

# MINUTES OF THE PARISH COUNCIL MEETING

27th June 2022, New Inn Meeting Room

Present: Parish Councilors Keith Alderman (Chairman) Andy Piercy,  
Jennifer Roberts; Clerk Susan Turner; Guest Ward Cllr Anne Crampton

2022.

## 67 WELCOME & APOLOGIES

Apologies Guy Chessell, Jan Hughes, Adam Knight, County Cllr Tim Davies

## 68 PUBLIC SESSION No members of the public present

## 69 MINUTES OF PREVIOUS MEETING of 16th May AGM agreed and signed.

## 70 DECLARATIONS OF INTEREST in items on the Agenda – None.

## 71 JUBILEE REVIEW

Revd Shona Hoad has said she was thrilled by attendance at the Mattingley Church Jubilee Service which had standing room only.

TO RECORD THANKS to Guy Chessell for hosting the Jubilee Bonfire Beacon event for c£300 people, and to everyone who worked to make it a successful and memorable occasion.

## 72 HOUND GREEN

.1 **Trees** Arborsphere due to book in the tree survey second half of June / July.

### .2 Maintenance

i. Harrowing and rolling on 17th May with thanks to Mark Thompson. PGGM then cut on 18th May and again last Tuesday 14th June.

ii. Noted that a couple of dragon's teeth need replacing

ACTION Clerk to discuss with PGGM.

.3 **Phone box update** Seeking confirmation from Hart Planning that relocating the phone box to house a defibrillator and village maps / information etc will not require planning permission. Thanks to Anne Crampton who will advise who best to contact.

### .4 Benches

AGREED To purchase two x five foot Iroko benches, light coloured finish. Clerk to check spec / height, and request quote to submit funding request to Cllr Tim Davies' devolved budget.

.5 **Village Green encroachment and fencing** – Update on complaint by resident regarding a section of the Village Green being fenced. The owners have been advised and the resident making the complaint has sought advice from the Open Spaces Society. It seems the Open Spaces Society have discussed the complexity of the issues and of seeking enforcement. The resident has advised the Parish Council the issue won't be taken further.

NO FURTHER ACTION

## .6 Waste Water Treatment Plant

### Discussion

- Lorries collect via Hudsons Meadow at least once every two days
- Do get smell associated with the lorries.
- Early in morning can smell discharge and the water is opaque
- Need water testing at point of discharge and when the water is being discharged.
- Various people working on the Brook – including PGGM – have described having to suspend work due to large water surges – presumably as the plant discharges
- Recognise the disconnect between anecdotal observations and experience, and that Thames Water says the STW plant doesn't discharge into the Brook.

ACTION Andy Piercy will investigate options for independent water testing.

## 73 GLEBE WOOD – Woodland Trust Inspection Report – January 2022

Five-yearly Inspection by Woodland Trust Site Manager (South East)

'I visited the wood on the 28th January for our five-yearly check and I noticed how much you've cut back the bramble and blackthorn to maintain access along the footpaths (see Photo **APPENDIX I.I**) and I had an enjoyable walk around the wood. *continued....*

For signature (p1 of 3) .....

Woodland Trust Report continued .... Other than that, as I mentioned, the only observations I recorded, in reference to the attached map **APPENDIX I.II**, were:

'1. This five-bar wooden gate (Photo **APPENDIX I.III**) is blocked with scrub and has a 'no public right of way' sign on it. I wondered what the implications are on maintaining vehicle access to the site if needed (eg emergency access/operations) and whether it was intended or could be maintained to provide permissive access? If a vehicle gate is redundant in that position, would an alternative access provision be suitable or is this entirely redundant? Can you let me know your position on this and I'll run it past our Land & Property Team in reference to the transfer agreement.

'2. Fence panels and green waste have been dumped. The green waste includes Buddleia which needs to be removed and disposed of off-site asap as it's a non-native invasive plant that could easily spread across the site, to its detriment. Can you arrange the removal of these items immediately and confirm when it has been done please.'

