

PUNCKNOWLE AND SWYRE PARISH COUNCIL

PLAYING FIELD ADVISORY COMMITTEE

Minutes of the meeting held at

18.30 pm on 21 September 2021 at the Playing Field Grounds

Committee Members present at the meeting:

Councillors P G Fry, M Buckland, J Hunt, S Oliver

In attendance Ex Chairman of the Playing Field Committee D Heaver and S Bowsher, Clerk

1. PUBLIC TIME

No matters were raised.

2. APOLOGIES FOR ABSENCE

None.

3. ELECTION OF CHAIRMAN

P G Fry Proposed that Councillor M Buckland as chairman. Seconded S Oliver. AIF.

4. DECLARATIONS OF INTEREST

None.

5. MINUTES OF THE PREVIOUS MEETING

The minutes of the last meeting on 17 September 2018 had been circulated shortly afterwards and no comments had been received in response. The minutes were accepted as a true record.

6. MATTERS ARISING

It was noted that since the last playing field committee meeting met, Councillor Fry has overseen the Playing Field on his own, reporting to the Parish Council where needed. Mr D Heaver (Ex Parish Councillor and the last playing field committee chairman) had kindly organised a group of volunteers and provided a spring clean and renovation project in May this year. It is agreed that the new committee should take up this important task on an annual basis. Eight residents have offered to volunteer in response to a flyer sent out by the Parish Council this summer.

7. REVIEW OF TERMS OF REFERENCE

It was agreed that the terms of reference will be reviewed and updated where necessary. M Buckland to undertake.

8. REVIEW OF RISK ASSESSMENT

There was some discussion about the role of the members in overseeing the Playing Field on a weekly basis. It was agreed that volunteers would be sought to assist in this.

9. REVIEW OF LATEST ROSPA REPORT – ACTIONS REQUIRED INCLUDING HOW TO DISPLAY SIGNAGE

There was some discussion about specific items mentioned in the latest Independent Play Area Safety Assessment by K Hussey dated 31 July 2021:

- 1) Agreed to recommend to the full council that the A frame swing seat should be replaced.
- 2) The bench nearest to the sunken trampoline cannot be moved since it is concreted (not bolted) into the ground. Agreed that two planks will be replaced. P G Fry will undertake.
- 3) Agreed that the goal post nets need heavier duty ties. PG Fry offered to provide these. The nets are due for replacement-M Buckland will ascertain the cost and contact local net makers to see if sponsorship is an option.
- 4) S Oliver offered to print the A4 Covid safety sign. PG Fry will provide a post and backing board, J Hunt to donate an A4 piece of Perspex.
- 5) The waste bin inside the field has already been raised off the ground by PG Fry.
- 6) The Push and Pull bars will require a tractor to dig them out. The safety matting can be retained until it is decided what should go in their place.

10. DECIDE DATE OF NEXT MEETING

The next meeting will take place in April unless anything crops up in the meantime.

The meeting ended at 7.15pm.