

Mabe Parish Council

Minutes – 11 January 2024

Minutes of Mabe Parish Council held on Thursday 11 January 2024 at 7.00pm, Mabe Parish and WI Hall, Antron Hill, Mabe.

Councillors present: Cllrs P Tisdale (Chair), C Cole, B Galke, P Simmons, A Thomas, T Tindle, M Wilkinson, A Wills

Cornwall Councillor: C.Cllr Bastin

Officer support: Clerk/RFO

Minute no:	Agenda Items
MPC23.24.260	Apologies for absence - <i>To receive apologies for absence.</i>
MPC23.24.261	Members' Declarations of Interests None
MPC23.24.262	To approve written requests for dispensation None
MPC23.24.263	<p>Cornwall Councillor report</p> <ul style="list-style-type: none"> - Plan received showing proposals for A39/pedestrians crossing, signs due to be erected. Another accident at this location this week. Proposed: tactile paving, sign, kerbs and red surfacing to road on approach. Pedestrian signs. Will be public consultation, proposed works in spring 2024. - CC streetlights will be turned off in the parish from midnight to 5am, environment and cost saving - Next CAP meeting, 23 January <p>Questions: Cllr Bastin was asked to seek for the devolution of the land at Antron Hill to be speeded up.</p> <p>Question – flooding, vulnerable people at Potters Farm, prevented from accessing bus due to flooding on road. Rubbish not collected, post not delivered. Highways do not have funding to resolve, but could carry out works if funded by residents. Cllr Bastin to ask Highways for public meeting with residents. Asked if MP could also attend.</p>
MPC23.24.264	Public Speaking - none
MPC23.24.265	<p>Minutes of meeting of the council held on 14 December 2023</p> <p>Resolved – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.</p>
MPC23.24.266	Clerk's update report - updates were given, in response to Members questions.
MPC23.24.267	Planning Applications
	<p>a) PA23/07728 – Land South East of College Reach, College Reach, Mabe Burnthouse – Outline Planning Permission with some matters reserved (except access) for the erection of up to 17 self-build dwellings.</p>

	Resolved to object as the site is allocated as a green buffer zone in the Mabe NDP. The existing trees are listed in the Mabe NDP as part of the green canopy.																														
b)	PA23/10055 – Oaklands, Antron Hill, Mabe Burnthouse – Works to trees subject to a Tree Preservation Order (TPO), works include 2 x Sycamore trees – Reduce both crowns by up to 4m in height. A previous application was approved for a minor crown reduction of both trees. Resolved – application supported, provided supported by Cornwall Council’s Tree Officer.																														
c)	PA24/00045 – Mellanear, Antron Hill, Mabe Burnthouse TR10 9HG – Works to tree covered by a Tree Preservation Order (TPO) – T19 – Beech – to fell Resolved – application supported, provided supported by Cornwall Council’s Tree Officer. Asked that it be lopped to head height, for bird nesting and wildlife. Ask that this application be progressed as urgent.																														
MPC23.24.268	Plaque for Landmark Tree Resolved – to purchase and install a plaque for the Landmark Tree, at a cost of up to £60. Cllr Wills to supply details to the Clerk.																														
MPC23.24.269	Training <i>No requests.</i>																														
MPC23.24.270	Schedule of payments Due to IT failure, the schedule of payments could not be circulated at the meeting. Resolved – to approve the payment schedule in advance of receipt of it, and for the payment schedule to be circulated to Councillors 48 hours in advance of payments being made, to give time for any queries to be raised and answered. <table border="1" data-bbox="360 1205 1369 1921"> <thead> <tr> <th>Payee</th> <th>Purpose</th> <th>Amount payable (inc VAT)</th> </tr> </thead> <tbody> <tr> <td colspan="3"><i>To be paid by online banking payment</i></td> </tr> <tr> <td>Purple Cloud</td> <td>Email support and Microsoft business, Jan</td> <td>£150.00</td> </tr> <tr> <td>Viking</td> <td>Stationery</td> <td>£50.93</td> </tr> <tr> <td>L Dowe</td> <td>Clerk’s Salary (Dec)</td> <td>£919.23</td> </tr> <tr> <td>L Dowe</td> <td>Clerk’s expenses (Dec)</td> <td>£43.16</td> </tr> <tr> <td>HMRC</td> <td>PAYE tax and NI (Month 10)</td> <td>£247.67</td> </tr> <tr> <td colspan="3"><i>To be paid by Direct Debit</i></td> </tr> <tr> <td>Vodafone</td> <td>December use – wifi hub (DD on 16 Jan)</td> <td>£12.85</td> </tr> <tr> <td>HugoFox</td> <td>Monthly subscription – website provider</td> <td>£11.99</td> </tr> </tbody> </table>	Payee	Purpose	Amount payable (inc VAT)	<i>To be paid by online banking payment</i>			Purple Cloud	Email support and Microsoft business, Jan	£150.00	Viking	Stationery	£50.93	L Dowe	Clerk’s Salary (Dec)	£919.23	L Dowe	Clerk’s expenses (Dec)	£43.16	HMRC	PAYE tax and NI (Month 10)	£247.67	<i>To be paid by Direct Debit</i>			Vodafone	December use – wifi hub (DD on 16 Jan)	£12.85	HugoFox	Monthly subscription – website provider	£11.99
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MPC23.24.271	Finance report and bank reconciliation No report (IT issues). To be updated at the February meeting.	
MPC23.24.272	Update the bank mandate Resolved - To approve to update the bank mandate to remove the current Clerk from the mandate at the end of her employment with the council, and to add the new Clerk, when appointed. Also to add Cllr Galke to join the pool of Councillor signatories	
MPC23.24.273	Climate Group – regular update <i>None</i>	
MPC23.24.274	University Update <i>None</i>	
MPC23.24.275	Correspondence <i>None</i>	
MPC23.24.276	Agenda items for a future meeting Any matters deferred from, or raised at this meeting <ul style="list-style-type: none"> - To draw up specifications for additional ground works to be included in the footpath maintenance contract for 2024, on the basis of a quote for an hourly rate for works in addition to the budget - To consider use of CIL funds - Review of Council Policies and to adopt a Scheme of Delegation - To adopt Terms of Reference for Committees - Review of the Council’s Financial Risk Assessment - Bus shelter – litter [<i>Cllr Cole</i>] - Funding for repair of stile and path surfaces [<i>Cllr Simmons to report to February meeting</i>] 	
MPC23.24.277	Resolved that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business	
MPC23.24.278	Update on recruitment of Clerk Resolved – to offer the post of Clerk/RFO to the successful applicant, Mr Bishop, subject to references and on the usual 6 month probation period. Contract to be based on standard CALC template.	
	Meeting closed: 7.55pm	Signed by Chair: