

Brush Bowls and Sports Club



New Volunteer Welcome Pack



Dear Volunteer

Welcome to Brush Bowls and Sports Club Volunteering and thank you for choosing to share your time with us.

In the Club we strongly support volunteering. We recognise that volunteering can benefit the Club by increasing the range of skills, interests, life experience and cultural backgrounds within it.

Volunteers can look at the work the Club needs from a fresh viewpoint and therefore can make a most useful and valuable contribution.

As well as providing a valuable resource for the Club, we recognise that there is the potential benefit of volunteering to the volunteer. We aim to acknowledge the individual needs of volunteers, and where possible, provide experience and opportunity to gain skills required.

Volunteers give their time freely to the Club, and in return they have the right to recognition for the assistance they provide, and involvement and participation throughout the Club as appropriate.

Volunteers are the life blood of the Club. Brush Bowls and Sports Club has been run by volunteers for over 100 years. As time passes the current volunteers need to be replaced by other members.

I hope that your time spent volunteering with us is challenging and fulfilling, but above all you enjoy your time as a volunteer - have fun!

Mick McAuliffe
Club President

Why Volunteer?

With busy lives, it can be hard to find time to volunteer. However, the benefits of volunteering can be very rewarding. It can keep you mentally stimulated and provide a sense of purpose. It is often said that the more you volunteer, the more benefits you'll experience. Volunteering doesn't have to involve a long-term commitment or take a huge amount of time. Giving in the simplest of ways can really help.

Benefits of volunteering:

- Volunteering connect you to others
- Volunteering is good for your mind and body
- Volunteering can be fun and enjoyable

Volunteering is a two-way Street. Whilst the Club benefit from your skills and expertise, dedicating some of your time as a volunteer helps you make new friends, expand your network and boost your social skills.

One of the best ways to make new friends and strengthen existing relationships is to commit to a shared activity together. Volunteering will strengthen your ties to the Club.

Whilst some people are naturally outgoing, others are shy and have a hard time meeting new people. Volunteering gives you the opportunity to practice and develop social skills regularly meeting people with common interests and collective aims.

Signing up to Volunteer for Club events

It's easy to sign up to be a part of the Brush Bowls Club Volunteer Team. Simply contact the Volunteer Co-ordinator or a Committee Member.

It would be useful to know what type of volunteering you would be able/like to do.

Most of the Clubs volunteering needs are relate to specific projects, but there are also requirements for staffing the bar, providing catering for scheduled bowls matches and gardening, to maintain the appearance of the ground.

Individual projects needing volunteers are: (not limited to but including)

- Open Days
- Hosting County games
- Helping with evening snacks after Thursday evening matches
- Friday Night Club Night, BBQ
- Social programme of dances, quizzes and 'occassions' evenings

When signing up please indicate which activities you would like to help with.

Support for Volunteers

Volunteering Charter

Volunteers can expect:

- To be respected for their knowledge and skills
- Support towards relevant personal development and training opportunities
- To be valued as an individual
- To have support, feedback, appreciation and encouragement
- To have the opportunities to contribute to improvements
- To have clear guidelines within which to carry out tasks
- A safe working environment

The Club expects its volunteers to:

- Show commitment to the Club
- Treat other volunteers and members with respect
- Have a flexible approach to tasks
- Carry out their tasks to the best of their ability
- Discuss any concerns with the appropriate person
- Consult an appropriate person if in need of help or guidance

Availability

Volunteers are asked to inform the Volunteer Co-ordinator if they will not be available for tasks. It is helpful if they can give as much notice as possible so that cover may be arranged if necessary.

There may be occasions when volunteers may wish to take a break for a period of time and we will respect this.

Leaving

The volunteer is free to end the position at any time. Any notice that can be given would be appreciated, since it would help us to future plan. It would help improve our volunteering programme, if you would provide feedback on why you choose to end your volunteering.

Confidentiality

Volunteers should regard all information they have access to or are given as a result of their volunteering as being confidential unless advised otherwise.

No information should be released to a third party without first seeking the agreement of the Volunteer Co-ordinator and/or Club Committee Member and/or the individual concerned, as appropriate.

Volunteers should not disclose personal detail (home address, telephone number etc., to third parties but should use the Club address when an address has to be given.

The Brush Bowls and Sports Club will fulfil its duty to safeguard such information within application forms, etc. and will treat such personal data in accordance with the GDPR May 2018.

Claiming Expenses

Out of pocket travel expenses will be paid only if:

- The volunteer travels away from their normal volunteering base
- If written agreement is obtained in advance from the Volunteer Co-ordinator or Committee Member and on production of receipts
- Expenses over £25.00 will be paid by BACS

Contacts and contact details

President	Mick McAuliffe	07889 219317
Vice-President	Lea Toone	01509 236560
Secretary	Debra Hardwick	07970 101368
Treasurer	Dave Saunders	07767 672341
Ladies Representative	Lesley Bentley	07940 305834
Bar Manager	Ann Burrow	07740 061086
Maintenance Manager	Brian Bentley	07974 762107
Events Manager	Pete Chambers	07905 339804
Past President & Publicity Officer	Nick Pigott	07785 751582
Safeguarding Officer	Lesley Bentley	07940 305834
Fixture Secretary	Mick Spencer	07979 466234
Competition Secretary	Mick Spencer	07979 466234