

Fountains Abbey Parish Council

Clerk: David Taylor
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Notice and Agenda of an Ordinary Parish Council Meeting

To be held on Monday **16th May 2022** at 7.30pm

at Studley Roger Village Hall.

AGENDA

There will be a Public Participation Session starting at 7.15pm.

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda for the forthcoming meeting. Time for this session is limited to 15 minutes (3 minutes per person). All comments are to be directed to the Chair.

Post-Election Meeting of the Fountains Abbey Parish Council

commencing at 7.30pm

The Annual Meeting of the Fountains Abbey Parish Council

commencing 2 minutes after the preceding business.

Studley Roger Annual Village Meeting

commencing 2 minutes after the preceding business.

Aldfield Annual Village Meeting

commencing 2 minutes after the preceding business.

Lindrick Annual Village Meeting

commencing 2 minutes after the preceding business

An Ordinary Meeting of the Fountains Abbey Parish Council

commencing 2 minutes after the preceding business.

To be held on Monday 16th May 2022 at Studley Roger Village Hall

Post-Election Meeting of the Fountains Abbey Parish Council

1. For the Clerk to receive Councillors Declarations of Acceptance of Office and for the Clerk to witness the signing of same.
2. For the Clerk to hand out where needed Councillors Declarations of Expenses.
3. For the Clerk to hand out Councillors Registration of Interest forms.
4. To consider and implement the process of filing a casual vacancy on the Parish Council.

The Annual Meeting of the Fountains Abbey Parish Council

5. Election of the Chairman.
6. Election of the Vice Chairman.
7. Welcome from the Chairman of the Parish Council.
8. To **receive** apologies and approve reasons for absence.
9. To **receive** any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
10. To **receive, consider** and **decide** upon any applications for dispensation.

11. To **resolve** to instruct Carrie Pillow (elkerlodge@outlook.com) as the Parish Council internal auditor for the 2021-2022 financial year.
12. To approve and adopt, without amendment the following governance documents:
 - a. Code of Conduct (Social Media)
 - b. Financial Regulations
 - c. Standing Orders
 - d. Publication Scheme
 - e. Records Management
 - f. Financial Risk Management
 - g. Risk Assessment
 - h. GDPR Statement
13. To receive information from the Clerk regarding the annual audit of accounts for the year 2021-22.
14. To **approve** and **authorise** the Chairman to sign:-
 - a. Certificate of Exemption – Annual Governance and Accountability Return 2021/22
 - b. Section 1 of the Annual Governance and Accountability Return 2021/22 (The Annual Governance Statement).
 - c. Section 2 of the Annual Governance and Accountability Return 2021/22 (The Accounting Statement).
 - d. The Annual Internal Audit Report of the Annual Governance and Accountability Return 2021/22.

15. Chairman shall close the meeting.

Studley Roger Annual Parish Meeting

16. A Welcome from the Chairman of the Fountains Abbey Parish Council.
17. Questions from members of the Public (Studley Roger Parish only).
18. Chairman will close the meeting.

Aldfield Annual Parish Meeting

19. A Welcome from the Chairman of the Fountains Abbey Parish Council.
20. Questions from members of the Public (Aldfield Parish only).
21. Chairman will close the meeting.

Lindrick Annual Parish Meeting

22. A Welcome from the Chairman of the Fountains Abbey Parish Council.
23. Questions from members of the Public (Lindrick Parish only).
24. Chairman will close the meeting.

25. An Ordinary Meeting of the Fountains Abbey Parish Council

26. To **receive** the following reports:
 - (a) North Yorkshire County Council.
 - (b) Harrogate Borough Council.
 - (c) The Clerk.
 - (d) Ripon & Pateley Bridge Police report.
 - (e) The Studley Roger Traffic Committee.

To consider the following Correspondence received:

27. To consider the "20s Plenty for us" in relation to Studley Roger and with the Parish Council's permission to hear from Dr Sieve Byfield, Chairman of the Studley Roger Traffic Committee on the subject.
28. To receive an update on progress with the Defibrillator for Aldfield.

Financial Matters:

29. To **approve** the Certificate of Exemption for the year 2021 – 2022.
30. To **approve** the following accounts for payment:
 - a. Clerk Salary
 - b. Standing Office Expenses
 - c. Yorkshire Accountants Ripon
 - d. Insurance Premium
 - e. WelMedical (Defibrillator)
31. To **receive** a bank reconciliation report for the period to 16.05.2022
32. To **receive** a Spending v Budget report for the period to 16.05.2022 (With separate reports for FY 2020-2021 & FY 2021-2022)

Planning Notices

33. 31. Notice of Planning Decision- 22-00121-FUL - Erection of detached Garage & Store - The Old Chapel Moor Lane Aldfield Ripon - Mr and Mrs D Dallas.
34. Notice of Planning Decision- 21.03080.FUL Change of use of agricultural land to domestic garden etc. Fountains Farm Aldfield. Mr & Mrs Leeming.

Planning Applications

35. 22-01445- TPO Crown reduction of 1no. Walnut. Walnut Cottage 3 The Close Studley Roger, Mrs Jane Redfern.
36. 22-01432-FUL Erection of single storey side and rear wrap-around extension. 4 The Close Studley Roger. Mr & Mrs Hopwood
37. To receive agenda items to be considered at the next meeting of the Parish Council.
38. To **confirm** the date and time of the next meeting as being 12th September 2022 with the venue being Studley Roger Village Hall