



CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to attend the next meeting of the Parish Council to be held at 7.30pm on Thursday 16th May 2024 @ Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood.

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email to parish.council@cannockwood.org with the details, at least 48 hours prior to the scheduled meeting.

ANNUAL MEETING 7pm

- 1. Welcome**
- 2. Apologies**
- 3. Chairman's Report 2023-24**
- 4. Election of the Chairman 2024-25**
- 5. Election of the Vice-chairman 2024-25**

COUNCIL MEETING

AGENDA

- 1. Welcome member.**
- 2. Apologies:** Cllr.
- 3. Declaration of members' Interests**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
 - b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below
- 4. Public Speaking**
 - a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on any matter in the agenda.
 - b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

5. Minutes - To approve the minutes from the council meeting held on 18th April 2024 as a true and correct record.

6. Matters Arising from the Previous Meeting Not on the Agenda
To discuss items from the minutes not covered on the Agenda

7. Highways & Maintenance – potholes – hedgerows

8. To receive reports from Councillor's who have attended outside meetings.

9.Planning Applications for consideration and ratification

Application No.	Location/address	Details of Application	CWCP comment	Status
CH/24/059	7 Holly Hill Road Cannock Wood	Proposed ground floor bay window and new render finishes to front and rear (pursuant of planning permission CH/23/0310)	No objections/comments	Approved 25/04/2024

10. Finance

a) Accounts paid and to be paid.

Date	Cheque Number	Payee	Details	Amount	VAT
16.05.24	001430	Beaudesert Field and Sports Trust	Balance of 001424	3465.00	
16.05.24	001431	Katherine House Hospice	Grant	100.00	
16.05.24	001432	C E Gracey	Clerks May salary £223.52 gross	178.72	
16.05.24	001433	HMRC	Clerks Mayl PAYE	44.80	
16.05.24	001434	CW and GVH	Hall Hire 16 th May 2024	24.00	
16.05.24	001435	Arthur J Gallagher Insurance Ltd	Insurance renewal 2024-25	558.05	
16.05.24	001436	A.Anderson	Work in the parish details to come		
Total				£ 4370.57	£-

b) To approve the income received – Nil

c) To approve the financial statement 1st April to 30th April 2024

1stApril to 30th April 2024 (upto 26th April 2024)

Bank Reconciliation
Current Account 38752.90

Less unp cheques 3,625.00
Total £ 35,127.90

Cash Book Balance
C/fwd(Incs) Election Reserves 29,151.29
Receipts 6,405.50
Payments 428.89
Balance @ 30th April 2024 £35,127.90

11. Parking outside the school

12. Anti-social behavior on the playing fields/ CW&GVH Car park

13. Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

Email from resident regarding Redmoor Meadow emailed to council 20th April 2024
Email from resident regarding Redmoor Meadow emailed to council 20th April 2024
Email from resident regarding Redmoor Meadow emailed to council 21st April 2024
Email from resident regarding Redmoor Meadow emailed to council 22nd April 2024
Response from SCC Highways regarding the use of lamppost and electricity emailed to council 22nd April 2024
Email from resident regarding Redmoor Meadow emailed to council 22nd April 2024
Email from resident regarding Redmoor Meadow emailed to council 22nd April 2024

Outgoing Correspondence :

Acknowledgement to resident who queried Redmoor Meadow sent 20th April 2024
Acknowledgement to resident who has made a pledge towards Redmoor Meadow sent 20th April 2024
Response to resident who queried Redmoor Meadow sent 20th April 2024
Acknowledgement to resident re: Redmoor Meadow sent 21st April 2024
Acknowledgement to resident re: Redmoor Meadow sent 22nd April 2024
Acknowledgement to resident re: Redmoor Meadow sent 22nd April 2024
Acknowledgement to resident re: Redmoor Meadow sent 22nd April 2024

14. Environmental and Biodiversity – Nunswell Park

15. Community Events

16. Road Safety in the Parish – Speed Indicator Devices

17. Nr.62 Bus Route

18. Footpaths on Cumberledge Hill

19. Noticeboard – repair

20. Greenspace on Pineside Avenue

21. Community /engagement/consultation/survey

22. The Local Council Award Scheme

23. AED – maintenance and purchasing another for the parish

24. Park Gate PH

25. Items for Discussion/Future Agenda items

26. Date of the next Council Meeting Thursday 20th June 2024 @ CW and GVH Buds Road Cannock Wood @ 7.30pm

I hope you will be able to attend the meeting

Cllr. Mrs Sue Janes - Chairman
Cannock Wood Parish Council