

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2022

Prepared by (Name and Role):

Date: 10/05/2022

	£	£
Balance per bank statements as at 31/3/22:		
NatWest Current Account	500.0	
NatWest Business Reserve	15,423.6	
Unity Trust Bank account 3	47,547.7	
Nationwide Savings account 4	45,774.7	
	<hr/>	109,246.0
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
	<hr/>	-
Add: any un-banked cash as at 31/3/xx		
	<hr/>	-
Net balances as at 31/3/22 (Box 8)		<u><u>109,246.0</u></u>