Parish Council comments

1. Explanation of plan of works for the Wood – with which WT is happy
2. Explanation of Parish Council understanding that there is no right of access to the gate from the field side

Woodland Trust response

- '1. Thank you for dealing with the garden waste.
- '2. I've now spoken to our Land & Property team about the gate and they advise that there is in fact a legal right of access to the gate and that it does need to be kept clear as follows:

*"The gateway should be kept clear even if the track is not in use. For management access at all times for all purposes connected with the use of the property from boundary on the site to the public highway along the edge of an adjacent agricultural field via the route shown on the attached plan."* **APPENDIX II**

'That being the case, can you arrange to clear the vegetation from the gate and to keep it maintained and accessible please?'

ACTION Clerk to check the lease agreement with Woodland Trust for any further information.

## 74 MAINTENANCE

### .1 Rights of way – footpath clearing

i FP 13 and around Glebe Wood Resident requested the footpath be strimmed around the wood – to cut back seasonal growth from the path. PGGM has been short-staffed in recent weeks, wasn't able to look at this when he last mowed the Green.

ii FP 21 Adam Knight has strimmed the path down from Hound Green garage towards the Whitewater as far as the third bridge. But beyond that, growth is very high.

### .2 Countryside Access Parish Delivery Partnership

Countyside Services have advised they presently have a funding revenue open to parish councils, landowners and community groups, for Rights of Way improvements.

The grant funding is usually awarded for up to 50% of the total cost and can be used for an array of things associated with Rights of Way including gates, ditch crossings, brushcutter / hedgecutter equipment plus necessary training for the latter.

AGREED Clerk to submit application for funding towards a battery powered brush cutter, recommended a Stihl, Keith Alderman to research and advise.

### .3 FP14 at Gully Copse

– According to Hantsweb, fallen trees blocking the path have been cleared **APPENDIX III**.

### .4 Hound Green furniture

was treated and oiled by volunteer August 2020 (during Covid lockdown) – with thanks to Simon Varney.

AGREED No further work required this year.

### .5 Noticeboards

were last wood-treated by Simon Wells from Rotherwick late summer 2018.

AGREED No work required this year.

### .6 The Mapboards

were installed 2016. Do they need maintenance or updating?

AGREED They are fine for the time being (noting they feature the Shoulder of Mutton).

For signature (p2 of 3) .....

**75 FINANCE****.1 Payments** since last meeting

|    |  |         |
|----|--|---------|
| 11 | M&H Thompson – Harrow and roll Hound Green       | £100.00 |
| 12 | PGGM – Maintenance Contract May                  | £304.01 |
| 13 | Personalised Print – Jubilee posters and flyers  | £42.24  |
| 14 | Gallagher – Insurance 2022/23                    | £872.84 |
| 15 | New Inn May meeting venue                        | £20.00  |
| 16 | Clerk Salary-May                                 | £432.60 |
| 17 | GC – Jubilee – Screwfix / Costo / Amazon / Tesco | £368.71 |

**.2 Accounts to date** – circulated **APPENDIX IV**. Balance 17th June £37,455.37.**76 PLANNING**

Planning update for June at **APPENDIX V**

**.1 New applications for discussion**

22/01379/CA (Validated 24 Jun 2022) Bannisters Farmhouse, Mattingley Green. 1. Wild Cherry Tree - Fell in front garden by road. Tree has grown to unmanageable size and large roots now very close to house - see attached photographs. Concern that roots have potential to cause serious damage to (grade 2 listed) house structure/stability in near future. Will replace cherry with significantly smaller tree (birch) to retain attractive aspect to conservation area, but without risk to property. *Agreed PC – no objection but questioned the suggestion for using Birch as a replacement.*

22/01264/HOU and 22/01265/LBC (Validated Jun 2022) Bannisters Farmhouse Mattingley Green. Erection of a single storey rear extension, demolition of existing conservatory and internal alterations. (Previous similar application in April, refused LBC end May so HOU application withdrawn.) This version comes with full arboricultural assessments and bat surveys. *Agreed PC no objection*

22/01106/LBC (Validated 01 Jun 2022) New Inn (Heckfield). Reconstruction works - Rotten in-built timbers, Rotated in-built timbers, Extensive cracking to the external brick leaf, Loose brick infill panels. *Agreed PC support for necessary works to listed building that benefit the pub building as an asset for the community.*

**.2 Appeal**

21/01926/HOU (Refused 5th Oct, Hart) APP/N1730/W/21/3287722 Appeal start date 10 June 2022) Thackhams Farm, Bottle Lane. Erection of a single storey side extension. *PC – Noted*

**77 FURTHER UPDATES / REPORTS**

**.1 Hazeley Heath** Jenny Roberts reported many butterfly surveys being done, also a Nightjar survey. To request reports from the surveys to make available to residents, eg on Mattingley Matters.

**.2 Shoulder of Mutton update** Too much renovation work has been needed to achieve a summer opening just for bar without the kitchen. Good news that planning permission 22/00366/FUL for the new kitchen extension and alterations has been approved by Hart – but without the extractor system which requires a further application.

**.3 Police liaison** PCSO Nick Greenwood returns to work beginning of June. He will arrange a meeting asap – regular PACT meeting schedule is for the end of July.

**.4 Hartley Wintney & Surrounding Parishes twinning association**

AGREED In favour of Hartley Wintney Parish Council signing the continuation of the Twinning Agreement on behalf of all the named Parishes involved.

**.5 Speed Indicator Devices** The batteries are coming to the end of their life (purchased October 2018). One won't charge, and another not holding sufficient charge.

AGREED Clerk to purchase two new batteries

**78 NEXT PARISH COUNCIL MEETINGS**

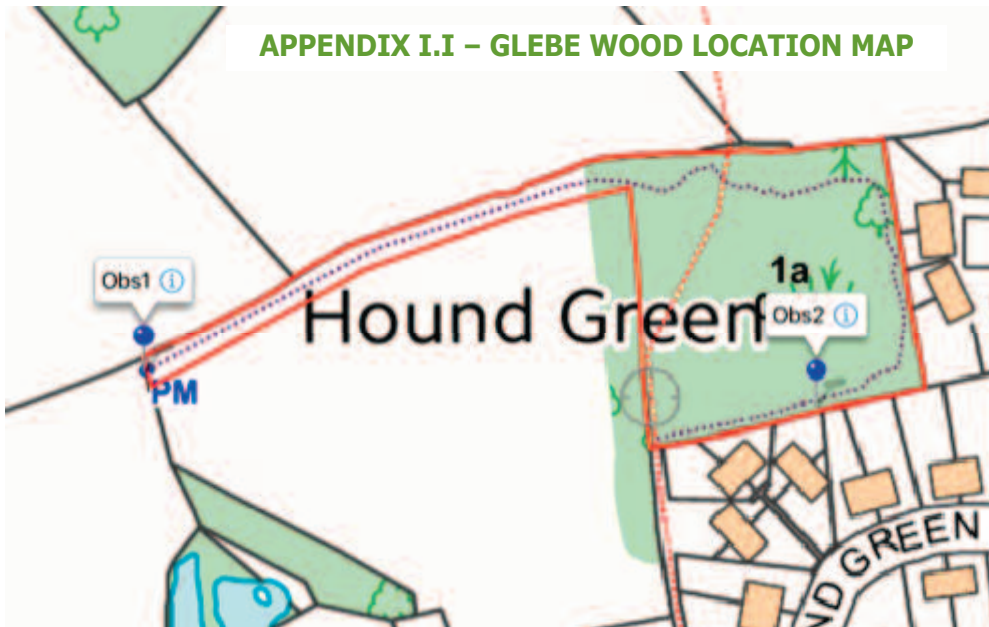
Mondays 7.30pm 18 July, 15 Aug, 19 Sept, 17 Oct, 21 Nov.

*Meeting closed at 9pm with thanks to all present.*



### APPENDIX I.I – GLEBE WOOD LOCATION MAP

WOODLAND TRUST  
GLEBE WOOD  
REPORT  
JANUARY 2022



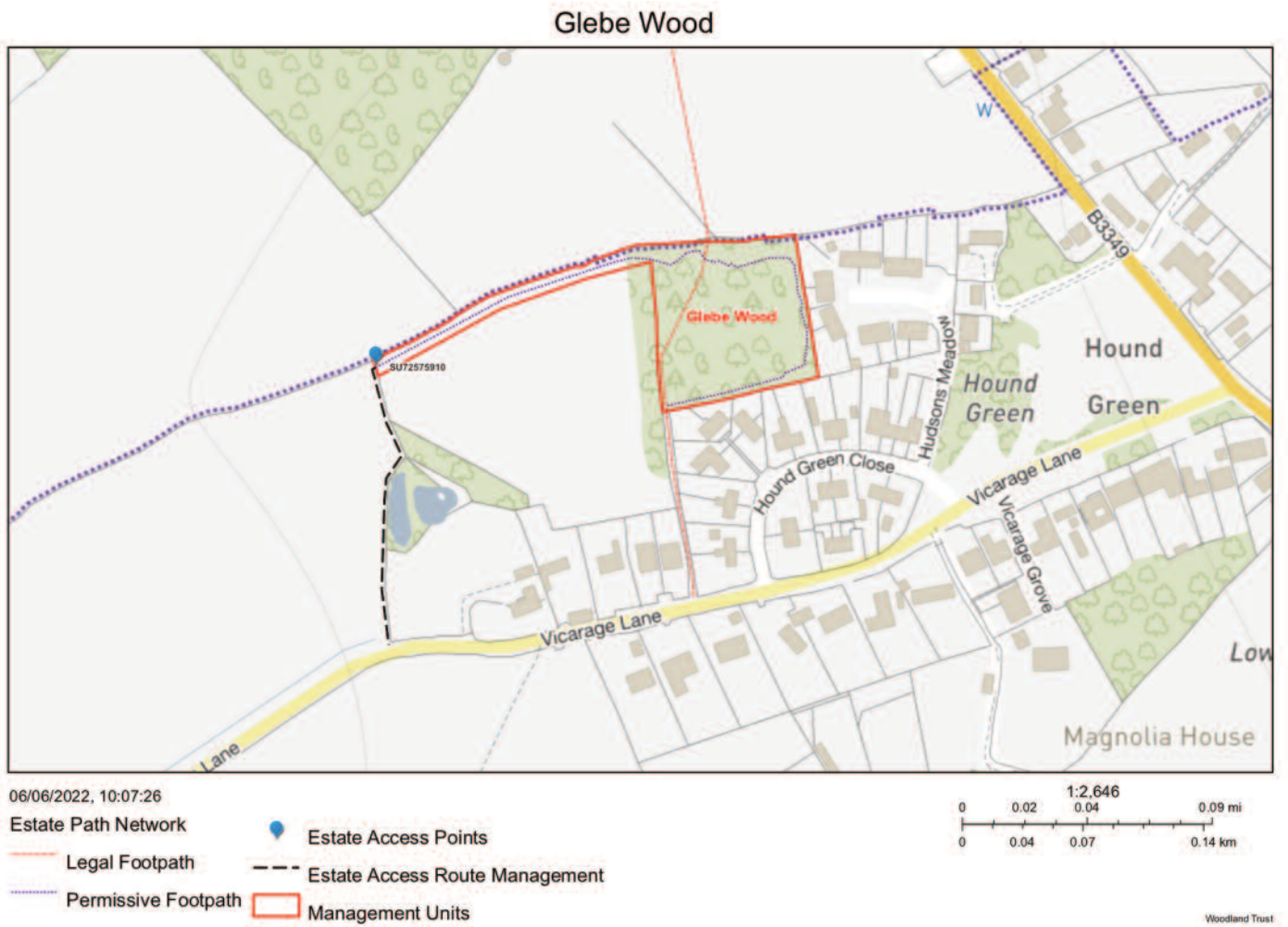
### APPENDIX I.II GLEBE WOOD TRACK



### APPENDIX I.III – GLEBE WOOD TRACK – GATE





**APPENDIX II GLEBE WOOD RIGHT OF ACCESS – MAP SUPPLIED BY WOODLAND TRUST**

**APPENDIX III: FP14 GULLY COPSE – NOTICE OF WORKS COMPLETED**

Username: Su Role: public

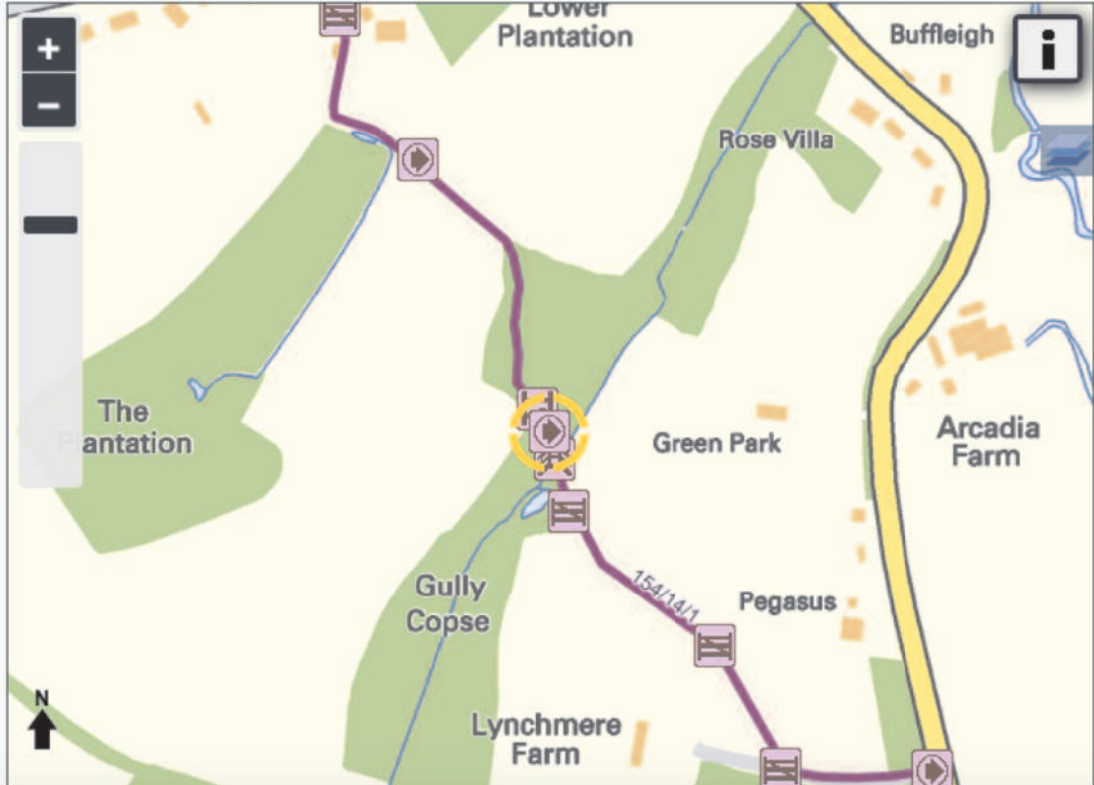
## Track a Problem

Retrieve the details of a Problem and review the current status.

Please enter the reference number of a previously reported problem (e.g. 12345 or 210998132) then press the 'Find' button.

PROW:

|                 |                                  |
|-----------------|----------------------------------|
| Enquiry Number: | 15409                            |
| Submitted:      | 25 Apr 2022 10:21:06             |
| Problem type:   | Obstruction                      |
| Sub-type:       | Obstruction/Fallen/Unstable Tree |
| Status:         | Resolved                         |
| Updated:        | 27 May 2022 08:22:32             |



