

**Minutes of the Parish Council Meeting
held on Monday 4th January 2021
Online (Zoom Meeting)**

Present:

Charles Mathew	(CM)	Chairman
Matthew Judson	(MJ)	Councillor - Vice Chairman
Graham Dixon-Brown	(GDB)	Councillor
Jose Eaton	(JE)	Councillor
Gill Sellars	(GS)	Councillor
Trudi Gasser	(TG)	Parish Clerk

In Attendance: 1 Member of the public

All or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Clerk before the start of or during the meeting.

MIN REF	ITEM
21/001	APOLOGIES FOR ABSENCE
	Steve Good (SG) WODC District Councillor - no apologies received Hilary Fenton (HF) WODC District Councillor
21/002	DECLARATIONS OF INTEREST
	<ul style="list-style-type: none"> CM owns property near the Leys, the Green and the School GDB and KH live on the B4449 GS lives on the B4449 and is on the Village Hall Committee
21/003	APPROVAL OF MINUTES OF 7th DECEMBER 2020
	<p>The Minutes were approved.</p> <p>MATTERS ARISING:</p> <p>Further to correspondence received from a resident regarding the state of the footpath from The Green to Main Road, CM reported that OCC have confirmed that improvement work was on the schedule of works for Hayfield Homes road works and would be carried out in the near future.</p> <p>20/114: No further correspondence had been received regarding the Footpaths/Bridleways/Byways Committee – CM had sent articles to Mike Parker. CM proposed that MJ join the committee as a PC representative and that the PC write to confirm who is on the committee.</p> <p>Appendix A: Village Hall Pedestrian Entrance:</p> <p>Further to the suggestion that an entrance be created at the top of the village hall carpark to allow pedestrians easier access to the village shop, MJ confirmed that the cost had been calculated at approximately £2,500. The PC agreed that the work would not be good value for money and held a risk of damaging unseen cables. It was unanimously agreed not to proceed with this idea.</p>

MIN REF	ITEM
21/004	REPORTS FROM DISTRICT/COUNTY COUNCILLORS
	DISTRICT: No DCs present. No reports received.
	COUNTY: Discussions on the expansion of Bartholomew School and Stanton Harcourt Primary School were taking place. Budgets are proceeding and finances are satisfactory.
21/005	PLANNING
	<p><i>Current Planning Applications:</i></p> <p>20/03222/FUL: Stanton Harcourt Church of England Primary School Main Road Stanton Harcourt Witney Oxon OX29 5RJ PROPOSAL: Construction of a new single storey 2 classroom building. Within the school site the works shall incorporate landscaping improvements to provide sheltered hardstanding alongside the building, artificial turf all weather play space, revised footpaths and fencing within the boundaries of the site.</p> <p>Although the PC have no objections to the expansion of the school buildings, concern was raised regarding the parking at the school, particularly during drop-off and pick-up times.</p> <p>20/03387/HHD: 44 Bury Mead Stanton Harcourt Witney PROPOSAL: Erection of a single storey side extension Town and Country Planning Act</p> <p>No objections raised.</p> <p>MW.0119/20: Sheehan Haulage & Plant Hire Ltd, for planning permission: Ground Mounted Solar Array and continued use of existing Sub Station at Sheehan Recycled Aggregates Plant, Dix Pit, Stanton Harcourt, Oxon OX29 5BB</p> <p>Concerns were raised – TG to compile a response once all comments received and circulate to all for approval prior to submission.</p> <p>HAYFIELD GREEN MEMORIAL: The 14th Jan RAF memorial unveiling event has been cancelled due to Covid restrictions. All invitees had been informed by Hayfield Homes. TG to publicise the cancellation on the website. MJ suggested that Hayfield be asked to reschedule the event on a future commemorative date.</p> <p>CEMETERY ENTRANCE FLOODING: The work had not yet been completed. Chairman to follow up with OCC</p> <p>CEMETERY PARKING: Temporary signs are in place stating ‘Parking for Cemetery Visitors Only’ (thanks to Parish Council clerk) – TG to source permanent signs. The PC felt that the parking spaces are totally unsatisfactory – CM to follow up with OCC.</p> <p>JE reported that an ex-resident (with family in cemetery) had very kindly offered to supply and install a single rail fence at the entrance of the cemetery. JE is to thank the</p>

