

Melverley Parish Council

Minutes of the meeting of **Melverley Parish Council** held at the Melverley Village Hall on **26th July 2023**.

Present: Cllrs Sally Herbert-Jones (Chairman), Cath Jones, Roger Jones

In attendance: Cllr Vince Hunt (Shropshire Council), Ian Cruise-Taylor, Parish Clerk

- 23.25 To note any apologies – none received
- 23.26 Council reaffirmed their declarations of Interest(s)
- 23.27 Public session: Council heard from representatives of the Citizens Advice Bureau, who explained that there are a wide range of services on offer which could be accessed by telephone, website or by visiting a range of locations across the county. It was agreed that the parish council would add information to the website and seek to publicise the services available within the parish.
- 23.28 Council unanimously confirmed the minutes of the meeting on 21st June 2023
- 23.29 To receive updates:
- i. Report from Shropshire Councillor: Cllr Hunt noted that:
 - a. Shropshire Council (SC) had received £11m to support residents off mains gas
 - b. SC had updated its Homepoint policy to improve its accessibility for residents
 - c. There had a been a number of changes in portfolio holders which benefitted the north of the county with senior representatives at SC
 - d. SC had to make £50m savings in 2023-24, of which £17m had been identified
 - ii. Flooding update and IDB update: Council noted that the minutes of IDB were now available on the IDB website; Council noted the cost comparison for equipment for the flood rescue boats and agreed that the Parish clerk should see grant aid from Awards for All or other grant givers
 - iii. Police report – none. The Clerk noted that the Police and Crime Commissioner was likely to attend Kinnerley Parish Council (KPC) in September. Council agreed that the Parish Clerk should ask KPC if it would be possible to offer a wider audience.
- 23.30 Financial
- i. Council noted income – see appendix A - Nil
 - ii. Council unanimously approved the bank payments see appendix A
 - iii. Council unanimously approved the bank reconciliation - See Appendix A
- 23.31 Parish Matters: to discuss issues identified by Councillors and agree any related actions:
- dates of meetings of MIDB, reports/minutes for circulation - deferred
 - Council noted and agreed to consider and determine next steps in future meetings in respect of:
The Environment Act 2021 made changes to the Natural Environment and Rural Communities Act 2006 in respect of biodiversity.

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Section 40 of the 2006 Act, in force 1 January 2023, places a duty on all local authorities, including parish councils, to from time to time consider what action the authority can properly take to further the general biodiversity objective. The general biodiversity objective is the conservation and enhancement of biodiversity in England so all parish councils must take biodiversity into account in all their decisions and actions. The government has issued [guidance](#) on complying with the duty.

23.32 Items for discussion at next meeting: (not for debate or decision) - none

23.33 Proposed date of next meeting: **6th September 2023**

Chairman.....

Date.....

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Melverley Parish Council

26th July 2023 Appendix A

July known Income and Payments:

Income: Nil

July Payments

	Details		payment
28/07/23	MVH	Room hire	£130.00
28/07/23	HMRC	Tax	£106.40
28/07/23	Clerk	pay	£159.67

JULY

CASH BOOK

Opening balance 1 April 2023

Add: Receipts to date

Less: Payments to date

£

£

2,403.62

4,802.00

1,135.93

Closing balance per accounts to date

6,069.69

Balance per Barclays Bank statement as at 30/06/23

6,069.69

Less: any un-presented cheques

0.00

Add: any un-banked cheques

0.00

Total reconciled balances

6,069.69

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Melverley Parish Council - Bank Reconciliation Financial year ending 31st March 2024

APRIL	Date	10/07/2023	
		£	£
CASH BOOK			
Opening balance 1 April 2023			2,403.62
Add: Receipts to date			4,802.00
Less: Payments to date			266.07
Closing balance per accounts to date			<u><u>6,939.55</u></u>
Balance per Barclays Bank statement as at 30/04/23			7,205.62
Less: any un-presented cheques			
Apl Pay		159.67	
Apl Tax		106.40	
			<u>266.07</u>
Add: any un-banked cheques			
			<u>0.00</u>
Total reconciled balances			<u><u>6,939.55</u></u>

MAY	Date:	10/07/2023	
		£	£
CASH BOOK			
Opening balance 1 April 2023			2,403.62
Add: Receipts to date			4,802.00
Less: Payments to date			1,023.43
Closing balance per accounts to date			<u><u>6,182.19</u></u>
Balance per Barclays Bank statement as at 31/05/23			7,170.62
Less: any un-presented cheques			
Apl Pay		159.67	
Apl Tax		106.40	
May Pay		159.67	
May Tax		106.40	
Insurance subscription		324.05	
		132.24	
			<u>988.43</u>
Add: any un-banked cheques			
			<u>0.00</u>
Total reconciled balances			<u><u>6,182.19</u></u>

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JUNE

Date:

10/07/2023

	£	£
CASH BOOK		
Opening balance 1 April 2023		2,403.62
Add: Receipts to date		4,802.00
Less: Payments to date		1,402.00
Closing balance per accounts to date		<u><u>5,803.62</u></u>
Balance per Barclays Bank statement as at 30/06/23		6,069.69
Less: any un-presented cheques		
Apl Pay	159.67	
Apl Tax	106.40	
	<u> </u>	266.07
Add: any un-banked cheques		
		<u>0.00</u>
Total reconciled balances		<u><u>5,803.62</u></u>

Melverley Parish Council

Quarter 1 financial report

Melverley Parish Council Financial Statement Quarter One - to end of June 2023

Budget 2022/23	Payments 2022/23		Budget 2023/24	Total payments to date (Q1)	Budget remainin g	% spent
		General Administration				
2,769	2,973	Clerk's salary	3,182	798	2,384	25%
200	937	Admin	100	167	(67)	167%
270	262	Insurance	270	324	(54)	120%
100	100	Audit fees	100	113	(13)	113%
150	150	Room hire	150	-	150	0%
100	1,512	Training costs	100	-	100	0%
400	870	Other Expenses	300	-	300	0%
-		Defib Training	200	-	200	0%
-		Flood Forum Exp	100	-	100	0%
3,989	6,804		4,502	1,402	3,100	
-	-		-	-	-	
3,989	6,804	Total expenditure against budget	4,502	1,402	3,100	
		VAT expenditure		-		
	6,804	Total expenditure		1,402		
	Receipts					
	Actual			Total receipts		

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	2022/23		Proposed precept	to date (Q1)
	4,515	4,515	Precept	4,802
		-	CIL Neighbourhood Fund (ring fenced)	-
0		-	VAT repayment	-
100		-	Other	-
	4,515		Total	4,802
Net cash inflow / (outflow)				3,400
Opening bank balance				2,404
Closing bank balance				6,070

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