## APPENDIX IV.I: ACCOUNTS TO DATE

| MATTINGLEY PARISH COUNCIL - INCOME 2022/23 - 18th June |                       |                   |              |              |               |                   |
|--|-----------------------|-------------------|--------------|--------------|---------------|-------------------|
| Balance brought forward 1st April 2022                 |                       |                   |              |              |               | £29,415.07        |
| Date   | Item                  | Precept           | Grants       | VAT          | Interest      | Total Receipts    |
| 11/04/22   | Parish Precept        | £12,000.00        |              |              |               | £12,000.00        |
|  | 2022/23 Bank interest |                   |              |              | £26.94        | £26.94            |
| <b>TOTALS</b>  |                       | <b>£12,000.00</b> | <b>£0.00</b> | <b>£0.00</b> | <b>£26.94</b> | <b>£12,026.94</b> |
|  |                       |                   |              |              |               | £12,026.94        |
| <b>RECEIPTS &amp; PAYMENTS SUMMARY</b>                 |                       |                   |              |              |               |                   |
| Bal brought forward 1st April 2022                     |                       | £29,415.07        | April        | £7.47        | Oct           |                   |
| Plus income  |                       | £12,026.94        | May          | £9.75        | Nov           |                   |
| Minus expenditure                                      |                       | £3,986.64         | June         | £9.72        | Dec           |                   |
| <b>Balance</b>   |                       | <b>£37,455.37</b> | July         |              | Jan           |                   |
|  |                       |                   | Aug          |              | Feb           |                   |
| <b>BANK RECONCILIATION</b>                             |                       |                   |              |              |               |                   |
| Club, charity, trust - 14TH APRIL 2022                 |                       | £832.02           | Sept         |              | Mar           |                   |
| Bus instant access - 14TH APRIL 2022                   |                       | £36,623.35        |              |              |               |                   |
| <b>Balance</b>   |                       | <b>£37,455.37</b> |              |              | <b>Total</b>  | <b>£26.94</b>     |

