

STOKE PARISH COUNCIL



50 Pepys Way, Strood, Rochester, Kent, ME2 3LL

Clerk: Mrs J Allen
Telephone: 01634 710086

Email: stokeparishcouncilkent@gmail.com
Website: www.stokeparishcouncil.org.uk

I hereby give notice of a VIRTUAL meeting of Stoke Parish Council to be held on Wednesday 2nd December 2020 at 7.00 pm, which all members are invited to attend.

Jenny Allen ~ Clerk
25/11/2020

Part A	Public discussion (not part of the meeting) where any member of the public may discuss any item. No motions may be proposed nor decisions taken, but matters raised by the public may be placed on the agenda for the next meeting.
Part B	Public discussion on any agenda items. In line with standing order (3) e members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. This shall take place at this part of the meeting for a maximum of 30 minutes. Following this member of the public are not permitted to speak or to take part in the business of the Parish Council.

Agenda

1.	Apologies for absence Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
2.	To receive Declarations of Interest and Dispensations To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.
3.	Disclosure of any other business of an urgent nature Additional items to be discussed that have risen since the publishing of the agenda. No votes on these issues to take place.
4.	Minutes from the previous Parish Council Meeting - Appendix A a). To receive and approve the revised minutes from the Parish Council meeting held on Wednesday 7 th October 2020. b). To receive and approve the minutes from the Parish Council meeting held on Wednesday 4 th November 2020.
5.	Matters arising from the Minutes not otherwise on the Agenda
6.	Planning Applications – Appendix B a). Applications. b). Decisions.

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	c). Appeals and Other Matters.
7.	Finance – Appendix C a). To agree financial performance against the budget for the month of November 2020. b). Update of account(s) for 2020/21 including payments received. c). Accounts paid since the last meeting to be ratified. d). Accounts for payment. e). Payment requests to be discussed for approval and payment.
8.	Management of the Council’s land and property – Appendix D a). Playparks i Allhallows Road Playpark ii Heron Way Playpark iii Upper Stoke Playpark. b). Notice board in Lower Stoke
9.	Highways & Transportation To receive and discuss any reports relating a). Footpaths. b). Lighting. c). Highways and verges. d). Pot holes. e). Fly tipping. f). School Warning Signs g). Christmas Tree in Lower Stoke Car Park
10.	Communications a). Update on the closure of the Parish Council’s old website. b). Update on the construction of the Parish Council’s new webpage. c). Update on the creation of new Clerk and Parish Councillor email addresses d). Purchase of Parish Council owned tablets
11.	Lower Stoke Car Park Lease - Appendix E a). To discuss the proposed conditions for the new Medway Council Lower Stoke Car Park lease
12.	External Contractors To discuss and approve any new work requests or discuss any existing orders for either: a). J R Brickwork. b). Eastborough Landscapes. c). Colyn Property Services
13.	Village Voices Publication a). To review items that could be used to place an article in the next edition of the Village Voices Publication.

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14.	Correspondence - Appendix F a). HIF Consultation
15.	Reports and Circulars
16.	Date of next meeting