

WARBLETON PARISH COUNCIL

www.warbletonparishcouncil.gov.uk

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19 September 2026

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Members of Warbleton Parish Council are summoned to the Parish Council meeting to be held on Thursday 24 September 2026 at 7pm in Bodle Street Green Village Hall.

The meeting is open to members of public & press who are welcome to attend, unless the council otherwise resolve to enter private session when public & press are excluded.

Signed: *Jeanne E Peterson*
Clerk to Warbleton Parish Council

AGENDA

1. Attendance & apologies for absence: resolution required to note apologies
2. **Declarations of Interest**
Councillors are reminded to declare their interests on any items on this agenda in accordance with Warbleton Parish Council's Code of Conduct.
3. **Minutes: resolution required 3.1**
 - 3.1 To resolve that the minutes of the Meeting of the Council held on 23 July 2026, and the Minutes of the Extraordinary Meeting held on 20 August 2026, be taken as read and confirmed as a correct record and signed by the Chairman.
 - 3.2 Matters arising from the minutes not covered on the agenda.
4. **Public Participation**
Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any item of business included on the agenda, in accordance with Standing Orders.
5. **Reports – those noted as circulated will be taken as read.**
 - 5.1 To receive reports from County Councillor as circulated
 - 5.2 To receive reports from District Councillors
 - 5.3 To receive report from PCSO
 - 5.4 To receive reports from Parish Councillors as available, to include updates from attendance at external meetings
 - 5.5 Clerk's Report (on items not included on the agenda) as circulated
6. **Committee reports**
To receive proceedings of the following committee meetings:
 - 6.1 Planning & Development – Minutes 25.08.2026 have been circulated.
7. **Finance: resolutions required 7.1 7.2 7.3 & 7.4**
 - 7.1 The council's annual Insurance is due for renewal on 17.10.2026. In 2025 WPC entered into a three-year agreement with Clear Councils to provide appropriate cover. This is year two of the agreement and the council is asked to approve the payment for the year as noted on the payments list.
 - 7.2 To authorise the bills for payment (August & September 2026 payment list circulated).
 - 7.3 To approve the Finance Reports at 31 August 2026; bank reconciliations July and August 2026, and budget monitor & reserve movements (reports circulated).

- 7.4 To acknowledge that the National Pay Award [Clerks] has been approved by NALC with back pay due from 1 April 2026 to 30 September 2026 at a 0.67p increase per hour worked. To approve that the back payment will be made as part of the October wage payment and also that the clerk's hourly wage rate will increase from 1 October 2026.
- 8. Wealden Community Led Infrastructure Fund (CLIF):**
At the last council meeting, members were asked to consider, ready for discussion at this meeting, whether there are any potential projects within the parish which could align with the funding criteria (*The programme prioritises projects that deliver long-lasting benefits to community spaces, infrastructure, and facilities*).
- 9. Warbleton Bonfire Society event request Rushlake Green:**
At the council's Planning Meeting held on 25 August 2026, it unanimously agreed to support this year's Bonfire Society event, subject to:
- Confirmation of appropriate insurance cover
 - Confirmation of compliance with any conditions imposed by Wealden District Council through its premises licensing process.
- To receive and consider any updates from the Bonfire Society relevant to the above requirements.
- 10. Horse Riding signs on Rushlake Green: resolution required**
To receive details and quote, for finger-post style signage to be displayed at Rushlake Green to limit its use for horse riding. To agree whether to proceed.
- 11. Clock Maintenance: resolution required**
The Village Clock has undergone a service this year and this is recommended as an annual occurrence. Details will be taken forward to be included during the council's draft-budget discussions in November.
It has however been recognised that the clock face/dial is in need of more urgent renovation and gilt work.
A quote, with details of the work specification, has been received and circulated to council members for consideration within the current financial year.
- 12. Complaints Policy & Data Protection Complaints: resolution required**
Councils must now have a process in place for handling data protection complaints. In light of this requirement the council's existing complaints policy has been revised. The council is asked to consider the draft as circulated and agree to adopt the new policy for publication on its website in place of the current document.
- 13. SLR Meeting:**
To receive any urgent item/s to bring to the attention of Highways from councillors unable to attend the SLR meeting on 7 October 2026.
- 14. Community Volunteer: resolution required**
To agree that a letter should be sent by the council to a community volunteer in recognition of their valuable work.
- 15. Annual Parish Assembly 2027**
In preparation for next year's meeting, to propose a date and decide on any potential guest speaker/s. To agree arrangements for extending the appropriate invitations.
- 16. Urgent matters at the discretion of the Chairman for noting and/or inclusion on a future agenda.**
- 17. Date of next meeting** – The next meeting of the Council will be held on Thursday 22 October 2026 at Dunn Village Hall, Rushlake Green 7pm.