

BLEASBY PARISH COUNCIL

**Minutes of the Parish Council Meeting
Monday 08 February 2016
7.30pm Bleasby Village Hall**



Members Present	Members Present	Members Absent
Cllr S Andersen	Cllr C Gent (not 17/02/2016)	
Cllr P Cast (Chair)	Cllr A Goodwin	
Cllr M Coombs	Cllr R Horsley	
Cllr C Foster		

In Attendance: The clerk

Also present: County Councillor Jackson, District Councillor Blaney and several members of the public

- BPC15-166 Welcome by Chair
The Chair thanked the above average number of members of the public who were present and expressed his hope that they would be showing similar interest in the development of the Parish Plan. He reminded those present that it was a very full agenda and that the Parish Council were looking at coming to conclusions which would be in the best interest of the whole village.
- BPC15-167 To receive and resolve to approve apologies for absence.
None.
- BPC15-168 To receive questions and petitions from the public – for information only.
The Village Hall Committee expressed their thanks to Cllr Coombs who had repaired the hall floor without charge.
A number of members of the public wanted their views on the Station Field planning application known. The following points were raised: Open views would be obliterated, Bleasby not a principal village under Local Plan, Local Planning Policy document should be adhered to, there is already a sewage backflow problem which would be aggravated by additional housing, Severn Trent unlikely to invest in infrastructure to benefit the whole village.
A member of the public congratulated the Council on the new website and its progress in complying with the Transparency Code.
A member of the public asked the Chairman if he were also present to represent the Bleasby Flood Action Group. Chairman Cast stated he was present as the Chairman of the Council.
- BPC15-169 To receive a report from the Village Hall – for information only.
See above.

- BPC15-170 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
Cllr Goodwin declared a declarable pecuniary interest in respect of BPC 15-175 (b).
- BPC15-171 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
None.
- BPC15-172 To receive minutes of Bleasby Parish Council meeting held on Monday, 11 January 2016 and resolve to sign these as a true record of that meeting.
The Council received the minutes of the 11 January 2016 meeting and resolved to sign these as a true record of that meeting.
- BPC15-173 To receive updates resulting from the previous meeting's minutes not covered elsewhere on the agenda. (for information only).
Cllr Cast reported that he had attended the Safer Neighbourhood Group Meeting in Southwell.
Bleasby Flood Action Group had previously received a visit from Adam Boucher from Severn Trent Water.
The Clerk reported that the switch to the new bank was now complete, the model publication scheme was now available to view on the website.
- BPC15-174 To receive a report from the County and District Councillors
County Cllr Jackson reported that County Council was about to set its budget for 2016-17. It was likely to be asking for an additional 2% for adult and social care. The police and fire services were likely to ask for 3%.
He mentioned that traffic congestion around Newark would be discussed at county level. He noted that the interactive lights at the school still had not been repaired despite the fact that he had reported them.
District Cllr Blaney pointed out that the NSDC website already showed 26 documents in relation to the Station Field planning application.
- BPC15-175 To comment on planning applications:
- 16/00142/FUL - Hazel View Fiskerton Road Bleasby Nottinghamshire NG14 7FY - Householder application for proposed garage with workshop; first floor storage/hobby room to replace existing outbuildings.
Proposed by Cllr Andersen seconded by Cllr Goodwin the Council unanimously resolved to support the application.
- Cllr Goodwin left the building having declared a declarable pecuniary interest in the following planning application.**

- 16/00033/OUTM - Land Adjacent Bleasby Railway Station, Station Road Bleasby Nottinghamshire NG14 7FX - Proposed 6 market houses, 6 affordable houses, rail station car park, equipped children's play area, sports pitch, allotments and re-cycling centre.
The Council extensively discussed the above planning application but did not reach a decision.
Cllr Cast proposed, seconded by Cllr Horsley, to gather further information from various agencies ahead of the next Parish Council Meeting and publish this information on the website, and to invite the responsible planner Mrs Pearson and a representative of the applicant to the next meeting. The proposal was carried with one abstention.

Cllr Goodwin returned to the room.

To receive the following planning decisions:

- 15/01930/FUL - Grange Meadow 1 Elmores Meadow Bleasby Nottinghamshire NG14 7HF - Householder Application for Single Storey Side Extension - **Application Permitted**
- 16/00078/TWCA - The Old Vicarage Gypsy Lane Bleasby Nottinghamshire NG14 7GG - Various Works to Trees as specified in the attached schedule - **Work Agreed**

BPC15-176 To receive correspondence with regards to dog fouling and the placement of bins and consider the purchase and positioning of litter and dog bins as well as dog fouling signs.

The Council resolved that the concrete bin outside the post office be removed. Cllr Foster agreed to carry out this task.

The Council furthermore decided to purchase "no dog fouling" stickers and fix them to lamp posts in the area. These stickers should be at eye level and facing the pavement.

BPC15-185 **At this stage it became apparent that it would be impossible to complete the agenda in the little time remaining. Councillors agreed to discuss BPC15-185 d) before voting on adjourning the meeting.**

Proposed by Cllr Andersen seconded by Cllr Coombs the Council unanimously approved the payment schedule for February 2016.

Proposed by Cllr Cast seconded by Cllr Foster the Council agreed to adjourn the meeting until 19.30 on Wednesday 17th February.

Cllr Gent gave her apologies for the adjourned part of the meeting.