| MATTINGLEY PARISH COUNCIL - EXPENDURE 2022/23 - 18th June |          |          |                        |                            |       |         |               |                      |          |                      |                 |               |                |          |        |           |
|---|----------|----------|------------------------|----------------------------|-------|---------|---------------|----------------------|----------|----------------------|-----------------|---------------|----------------|----------|--------|-----------|
| No  | Inv Date | Pay Date | Supplier               | Description                | Means | Salary  | Finance Admin | Design & publication | Expenses | Community/ Donations | Maintn Contract | HGreen other  | Maintn General | Project  | VAT    | TOTALS    |
| 1   | 21/03/22 | 14/04/22 | New Inn                | Feb & Mar meeting venue    | BACS  |         | £40.00        |                      |          |                      |                 |               |                |          |        | £40.00    |
| 2   | 04/04/22 | 14/04/22 | HALC                   | HALC / NALC 2022/23        | BACS  |         | £281.71       |                      |          |                      |                 |               |                |          |        | £281.71   |
| 3   | 13/04/22 | 14/04/22 | Stuart Ovenden Design  | Hazeley Heath logo         | BACS  |         |               | £100.00              |          |                      |                 |               |                |          |        | £100.00   |
| 4   | 21/04/22 | 22/04/22 | M Hazell               | Hound Green moles          | BACS  |         |               |                      |          |                      |                 | £80.00        |                |          |        | £80.00    |
| 5   | 23/04/22 | 28/04/22 | PGGM                   | Maintenance Contract       | SO    |         |               |                      |          |                      | £304.01         |               |                |          |        | £304.01   |
| 6   |          | 02/05/22 | Clerk                  | Salary-April               | BACS  | £432.60 |               |                      |          |                      |                 |               |                |          |        | £432.60   |
| 7   | 13/04/22 | 04/05/22 | Stuart Ovenden Design  | Jubilee poster             | BACS  |         |               | £100.00              |          |                      |                 |               |                |          |        | £100.00   |
| 8   |          | 09/05/22 | New Inn                | April meeting venue        | BACS  |         | £20.00        |                      |          |                      |                 |               |                |          |        | £20.00    |
| 9   | 02/06/22 | 09/05/22 | Loos for Doos Ltd      | Jubilee portaloos balance  | BACS  |         |               |                      |          | £275.00              |                 |               |                |          | £55.00 | £330.00   |
| 10  | 28/04/22 | 09/05/22 | GC-JubileeFlagsBunting | Jubilee flags-beacon event | BACS  |         |               |                      |          | £131.60              |                 |               |                |          | £26.32 | £157.92   |
| 11  | 18/05/22 | 18/05/22 | Mark&HildaThompson     | Harrow, roll HoundGreen    | BACS  |         |               |                      |          |                      |                 | £100.00       |                |          |        | £100.00   |
| 12  | 24/05/22 | 28/05/22 | PGGM                   | Maintenance Contract       | SO    |         |               |                      |          |                      | £304.01         |               |                |          |        | £304.01   |
| 13  | 02/05/22 | 31/05/22 | Personalised Print     | Jubilee flyers             | BACS  |         |               |                      |          | £40.70               |                 |               |                |          | £1.54  | £42.24    |
| 14  | 05/05/22 | 31/05/22 | Gallagher              | Insurance                  | BACS  |         | £872.84       |                      |          |                      |                 |               |                |          |        | £872.84   |
| 15  | 06/06/22 | 07/06/22 | GC Jubilee 2           | Jubilee Misc               | BACS  |         |               |                      |          | £368.71              |                 |               |                |          |        | £368.71   |
| 16  |          | 07/06/22 | New Inn                | May/ meeting venue         | BACS  |         | £20.00        |                      |          |                      |                 |               |                |          |        | £20.00    |
| 17  |          | 07/06/22 | Clerk                  | Salary-May                 | BACS  | £432.60 |               |                      |          |                      |                 |               |                |          |        | £432.60   |
|   |          |          |                        |                            |       |         |               |                      |          |                      |                 |               |                |          |        |           |
|   |          |          |                        |                            |       |         |               |                      |          |                      |                 |               |                |          |        |           |
|   |          |          |                        |                            |       |         |               |                      |          |                      |                 |               |                |          |        |           |
| TOTALS  |          |          |                        |                            |       | £865.20 | £1,234.55     | £200.00              | £0.00    | £816.01              | £608.02         | £180.00       | £0.00          | £0.00    | £82.86 | £3,986.64 |
| Date  |          |          | Supplier               | Description                |       | Salary  | Finance Admin | Design & publication | Expenses | Community/ Donations | Maintn Contract | H Green other | Maintn General | Projects | VAT    | TOTALS    |

## APPENDIX IV.II: TSB ACCOUNT



## Your accounts

Last login: 7 June 22 (3.01 PM)

[⊕ Make a quick transfer](#)

Mattingley Parish Council

> Coronavirus (COVID-19) information: If you've been impacted by coronavirus and need financial help, please read our useful information page.



### Club,Charity And Trust Account

30-96-29, 00778969

[⊕ View a mini  
statement](#)

Available funds:

**£832.02**[Make a payment](#)[Make a transfer](#)[Set up standing order >](#)

### Business Instant Access

30-96-29, 07266599

**£36,623.35**[View full statement >](#)[Make a payment](#)[Make a transfer](#)



**APPENDIX V****PLANNING UPDATE 18 JUNE – MATTINGLEY****NEW APPLICATIONS (SINCE LAST MEETING)**

22/01379/CA (Validated 24 Jun 2022) Bannisters Farmhouse, Mattingley Green. 1. Wild Cherry Tree - Fell in front garden by road. Tree has grown to unmanageable size and large roots now very close to house - see attached photographs. Concern that roots have potential to cause serious damage to (grade 2 listed) house structure/stability in near future. Will replace cherry with significantly smaller tree (ie birch) to retain attractive aspect to conservation area, but without risk to property.

22/01264/HOU and 22/01265/LBC (Validated Jun 2022) Bannisters Farmhouse Mattingley Green. Erection of a single storey rear extension, demolition of existing conservatory and internal alterations

22/01106/LBC (Validated 01 Jun 2022) New Inn ([Heckfield](#)). Reconstruction works - Rotten in-built timbers, Rotated in-built timbers, Extensive cracking to the external brick leaf, Loose brick infill panels.

