

SLR Rotation Risk Assessment

Guidance is available in HCC Policy and guidance document for Parish and Town Councils purchasing temporary speed signing.

| What are the hazards? | Who might be harmed | Controls Required | Action by whom? | Risk Control | Like-likelihood | Impact | Risk Score |
|--|----------------------------------|--|---------------------|---|-----------------|--------|------------|
| Injury to operative | Operative | Ensure you are physically fit and able to carry out the task as it involves lifting and carrying. Must wear suitable clothing | Operator (JJ Berry) | Clerk to liaise with operator. Assistance to be requested if necessary | 2 | 2 | 6 |
| Inappropriate positioning of the sign | Operative, reputation of Council | Only sites agreed and licensed by road authority to be used. | Clerk | License agreement from HCC to be provided before sites are used. | 2 | 2 | 4 |
| Poor visibility of operative from vehicles on road | Operative | Correct personal protective equipment such as high visibility jacket to be worn when SLR is moved. Hazard Warning signs should be displayed when SLR is moved. Ensure there is enough clear sight lines are available for motorists to see what is being done, this should be 120m in 40mph speed limit). Take account of weather conditions and time of day which may make visibility difficult (see above). | Operator (JJ Berry) | Clerk to ensure operative is using high vis and hazard warning sign. SLR should not be moved at dusk or at night. SLR should not be moved in adverse weather conditions such as heavy rain or snowfall. | 1 | 1 | 1 |

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| Parking of Vehicle | Operative | <p>Ensure vehicle can be parked off highway. If this is not possible the vehicles hazard warning lights should be used.</p> <p>Safe spaces for each post, which take into consideration of safe should be identified and used each time the location is used.</p> | <p>Operator (JJ Berry)</p> <p>Clerk to liaise with HCC when site agreed as appropriate</p> | <p>Clerk to verify with operative</p> | 1 | 1 | 1 |
| Fixing the SLR on the pole | Operative | <p>Necessary access equipment should be used if necessary.</p> | <p>Operator (JJ Berry)</p> | <p>Working at height and/or Health and Safety training should be offered.</p> | 2 | 2 | 4 |
| Accidental damage to the equipment during placements | Operative | <p>If the equipment is damaged so that it makes it unsafe to use it should be removed and the Clerk informed immediately</p> | <p>Operator (JJ Berry)</p> | <p>Clerk to arrange for repair of SLR and re-arrange rotation schedule for the meantime.</p> | 1 | 3 | 3 |
| Falling equipment | Public/pedestrian could be hit by falling tools | <p>The area around the post while installation to be kept clear of pedestrians.</p> <p>Temporary barriers to be used if necessary.</p> | <p>Operator (JJ Berry)</p> | <p>Operator to ensure each time SLR is installed.</p> <p>Clerk to purchase barriers if necessary</p> | 1 | 1 | 1 |
| Theft or vandalism | Council's service provision to the community | <p>Use a padlock at each installation</p> <p>SLR should be installed high up on the pole.</p> <p>Installation at sites where vandalism has occurred should be reduced to the summer (high visibility) months</p> | <p>Operator (JJ Berry)</p> | <p>Operative to use padlock.</p> <p>Clerk to ensure insurance is adequate and up to date.</p> | 3 | 3 | 9 |
| Electric faults | Operator | <p>SLR should be switched off when it is being installed and not connected to the solar panel/battery until it is installed.</p> | <p>Operator (JJ Berry)</p> | <p>Operator to switch off SLR</p> | 1 | 1 | 1 |

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| Damage to HCC's posts | Council's relationship with HCC | Only approved HCC posts to be used and only approved equipment should be attached to posts in accordance with manufacturer's instructions. | Operator (JJ Berry) | Operator to refer any damage to posts to Clerk to refer to HCC. | 2 | 2 | 4 |
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