

LILBOURNE PARISH COUNCIL

Minutes of a PARISH COUNCIL MEETING held Wednesday 31st January 2018, 7.00pm at the Village Hall

In attendance: Cllr Ben Berridge (Chairman) Cllr Jan Alexander, Cllr Eve Hurley, Cllr Harmesh Loi, Faye Howells-Palin (Bus Administrator)

Two members of the public were present along with Samantha Bosworth from Daventry District Council.

1. **To receive apologies for absence** Cllr Nigel Morley, Cllr Louise Tarplee, Cllr Andy Hemmings, District Councillor Chantler.
2. **Declarations of Interests:** Cllr Berridge declared in relation to the Youth Club.
3. **Minutes of Last meeting (as circulated):** The minutes of the meeting dated 20th December 2017 were signed as a true copy of that meeting.
4. **Public Participation**

Samantha Bosworth from DDC spoke regarding the area of land abutting Wills Lane which could be made into a rural exception site to accommodate affordable housing for people with a connection to Lilbourne. She asked if the Parish Council thought a questionnaire should be circulated in order to establish the need and the numbers of people who would be interested. Councillors agreed DDC should proceed with the survey. **ACTION : Clerk to contact DDC to confirm a survey should be organised.**

A member of the public spoke regarding the refurbishment of the phonebox, which had been revised to take into account the work would need to be carried out on site. **ACTION : RS to work out costs and bring to next meeting. Clerk to contact BT to confirm the Parish Council wish to proceed with the adoption.**

5. Lilbourne Community Bus

The drivers are experiencing problems with parking in Rugby. The parking is limited to 1.5 hours and just over 2 hours are needed. The Parish Council agreed if parking had to be paid for the driver could re-claim the cost of this. **ACTION : Faye to inform drivers.**

A drivers meeting in the pub will be arranged.

The drivers thanked Faye for the beautifully wrapped Christmas presents.

An audit meeting had been held with NCC and no issues had been raised.

Volunteer drivers are urgently needed for the weekday runs. **ACTION : Clerk to advertise to arrange posters and flyers to be circulated in the village.**

6. Wind Farm Funds

A small outstanding sum was still awaited from the Wind Farm Company. **ACTION : Clerk to chase.**

An application was in the process of being completed for Yelvertoft Wind Farm in order to apply for one year's running costs for the Youth Club. The Youth Club had asked about the possibility of a residential trip away and would look into costings.

ACTION : Clerk to contact to ask CYPN to look into cost of a residential trip away and factor this into the grant application. A trial throughout the summer holidays would take place for bi-monthly sessions of the Youth Club.

7. Lilbourne Village Hall

No report received.

ONGOING ACTION POINT: Cllr Tarplee to chase the Village Hall Committee for the new key to be cut. Clerk to advertise for new committee members.

8. Reports to Council

None received.

9. Correspondence

None received save for e mails sent throughout the month.

10. Planning:

Settlements and Countryside Local Plan (Part 2) Consultation – Noted, no comments to be made.

DA/2017/0850 Conversion of barn to create new dwelling and construction of new garage of barn At Rugby Road, Lilbourne, Northamptonshire – It was **RESOLVED** to offer **NO OBJECTION** to the application.

11. DIRFT, A5 and Motorway

The Clerk reported a phonecall had been made to Stobarts regarding the alarm sounding early in the mornings. Councillors reported the noise had stopped but this is to be monitored.

The A5 safety works are in the process of being carried out overnight and should be completed shortly.

12. Highways, Signs

No reports made.

13. Rights of Way

No matters to discuss.

