

WARBLETON PARISH COUNCIL

www.warbletonparishcouncil.co.uk

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20 September 2025

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Members of Warbleton Parish Council are summoned to the Parish Council meeting to be held on Thursday 25 September 2025 at 7pm in Bodle Street Green Village Hall.

The meeting is open to members of public & press who are welcome to attend, unless the council otherwise resolve to enter private session when public & press are excluded.

Signed: *Jeanne E Peterson*
Clerk to Warbleton Parish Council

AGENDA

1. Attendance & apologies for absence: resolution required to note apologies

2. Declarations of Interest

Councillors are reminded to declare their interests on any items on this agenda in accordance with Warbleton Parish Council's Code of Conduct.

3. Minutes: resolution required 3.1

- 3.1 To **resolve** that the minutes of the Meeting of the Council held on 24 July 2025 be taken as read, and confirmed as a correct record and signed by the Chairman.
- 3.2 Matters arising from the minutes not covered on the agenda.

4. Public Participation

Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any item of business included on the agenda, in accordance with Standing Orders.

5. Casual Vacancies: To receive an application for the office of Parish Councillor and if agreed to co-opt to fill the existing vacancy: resolution required 5.2

- 5.1 To receive the application form from prospective councillor/s (as circulated)
- 5.2 Co-option interview and to **resolve** the successful candidate
- 5.3 Successful candidate to sign the Declaration of Acceptance of Office

6. Reports – those noted as circulated will be taken as read.

- 6.1 To receive reports from County Councillor as circulated for July & August
- 6.2 To receive report from District Councillor
- 6.3 To receive report from PCSO if available
- 6.4 To receive reports from Parish Councillors as available
- 6.5 Clerk's Report (on items not included on the agenda) as circulated

7. Committee reports

- 7.1 To receive proceedings of the following committee meetings:
Planning & Development – 5 August 2025 and 26 August 2025 minutes have been circulated.

8. Finance: resolutions required 8.1 8.2 8.3 8.4

- 8.1 To authorise the bills for payment (August & September 2025 payment lists circulated).
- 8.2 To approve the Finance Reports at 31 August 2025; bank reconciliations July and August 2025, budget monitor and reserve movements at 31 August 2025 (reports circulated).
- 8.3 To consider options for the council's annual insurance renewal – comparison report circulated. To agree on a provider, authorise the clerk to make necessary arrangements and resolve that the premium payment be added to the September payroll.
- 8.4 To acknowledge that the National Pay Award [Clerks] has been approved by NALC with back pay due from 1 April 2025 to 30 September 2025 at 0.63p per hour worked. To approve that the back payment will be made as part of the October payment and also that the clerk's hourly wage rate will increase from 1 October 2025.

9. Council Policies & Procedures: resolutions required 9.1 9.2

- 9.1 **Rushlake Green Bye-Laws:** To receive an update from the Byelaws working Group. To agree and approve any actions as necessary.
- 9.2 **IT Policy:** The council to consider and adopt the draft IT Policy which is a requirement as best practice following revision of Assertion 10 in the Practitioners Guide changes 2025.

10. Warbleton Bonfire Society event request Rushlake Green: resolution required

To consider the Warbleton Rushlake Green Bonfire Society's request to hold a bonfire event on Rushlake Green 18 October 2025 (details and completed forms circulated). To take into consideration any requirements from the council's own insurers. To resolve a response to the application.

11. Speed Control: resolution required

To receive details of temporary road signage available from ESCC Highways to help with local speed control and to note the strict criteria for use of the signs.
To receive feedback if available from the retired parish Speedwatch group as to suggested location placement and monitoring of the signs.
To agree the number of signs required and authorise the clerk to submit the order.

12. Three Cups Corner: Resolution required 12.1 12.2 12.3

The Parish Council notes the report provided by Cllr Guyton-Day: "A Report on Safer Walking, Cycling and Horse Riding in Three Cups Corner by Cllr Tom Guyton-Day" and agrees to the following actions:

- 12.1 The Parish Council will write to The Ramblers and the British Horse Society (BHS) to ask for advice on what could be done to improve the situation at Three Cups Corner for horse riders (BHS) and walkers (The Ramblers).
- 12.2 The Parish Council will look again at commissioning a speed survey of the Three Cups Corner, Battle Road, at the next available opportunity.
- 12.3 The Parish Council will write to our two Wealden councillors, copying in planning@wealden.gov.uk to request an in-person update on plans to resolve the long standing issue of the Three Cups Pub, copying in the Wealden Conservation Officer and the High Weald Conservation Board. This would be with the aim of pressing the need for improvements to be made to Battle Road alongside any development of the Three Cups Pub to enable connectivity between areas of the parish.

13. Internet Outage: Resolution required on any agreed actions to be taken

The Fibre Optic Internet outage continues in the Iwood Lane, Bodle Street area of the Parish since the 18th August and longer for some people. To discuss and decide what actions, if any, the parish council can take.

14. Warbleton Emergency & Resilience Planning:

14.1 Electrical work: To receive an update on progress to install the electrical change-over switch at Dunn Village Hall (action already resolved).

15. Urgent matters at the discretion of the Chairman for noting and/or inclusion on a future agenda.

Attendance at external meetings:

- 21 October Wealden Town & Parish Conference, Civic Centre, Uckfield. Time tbc but it will be a day event. Main topic Local Government Reorganisation.
- 22 October Wealden District Sussex Police & Crime Commissioner feedback session. 10-12am online and a short form survey to complete beforehand.
- 4 November ESALC AGM & Conference 10am-4pm Amex Brighton can send 2 x councillors plus clerk.

16. Date of next meeting – The next meeting of the Council will be held on Thursday 23 October 2025 at Dunn Village Hall, Rushlake Green 7pm.