WEST DEAN
Parish Council

Minutes of the Parish Council meeting held on
Monday 21st September 2026 at 19:00 at King George's Hall, West Dean.

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Higgins	✓		
Councillor J Camilleri	✓		
Councillor Seabrooke	✓		
Councillor M Camilleri		✓	
Councillor M Lee	✓		
Councillor B Livesey	✓		
Vacancy	-	-	-

Also, in attendance:
Amanda Owen – Clerk, Wiltshire Councillor Gregory Cooper and no members of the public.

133/26	**To receive Chair's opening remarks.** Councillor Higgins welcomed everyone to the meeting and advised that two picnic tables have been left in the Recreation ground that belong to the Fete Committee. Councillor Higgins will discuss with the Fete Committee and update the Parish Council.
134/26	**To receive and accept apologies for absence.** Apologies were **RECEIVED** and **ACCEPTED** from Councillor M Camilleri.
135/26	**To receive declarations of interest relating to items on this agenda.** No declarations of interest were received.
136/26	**To approve the minutes of the full council meeting held on Monday 17th August.** The minutes of the meeting held on Monday 17th August were **AGREED** as a correct record of the meeting.
137/26	**Public Forum.** None.
138/26	**To receive reports from Wiltshire Council & Wiltshire Police.** Wiltshire Councillor Cooper provided an update with regards to: - Local Plan workshop took place last week. - Neighbourhood plans should be given weight. - NPPF slowly being briefed. - A S106 funding meeting is taking place in Alderbury on Tuesday 3rd November. Full details will be sent in due course. - Community Governance Review – a reminder to submit your responses. - 20mph speed limits that can be applied for by an easier system. - Discussions have taken place with regard to the precept due to the potential loss of drains clearance and parish stewards. - Freight Plan. - Southern Area Board has funding available in three areas. Capital £17,000, Youth £14,400 and older and vulnerable £7,500. - Digital support sessions taking place in Alderbury and Whiteparish for the elderly. - Council forecasting a deficit of £6.7 million. - Internal review of footpath and rights of way procedures. Councillor J Camilleri confirmed no additional supplies were need from PEAs.

139/26 **To receive updates with regards to:**
Glebe Farm | River Group | Footpaths
Glebe Farm
No updates.
River Group
No updates.
Footpaths
No updates.

140/26 **To revisit the climate change emergency declaration.**
West Dean Parish Council acknowledge the climate change emergency and in recognition of that, an item will be placed on each agenda that regularly addresses what West Dean Parish Council could implement to be resilient to the climate change.
Proposed by Councillor Higgins, seconded by Councillor Livesey.
All members voted unanimously to accept this resolution.

141/26 **To consider the updating of the Neighbourhood Development Plan.**
A West Tytherley Parish resident has offered to conduct the initial review of the NDP alongside Councillor Higgins and West Tytherley Parish Councillor Margaret Down.

Councillor Higgins will update the Parish Council as and when required.

142/26 **To agree responses to the Community Governance Review 2026/2027.**
Responses were considered for the Community Governance Review which will be submitted by the Clerk.

143/26 **To agree the quote for green waste disposal following the River Clearance.**
It was **AGREED** to accept the quote from Himalayan Balsam Control Specialists at a cost of £1000.00 as soon as possible.
Proposed by Councillor Livesey, seconded by Councillor Seabrooke.
All members voted unanimously to accept this resolution.

Councillor Livesey thanked the clerk for her quick work with the processing of the minutes and other duties.

144/26 **To note receipt of exemption status from PKF Littlejohn LLP.**
The exemption status from PKF Littlejohn was **NOTED.**

145/26 **To review mid year budget.**
It was **NOTED** that the budget is looking healthy.

146/26 **To note the financial situation.**
The current financial situation and the reconciliation of the bank balance were **NOTED** with the bank balance at 31st August 2026 being £40,857.55. The bank reconciliation can be found at **APPENDIX A**.

147/26 **To approve the requests for payments for September.**
The payments as listed in the table below were **APPROVED** for payment.
Proposed by Councillor Livesey, seconded by Councillor J Camilleri.
All members voted unanimously to accept this resolution.

September Payment Requests			
From	**Item**	**Invoice Number**	**Amount**
Staff	Salary	September	£920.98
Lloyds	Bank Charges		£4.25
Clive Francis	Grass Cutting	Inv 010726	£564.00

To consider the following planning application(s):

148/26 **PL/2026/04431**
Conversion of garage and store to form studio for ancillary residential use and erection of carport and store. Resubmission of PL/2026/01889 and PL/2026/02910.
The Old Livery, Livery Road, Winterslow, Salisbury, SP5 1RJ.
West Dean Parish Council has **NO OBJECTION** to this application in principle. However, the diversion of path WDEA21 needs to be addressed as part of the planning process. Send definitive map path from Wiltshire from Martin.

	Proposed by Councillor Livesey, seconded by Councillor Seabrooke. All members voted unanimously to accept this resolution.
149/26	**PL/2026/05249** **Conversion of garage and store to form studio for ancillary residential use and erection of carport and store. Resubmission of PL/2026/01889 and PL/2026/02910.** **The Old Livery, Livery Road, Winterslow, Salisbury, SP5 1RJ.** West Dean Parish Council has **NO OBJECTION** to this application in principle. However, the diversion of path WDEA21 needs to be addressed as part of the planning process. Send definitive map path from Wiltshire from Martin. All members voted unanimously to accept this resolution.
150/26	**26/01910/FULLS** **Erect oak framed garage.** **Drove Farm Cottage, Dean Road, West Dean, Salisbury, Hampshire SP5 1JW.** West Dean Parish Council has **NO OBJECTION** to this application. Proposed by Councillor Higgins, seconded by Councillor Livesey. All members voted unanimously to accept this resolution.
151/26	**To agree the date of the next meeting.** The date of the next meeting was agreed at Monday 19th October.
	CONFIDENTIAL
152/26	**To note staff salary.** Staff salary was **NOTED**.

There being no other business, the meeting closed at 21:06.

APPENDIX A

WEST DEAN PARISH COUNCIL			
Bank Reconciliation for the Year 2026 / 2027			
Opening Balance Community Account at 01/04/2026	**£2,475.40**	**Opening Balance Instant Access Account at 01/04/2026**	**£24,348.74**
Receipts 2026/27	17,663.00	Receipts 2026/27	11,883.96
Payments 2026/27	11,015.73	Payments 2026/27	4,500.00
Unpresented Cheques 2026/27			
Closing Balance Community Account 31/08/2026	**£961.85**	**Closing Balance Business Bank Instant 31/08/2026**	**£39,895.70**
TOTAL BANK BALANCES	**£40,857.55**		