14. Environment and Village Maintenance

- Wooden post quotes, fencing and bench—**A quote was awaited from a person willing to undertake the work. The noticeboard for the Village Hall had been completed. Cllr Berridge to contact regarding maintenance of the noticeboard on The Green.**
- Replacement signposts in village including a 'Welcome to Lilbourne', signs for the Village Hall and the Church sign. **ACTION : AH to take photographs to provide specification.**
- BT phonebox refurbishment: **ACTION : Clerk to confirm the Council wish to proceed.**
- Smiley face signs – **Consent needed from NCC before signs are ordered. A visit is to be arranged. ACTION : Cllr Hemmings/Clerk to liaise with NCC.**
- **ONGOING ACTION: Clerk to obtain a quote for one additional streetlight to be placed at the top of Hillmorton Lane.**
- The Green project : The Clerk had provided comments received from NCC Highways regarding the drains under The Green. Cllr Hemmings to liaise with Western Power regarding the tree maintenance needed on The Green.

15. PCSO Liaison

The details of the police liaison representative should be forwarded to NCALC.
ONGOING ACTION : Cllr Hemmings to supply to Clerk

A letter had been received from Barby regarding the possibility of sharing the cost of a PCSO. It was noted but decided not to proceed further with this.

16. Playing Field and Play Area

- Quotes received for roundabouts and goal posts. **ONGOING ACTION : Clerk to apply to DDC Capital Grants to fund the project for this in partnership with the Village Hall.**
- CCTV signs : **Cllr Hemmings to install CCTV signs.**
- The wall next to the play area has a large vertical crack. **ONGOING ACTION : Cllr Hemmings to provide contact details of tenant and Building Control officer for Clerk to contact.**

17. Burial Ground

A bench had been removed from the Burial Ground – these remain the property of the owners of the bench. No complaint had been received.

18. Grass Cutting

The next period of mowing will soon commence. **ACTION : Clerk to Agenda an additional area of mowing for the March meeting.**

19. **Finance**

Internal Control Check – **ACTION:** To be carried out at the next meeting.

Payments were approved as follows :

Clerk Salary (Jan)	£325.12
Bus Admin Salary (Jan)	£315.00
Bus Driver Salary (Jan)	£438.24
Village Handyman (Jan)	£0.00
R.J Greenaway (dog bins)	£115.20
BT (Broadband Line)	£34.68
HMRC	£3.00
Woodside (Safety Check for bus)	£79.00
E-ON (power O/N/D)	£83.00
Country Treasures (new noticeboard)	£960.00
E-ON (maintenance) (O/N/D)	£7.80
F Ryan (Clerk expenses)	£7.48
Lilbourne Garage (repairs)	£342.04

Bank balance as at 15th January 2018 = £105,059.77

20. **AOB**

The Clerk reported the Defibrillator had a fault and was not working. This had been reported to EMAS and taken out of circulation until repaired.

Good Neighbour Scheme – **ACTION : Clerk to insert on to Agenda for next meeting.**

21. **Date of Next meeting :**

28th February 2018, 7pm, Lilbourne Village Hall

Meeting Closed 8.15pm

Agreed actions before next meeting :

Wind farm funds: outstanding amount	Clerk
Replacement signposts: quotes to be obtained	BB/AH/Clerk
Play equipment: application for match funding	Clerk
Phone box: liaison with BT / DDC / Heritage / RS	RS/Clerk

Youth Club: application to Wind Farm Funds for 1yr funding	Clerk
'Smiley-face' speed signs: consent needed	AH/Clerk
CCTV signs: to be installed	AH
Crack in wall adjacent to play area: owner to be contacted	AH/Clerk
Lighting: quote for streetlight to be obtained	Clerk
Current notice board repairs	Clerk
Volunteer drivers needed for minibus advert	Clerk
Cherry Tree on The Green work by E-ON	AH
Affordable Housing Officer and Vacancy for Councillor	Clerk
Clerk to provide accounts for spot check	Clerk/LT
Police Liaison representative details	AH
Noticeboard refurbishment	BB/Clerk
Respond to Planning Application	Clerk
Additional area for mowing	Clerk for March
Good Neighbour Scheme	Clerk for Feb meeting