- BPC15-177 To receive an update on the progress of the Parish Plan and consider correspondence received from RCAN consultant and consider suitable means of public engagement.
The Clerk had received correspondence of the original RCAN consultant and her replacement. The Council asked the Clerk to contact Mrs J Colquitt and ask her if she would be able to accommodate a meeting with councillors on either 5th or 12th March.
- BPC15-178 To consider planning for Spring/Summer events in the Glebe Field/orchard. Several potential activities were discussed.
It was decided that there should be a May Day celebration on 7th May 2016 to include maypole dancing.
For the summer a music festival was being considered.
- It was pointed out that some of the orchard trees on the Glebe field would need to be moved to accommodate the requirements of the Inland Drainage Board. Cllr Coombs offered large plastic containers that the trees could temporarily be planted in until a permanent position could be found for them. Volunteers would be required to move the trees.
- BPC15-179 To consider activities to celebrate Her Majesty the Queen's 90th birthday 21 April 2016.
It was agreed that some celebratory event should take place to mark the occasion on Saturday, 23rd April.
The clerk was asked to make some enquiries as to the cost of a commemorative beacon.
- BPC15-180 To receive Jubilee Ponds Advisory Group minutes.
The Council received the minutes of the Jubilee Ponds Advisory Group previously circulated.
Proposed by Cllr cast seconded by Cllr Foster the Council resolved that the JPAG's equipment's servicing and the purchase of gravel should be re-imbursed in full against production of relevant receipts or invoices. All invoices should be made out to Bleasby Parish Council.
- BPC15-181 To consider a Security Camera Policy for adoption by the Council.
The Council considered the draft Security Camera Policy as presented. The clerk pointed out that the model policy mentions that advice had been sought from the police and that this had not yet happened in Bleasby to her knowledge. The Clerk was asked to seek the advice of the local police.
- BPC15-182 To commence preparation for the Annual Parish Meeting.
Cllr Cast pointed out that the Draft Agenda and financial report were normally distributed with the Bleasby News before the Annual Parish Meeting in April. The Clerk pointed out that the accounts would not be able to be published in

- BPC15-183 Bleasby News at this early stage as they would not and could not have been finalised for the 2015-16 financial year by the deadline for going to print.
To consider attendance at the External Audit Briefing provided by NottsAlc 18 April 2016.
It was agreed that the clerk should book two spaces at the briefing so that either Cllr Andersen or cllr Cast could attend with her.
- BPC15-184 To consider switching energy tariffs for the Glebe Field and switching to smart meter at no additional cost.
Proposed by Cllr Cast seconded by Cllr Foster the Council unanimously resolved to change the energy supply at the Glebe Field to Smart Meter and a cheaper energy tariff.
- BPC15-185 Finance
 a) To receive the payments and receipts report for January
 The Council received the payments and receipts report for January.
 b) To receive receipts/payments over budget report.
 The Council received the receipts and payments over budget report.
 c) To receive and approve the bank reconciliations for December 2015 (YB) and January 2016 (UT)
 The Council received and approved the bank reconciliations.
 d) To receive and approve the payments schedule for February 2016 and resolve to adjourn the meeting to sign schedule.
 See above.
- BPC15-186 To consider a Model Grievance Policy and procedure for adoption.
Proposed by Cllr Horsley seconded by Cllr Goodwin the Council unanimously adopted the Grievance Policy and Procedure as presented.
- BPC15-187 To consider a draft Disciplinary Policy and Procedure for adoption.
Proposed by Cllr Goodwin seconded by Cllr Horsley the Council adopted the Disciplinary Policy and Procedure as presented.
- BPC15-188 To consider a draft Equality Policy for adoption.
Proposed by Cllr Horsley seconded by Cllr Goodwin The Council adopted the Equality Policy as presented.
- BPC15-189 To discuss positioning of defibrillator signage.
- BPC15-190 To receive any other correspondence not considered above (for information only).
 o NSDC – Planning Committee Agenda

- RCAN Newsletter
- CPRE Nottinghamshire Newsletter
- Wheelie bin stickers
- Rushcliffe Local Plan consultation
- Vacancy for Admin Support Volunteer
- Enquiry Catherine Hancock – Newark Advertiser.
- Public Contract Regulations and Procurement

The Council noted the above correspondence.

BPC15-191 To receive Items for Notification to be included on next month's agenda. (for information only).
Defibrillator
Wifi for Village Hall

BPC15-192 To consider changing the date of the next meeting to Tuesday 15 March in order to accommodate the WI.

The Council agreed to change the date of the next meeting from the scheduled 14 March to Tuesday 15 March 2016 at 19.30 by a majority vote.

Signed as a true record on behalf of Bleasby Parish Council.

Name _____ Date _____.

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Initial: _____

Bleasby Parish Council
FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN February

BPC15-185
 updated

CASH POSITION BEFORE ANY PAYMENTS ARE MADE					£	
Yorkshire Bank Current		Sheet 258 (Dated 03/11/2015)			19,051.95	
Yorkshire Bank Investment		Update effective 03/07/2015			5,892.57	
Total					24,944.52	
BILLS FOR PAYMENT						
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total
Cheque	1	Mrs C Gent	Re-imburse Christmas Mince Pies	26.00	-	26.00
DD		Eon	Glebe Electricity January	8.98	0.45	9.43
BACS	08-Feb	Notts Alc	Annual Subscription	144.19	-	144.19
BACS	08-Feb	Notts Alc	Website Workshop	15.00	-	15.00
BACS	29-Feb	Mrs B Boyer	February Salary + website + Office allowance			
BACS	08-Feb	Toot Hill Reproraghtics	Bleasby News and Flyer	189.8		189.80
						-
						-
Total				757.99	0.45	758.44

Notes:

Late payments

Authorised Signatory 1

Authorised Signatory 2

Date

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