

BELSAY PARISH COUNCIL

Chair: Councillor Roe

Clerk: Annie Howliston

Email: belsayparishcouncil@hotmail.co.uk

You are hereby summoned to attend a meeting of Belsay Parish Council in the Sir Stephen Middleton Memorial Hall, Belsay First School, on **Wednesday, 26 November 2025, at 7:00 pm** for the purpose of transacting the following business:

AGENDA

1. Apologies for Absence

Cllr Dodd

2. Declarations of Interest

Members are requested to advise the Council of any Declarations of Interest appertaining to the following agenda items.

a) **Review of Clerk Salary** - Clerk will declare an interest at item 8(d) and leave the room during discussion of Pay Award.

3. Public Questions (Maximum 5 minutes per person)

Members of the public present may address the Council at this point on the agenda. The Council reserves the right to respond to or debate the issue at a later date. Members of the public seeing the agenda and wanting to speak about an item on that agenda should contact the Clerk by Tuesday of the week before the meeting.

a) **Discussion of upkeep of pant (Grade 11 listed)** - Email received by member of public

4. Minutes of Previous Meeting

To approve the minutes of the meeting of Belsay Parish Council held on **24 September 2025**.

5. Matters Arising from the Previous Meeting

a) **Completed Declaration of Members Interest** - Cllr Storey

b) **Move to new Parish Website and gov.uk Email address** - update from Clerk

c) **Emergency Resilience Base and Generator** - update from Chair

6. Highways Matters

a) **Gateways** – update from Cllr Dodd (if present)

b) **Overhanging Branches and Hedges** – update from Cllr Dodd (if present)

c) **Footpath Step at Wallridge** – Letter from Joe Morris MP (Cllr Straughan)

7. Planning Matters

a) To consider/note the following:

Reference	Detail	Previously circulated by Clerk to Parish Council	Decision by NCC
22/01909/CCMEIA	Land North East of North Side, Kirkharle (Extraction of dolerite and importation of infill material)		Observations by 18 Dec
25/01458/FUL	Shortflatt Tower, Pole Barn, Belsay (Link extension)		Granted
25/01459/LBC	Shortflatt tower, Pole Barn, Belsay (Listed Building Consent to Link extension)		Granted
25/03420/FUL	The Highlander, Belsay (Renovation of function room and extension)	No observations received	Observations by 4 Nov
25/03421/LBC	The Highlander, Belsay (Listed Building Consent to renovation of function room and extension)	No observations received	Observations by 4 Nov
25/04041/FUL	East Grange, Belsay (Installation of solar panels)	No observations received	Withdrawn by applicant

b) Late applications

8. Financial Matters

a) Members are asked to approve and sign the following payments:

Payee	Detail	£
Hall Hire	Sep 2025 - £20.00 Nov 2025 - £20.00	40.00
Clerks Pay Slips	Oct - £173.51 Nov - £173.31	346.82

b) Appointment of Internal Auditor – Update from Clerk

c) Update Signatories for Bank Account - Clerk to circulate proforma for completion

d) Review of Clerk Salary - (Clerk to declare an interest and leave room)

d) Grants and Donations Policy – To consider draft with a view to approval

f) Budget and Precept setting - 2026-2027

g) Grant applications - Northumberland Citizens Advice, Bolam Church

9. Community Governance Review Questionnaire

- a) Completion of pre-consultation questionnaire on future governance arrangements for Belsay Parish.

10. Restoration of heritage fingerpost at West Bolam – Presentation from Annie Lloyd

11. Correspondence Received and Previously Circulated

- NCC - Winter Service Preparedness Document 2025-2026 (added to website)
- NCC - Public Spaces Protection Order Consultation - Control of Dogs
- NCC - Local Nature Recovery Strategy (comments by 9 January)
- NALC - AGM (15 November 2025)
- Home Office - Prevent Radicalisation Handbook (Clerk to circulate at meeting)

12. Any Other Business

To consider any other business which is for information only.

- July meeting
- CAN AGM- update from Cllr Straughan who attended

13. Date of Next Meeting and 2026 Meetings

Bookings confirmed with the school:

- Wednesday 28 January
- Wednesday 25 March
- Wednesday 27 May (Annual Meeting of the Parish and Parish Council)
- Wednesday 30 September
- Wednesday 25 November