MIN REF	ITEM
	resident and confirm when the road works are complete to review the kind offer of a fence.
21/006	QUESTIONS FROM MEMBERS OF THE PUBLIC
	<ol style="list-style-type: none"> 1. It was resolved to close the meeting to take questions (see appendix). 2. It was resolved to reconvene the meeting.
21/007	COVID-19
	<p>Volunteer Group – update: The group is still going strong – a couple of requests had been received which had been dealt with very quickly.</p> <p>Playground Closure: MJ confirmed that no issue had been reported. The PC to continue monitoring government advice regarding the closure of playgrounds and respond accordingly.</p> <p>Implications on the PC: The PC would continue to review Government guidance on holding public meetings including Annual Meeting.</p>
21/008	UPDATES
	<p>VILLAGE VOICE: CM expressed his thanks on behalf of the PC to Sarah and her team for an excellent issue.</p> <p>The policy would need some tweaking – TG and Sarah to work together and present a revised gender-neutral version for approval at the next meeting.</p> <p>VILLAGE HALL: CM suggested that more gravel be used to patch repair the car park – it was agreed that CM would contact Hansons to request a donation of hard gravel.</p> <p>MAINTENANCE: Seasonal work on the benches was being carried out.</p> <p>LITTERPICKS: The next litter pick was scheduled for Saturday 12th December. Due to Covid restrictions, it will be limited to a smaller group but was successful. Fly tipping – CM asked GS to forward photographs the two issues that had still not been resolved by the council.</p> <p>B4449 PROJECT: GBD confirmed that road signs on the B4449 had been cleaned. It was also reported that there appeared to be an increase in the number of lorries.</p> <p>GS requested that the PC follow up on their original contact with BT open reach and Thames Water regarding the manhole covers on the B4449 as it is two years since the public meeting about the B4449 and the man hole covers are getting worse. The one outside number 10 Beaumont Green (BT open reach) is considerably lower than the road speeding and heavy traffic travelling over this cause such a din. CM to progress.</p>

MIN REF	ITEM
21/009	COUNCILLOR RESPONSIBILITIES
	The Councillor Responsibilities were discussed, TG to circulate a revised list. KH to update the Data Protection Policy ready for review at the next meeting.
JE	Nothing to report.
GDB	Nothing to report.
MJ	Nothing to report.
GS	Nothing to report.
KH	Nothing to report.
CM	<p>CM thanked MJ for his help with the Christmas tree – MJ to obtain costs for planting a permanent Christmas tree.</p> <p>CM confirmed that thank you gifts had been given and well received to the Village Shop.</p>
21/010	FINANCE UPDATE
	<p>PC discussed the following: Next year's budget – MJ proposed an £8k budget for playground renovations, with the hope of raising some funding to replace equipment in the Bury Mead playground.</p> <p>CM to discuss with Mrs Burden funding the Stocks Restoration from their kind donation and installing a commemorative plaque</p> <p>TG to prepare a revised spreadsheet with budget for 21/22 which will be circulated to all. The precept for 21/22 was set for £25k and it was thought that this increase would be covered by the new housing.</p>
21/011	CORRESPONDENCE
	Nothing to report.
21/012	OTHER BUSINESS (for information only)
	<p>TG to write to Hayfield Homes to raise the following concerns:</p> <ul style="list-style-type: none"> • Planting of trees • Naming of the site • Cemetery Parking <p>TG to circulate draft letter to all for review/approval.</p> <p>MJ to check the salt bins and break up the salt where necessary – TG to publish OCC guidance on the website once it is confirmed that the bins are ready to use.</p>
	<p>NEXT MEETING</p> <p>The next ordinary Meeting of the Parish Council Monday 1st February 2021 - details to be confirmed nearer the date of the meeting.</p>

Signed

Date

APPENDIX A TO MINUTES: PUBLIC SESSION NOTES

No questions were raised.