



Boughton Malherbe Parish Council

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Minutes of an Extraordinary Meeting of Boughton Malherbe Parish Council at 7pm on Monday 20th March 2017 in Grafty Green Village Hall.

Present: Cllrs R Turner (Chair); A Allum; R Galton; T King; J Collins
Cllr T King took the minutes

1. **Anybody filming or recording this meeting to declare it.** There were no declarations
2. **Apologies – to receive and accept apologies for absence.** C King (Clerk) Sickness
3. **Declarations:**
Any lobbying None
Any interest in items on the Agenda None
Any changes to the register of pecuniary interests None

Note Order of Agenda changed

4. **Responsibility of Councillors in communicating and corresponding on behalf of BMPC and the process to be followed.** Agreed to get advice from Clive Powell of KALC. Chair Cllr Turner to Email Clive Powell with our queries after sharing Email with other Councillors. **Proposed Cllr King Seconded Cllr Allum. Unanimously approved**
5. **Agree to have BMPC Portfolios and if approved appoint Portfolio Holders (Was Item 8) Portfolios holders agreed were: Proposed Cllr Galton. Seconded Cllr Collins and approved unanimously)**
Cllr Robert Turner Portfolio Holder for Police Forum.
Speedwatch
KALC branch meetings

Cllr Ron Galton Portfolio Holder for Planning & Construction issues
Emergency Plan
KALC branch meetings

Cllr John Collins	Portfolio Holder for Finance Community Assets
Cllr Annie Allum	Portfolio Holder for Joint Parishes Group meetings Roads and Footpaths (Moved from Cllr Turner to Cllr Allum. Neighbourhood Watch Village Christmas Decorations
Cllr Tony King	No Portfolio Holder appointments

6. **Agree actions for current issues requiring correspondence (Was Item 5)**
 - a. **Communicate with Quinn Estates about street lighting concerns at Boughton Park** – Information already received from Quinn before meeting so no action required.
 - b. **Reporting of Boughton Park lorry movements through Grafty Green to Quinn Estates** – Decided to co-ordinate reporting via Cllr Galton using phone as Quinn need instant information to “fine” the Drivers.
 - c. **Boughton Park Road Naming – Formal response to MBC about their proposal** – MBC had already agreed to BMPC original suggestion previously communicated. So no new action required.
7. **Running Council without a Clerk for a while. How shall we do this? (Was item 6) –**
Cllr T King nominated to act as minute taker and manage Admin in lieu of new Clerk being appointed. As recommended in Parish Council guidelines. Note this isn’t acting as Responsible Officer.
8. **Approval for purchase by the Clerk, of latest copies of "Local Councils Explained" and "The Good Councillors Guide" for us all. (Was Item 7)** Established that Good Councillors Guide had already been obtained for all Councillors by the Clerk. So no purchase needed. Councillors Toolkit can be printed off the Internet. 4 copies of Local Councils explained to be purchased. **Proposed Cllr Turner Seconded Cllr Galton. Approved unanimously**
9. **Further Information**
 - a) Finger Post replacement following default by current provider – To be brought up at BMPC and KCC Highways meeting with Susan Laporte and others. Any outcomes to be discussed at next Ordinary BMPC Parish Council meeting so needs adding to Agenda for any decisions that need to be made.
 - b) Petsfield potential planning breach. MBC notified via Website. Informed MBC Councillors Martin Round and Shelina Prendegast