22/01168/PREAPP (Validated 30 May 2022) Robin Cottage, Reading Road, Mattingley. Slate and timber clad, two storey side extension to a previously converted agricultural barn (now residential).

**APPLICATIONS PENDING AND RECENTLY DECIDED**

22/00670/HOU ([Granted](#) 7th June) Kale House, Reading Road Mattingley. Replacement of 16 timber framed metal single glazed windows with timber framed cottage style double glazed windows.

22/00873/CA ([Approved](#) 2nd June) Well Cottage Reading Road. I - Holly - Crown reduce by 5m. II - Spruce - Crown reduce by 6m. III - Yew - Crown reduce by up to 3m.

22/00702/LBC ([Refused 31 May](#)) 22/00701/HOU ([withdrawn 9th June](#)) Bannisters Farmhouse, Mattingley Green. Erection of a single storey rear extension, demolition of existing conservatory and internal alterations.

22/00366/FUL ([Granted 18th May](#)) **Shoulder Of Mutton**. Erection of a single storey rear extension to extend the existing kitchen area, new patio doors, windows and internal alterations.

*Note – Granted for majority works but additional application required for extractor system. Environmental Health requesting further information.*

**APPEALS**

21/01926/HOU (Refused 5th Oct Hart) APP/N1730/W/21/3287722 Appeal start date 10 June 2022) Thackhams Farm, Bottle Lane. Erection of a single storey side extension. Comments to PINs for 15th July.

**HECKFIELD APPLICATIONS****COLD PIECE FARM**

21/00266/FUL ([Appeal APP/N1730/W/21/3279009 – Still pending](#), start date 21st August – written representations. Refused by Hart 4th May 2021) Cold Piece Farm. Erection of 10 floodlights, each 8m tall, around the existing manège. Retrospective, to replace the 8 approved floodlights. Mattingley (and Heckfield) Parish Council objected to original application: 'External lighting should be kept to a minimum to avoid any adverse impact on neighbours and wildlife. "Dark skies" in rural areas should be respected and protected.' All written submissions forwarded to the Inspector. [Still pending 18th June](#) - registered as a linked case.

**KILN FIELD SOLAR**

21/02749/FUL ([Pending](#), Validated 10 Nov 2021) Land To The North Of Vicarage Lane, Hound Green, Heckfield. Construction of a temporary 17.87 MW Solar Farm, to include the installation of Solar Panels with LV switch/transformer, customer switchgear/T Boot enclosure, a DNO substation enclosure, security fencing, landscaping and other associated infrastructure.

**BRAMSHILL HOUSE APPLICATIONS**

22/00659/LBC (28 April) and 22/00658/FUL (10 May) Bramshill House, Bramshill Park.

1. Change of use of Bramshill Park, Bramshill House, Stable Block and Nuffield Hall / Newsam Hall for use as a wedding and events venue (Sui Generis).
2. Change of use of Bramshill House for overnight guest accommodation associated with the wedding and events use. Change of use of Dixon Hall for use as guest accommodation associated with the wedding and events use.
3. Change of use of Bramshill Park, Bramshill House, Stable Block and Nuffield Hall / Newsam Hall, Foxley Hall, Sports Hall, Oak Hall and Conference Centre, Reprographics and Graphics, Shop, Rowan Hall, Willow Hall and Reception for use associated with film-making activities (*Sui Generis*).
4. Demolition of police college buildings. Construction of 197 new residential dwellings (use Class C3 – a net increase of 177 dwellings Use Class C3), 147.92 sqm GIA of employment floor space (use Class E, F.2) and undercroft car parking.
5. Associated repair works to buildings and gardens. Refurbishment of Hazeley Lodges including demolition of modern rear extensions and structures and erection of single storey rear extensions. Associated roads, footways, cycleways, open space, creation of parkland, creation of enhanced ecological habitat, landscaping, drainage, ancillary works and infrastructure.

22/00643/FUL (7 April) Bramshill House Bramshill Park. Change of use of land to provide a Suitable Alternative Natural Greenspace (SANG) and associated works.