Landscape and agree further actions. Steve Cotton reported that pupils from Bourton Primary School were willing to help to sow the seeds and Fosseyway Hire would supply the scarifier free of charge, with Steve carrying out the work. The purchase of seeds at £50 was APPROVED from the Wellbeing budget.

7) Wellbeing:

a) To review actions proposed by Cllr Hicks and the Assistant Clerk following review of the Dementia Action Alliance Accessibility Audit (Paper 9). Agree further actions. The Assistant Clerk was thanked for all her work on this. The first phase of work was APPROVED with funding available in the budget.

b) To review contractor advice on the proposed installation of an emergency generator as part of the Emergency Plan (Paper 10). Cllr Hicks to discuss this with the GMCC Committee at their next meeting.

8) 2023-24 Budget:

a) To review 2022-23 YTD budget figures (Papers 11a & b). The reports were reviewed.

b) To review spreadsheet (Paper 11c) and agree draft figures for discussion at Council Budget Meeting. It was agreed to use the draft figures on the paper, totalling £41,097 for Play Areas/Youth for further discussion at the full Council budget meeting. It was also agreed to recommend the need for the separate Health & Wellbeing budget of £500 to remain in place for 2023-24 at the Budget Meeting.

9) Correspondence:

a) GPFA Playground Seminar 10<sup>th</sup> Nov. This was noted.

b) SSEN Resilience Fund request for feedback. The Assistant Clerk was requested to complete the information requested. The majority of funds were used for the street volunteers' work during Covid.

10) Items to note:

a) The Clerk was requested to add the co-option of Cllr Wareing to the Committee for consideration by full Council, if Cllr Wareing was willing. This was to fill the vacant seat.

b) Play Gloucestershire Report Card April-June 2022. This was noted.

c) Greenfields' quote for resurfacing at The Naight to be added to the November agenda.

11) Date of Next Meeting – 7pm on Monday 14<sup>th</sup> November 2022 in the Windrush Room.

There being no further business the meeting closed at 21.35 hours.