

**TUNSTALL PARISH COUNCIL**  
**ANNUAL PARISH COUNCIL MEETING**

Minutes of the Annual Parish Council Meeting held on May 27 2021 in Tunstall Church, Tunstall Road, Tunstall

Present: Cllr Roberts, Cllr Hibben, Cllr Rich, KCllr Wright and a member of the public.

Apologies: Cllr Burgess late from work, joining later.

In the absence of the Clerk, Cllr Rich was proposed to take the minutes.

**1. ELECTION OF CHAIRMAN**

Cllr Rich proposed Cllr Roberts be elected Chairman. Seconded by Cllr Hibben. Unanimously Agreed.

Acceptance of office to be signed when made available by the Clerk.

**2. TO APPOINT COMMITTEES AND COMMITTEE CHAIRMAN**

i) HR Committee

Cllr Roberts proposed Cllr Hibben as Chairman of HR Committee. Seconded by Cllr Rich. Constitution of this committee as to date with 3 members, Cllrs Roberts, Hibben and Burgess. Cllr Rich to substitute in the event of an absence. Unanimously Agreed.

ii) Planning Committee

Cllr Roberts proposed Cllr Rich as Chairman of Planning Committee. Seconded by Cllr Hibben. Cllr Roberts proposed that there be 4 Committee members: Cllrs Rich, Hibben, Burgess and Roberts. Seconded by Cllr Hibben, Unanimously Agreed.

iii) Planning Committee TORs

Cllr Roberts proposed acceptance of the Terms of Reference for the Planning Committee with a review in six months. Seconded by Cllr Hibben. Unanimously Agreed.

Acceptances of office to be signed when made available by the Clerk.

**3. TO APPOINT REPRESENTATIVES TO EXTERNAL BODIES**

i) KALC Representative

Cllr Roberts proposed Cllr Rich. Seconded by Cllr Hibben. Unanimously Agreed.

ii) School Liaison

Cllr Rich proposed Cllr Roberts. Seconded by Cllr Hibben. Unanimously Agreed.

- iii) Police Liaison  
Cllr Roberts to investigate this liaison and follow up with community officer before this role is allocated. Decision deferred.
- iv) Village Hall Committee  
Cllr Rich proposed Cllr Hibben. Seconded by Cllr Roberts. Unanimously Agreed.
- v) Local Parish Council Liaison  
Previously shown as Five Parishes Group, now a wider brief, as networking with adjacent/local parish councils. Cllr Roberts proposed Cllr Rich. Seconded by Cllr Hibben. Unanimously Agreed.

#### **4. SPEEDWATCH**

Cllr Rich proposed that Brian Cook be asked to continue in the role of Speedwatch Coordinator. Seconded by Cllr Hibben. Unanimously Agreed.  
To be confirmed at next meeting if Brian Cook is willing after consultation.

#### **5. DATES OF NEXT MEETINGS**

2021: June 7<sup>th</sup>, July 5<sup>th</sup>, August 2<sup>nd</sup>, September 6<sup>th</sup>, October 4<sup>th</sup>, November 1<sup>st</sup>, Dccember 6<sup>th</sup>. 2022: January 10<sup>th</sup>, February 7<sup>th</sup>, March 7<sup>th</sup>, April 4<sup>th</sup>. May APM date to be decided later.

**There being no further business, the Meeting ended at 7.30pm**