

Fountains Abbey Parish Council

Clerk: David Taylor
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Notice of Meeting

The Annual Meeting of the Fountains Abbey Parish Council

commencing at 7.30pm.

Studley Roger Annual Village Meeting

commencing 2 minutes after the preceding business.

Aldfield Annual Village Meeting

commencing 2 minutes after the preceding business.

Lindrick Annual Village Meeting

commencing 2 minutes after the preceding business

An Ordinary Meeting of the Fountains Parish Council

commencing 2 minutes after the preceding business.

To be held on Monday 5th June 2023 at Studley Roger Village Hall

Agenda

The Annual Meeting of the Fountains Abbey Parish Council

1. Election of the Chairman.
2. Election of the Vice Chairman.
3. Welcome from the Chairman of the Parish Council.
4. To **receive** apologies and approve reasons for absence.
5. To **receive** any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
6. To **receive, consider** and **decide** upon any applications for dispensation.

Items 4, 5, & 6 shall be applicable to both the AMPC & the Ordinary meeting.

7. To **resolve to approve** and adopt, without amendment the following governance documents:
 - a. Code of Conduct
 - b. Code of Conduct (Social Media)
 - c. Financial Regulations
 - d. Standing Orders
 - e. Publication Scheme
 - f. Records Management
 - g. Financial Risk Management
 - h. Risk Assessment
 - i. GDPR Statement
1. To **receive** information from the Clerk regarding the annual audit of accounts for the year 2022/2023.
2. To **approve** and then **authorise the Chairman to sign the following declarations:-**
 - a. The Certificate of Exemption for 2022/2023
 - b. Section 1 of the Annual Governance and Accountability Return 2022/2023. (The Annual Governance Statement).
 - c. Section 2 of the Annual Governance and Accountability Return 2022/2023. (The Accounting Statement).

- d. The Annual Internal Audit Report for 2022/2023.
8. Chairman shall close the meeting.

Studley Roger Annual Village Meeting

9. A Welcome from the Chairman of the Fountains Abbey Parish Council.
10. Questions from members of the Public (Studley Roger Parish only).
11. Chairman will close the meeting.

Aldfield Annual Village Meeting

12. A Welcome from the Chairman of the Fountains Abbey Parish Council.
13. Questions from members of the Public (Aldfield Parish only).
14. Chairman will close the meeting.

Lindrick Annual Village Meeting

15. A Welcome from the Chairman of the Fountains Abbey Parish Council.
16. Questions from members of the Public (Lindrick Parish only).
17. Chairman will close the meeting.

An Ordinary Meeting of the Fountains Abbey Parish Council

18. To confirm the minutes of the meeting held on 24th April 2023 as a true and correct record.

To receive the following reports:

19. North Yorkshire Council
20. The Clerk

21. To consider the Co-Option onto the Parish Council of Dr Steve Byfield.
22. To the Telephone box at Aldfield
23. The Studley Roger village Hall chimney

To consider the following Correspondence received:

24. Email - "Your Police Force, your say" - Commissioner Zoë to host online road safety meeting driven by interest from the public.
25. Email – Update on parish council representatives on the AONB Joint Advisory Committee

Financial Matters:

26. To **approve** and authorise the Chairman to sign the AGAR Part2 Certificate of Exemption for the year 2022-2023
27. To **consider** the insurance renewal invitation.
(a) To approve the following accounts for payment:
i. Clerk Salary.
ii. Standing Office Expenses.
28. To **receive** a bank reconciliation report for the period to 26th June 2023
29. To **receive** a Spending v budget report for the period to 26th June 2023

To receive the following Planning Notices:

30. **Planning Decision** No ZC23/01309/TPO. Works to trees subject to Tree Preservation Order etc. Wheatbriggs House Studley Park Ripon. Mr J F Lindley.
31. **Decision No 23-00803-FUL**. Erection of single storey rear extension. 4, The Close Studley Roger Ripon. Mr & Mrs Hopwood
32. **Planning Enforcement Letter**, 23-00134-BRPC15. The Byre Studley Roger Ripon. Potential breach of planning regarding use of gate.

To consider the following Planning Applications:

33. **Planning Application** ZC23-01965-DVCON. Application to vary condition 2 (approved plans) etc. Fountains Farm Aldfield Ripon. Briahaze Village Homes Ltd
34. **Planning Application** ZC23-01799-DVCON. Variation of Condition 2 of planning permission 22/02091/FUL etc. The Old Chapel, Moor Lane, Aldfield, Ripon. Mr and Mrs Dallas.
35. To **receive** agenda items to be considered at the next meeting of the Parish Council.
36. To **confirm** the date and time of the next meeting.

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