

EXBOURNE WITH JACOBSTOWE PARISH COUNCIL

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Minutes of the Parish Council Meeting held on Tuesday 25th June 2019
at 8:00pm in the Village Hall, Exbourne

Councillors Present: Steve Blakeman (Chair), Adam Hedley (Vice Chair), Brian Cobb, John Guy, Pete O'Connor and Dave Stuart

Absent: Cllr Lawson

In Attendance: Zena Tett – Parish Clerk and 1 member of the public

19. Welcome

Cllr Blakeman, Chairman of the Parish Council welcomed everyone to the meeting.

20. Apologies for Absence

No apologies were received.

21. Minutes of the Last Meeting

The minutes of the meeting held on 14th May 2019 were agreed and signed as a true record: proposed by Cllr Cobb, seconded by Cllr Guy, all in favour.

22. Declarations of Interest

Cllr Blakeman re item 25.7 Village Hall Funding
Cllr Guy re planning application 27.3.2

23. Public Speaking Time

23.1 A member of the public, at the meeting, advised that they were intending to object to planning application 0851/19/OPA due to the position of the bungalows. Cllr Blakeman recommended they write to the authorities with their objection.

24. Borough Councillor Report

Borough Councillor Lois Samuels was not present.

25. Matters Arising

25.1 Neighbourhood Plan

Cllr Hedley reported the Neighbourhood Plan Group (NPG) was making reasonable progress with the policy intents review. He further explained that the NPG has decided to try to allocate sites in the Neighbourhood Plan which has been a major decision. The NPG wants to ensure that it is aware of all potential development sites in the village that could make up the 30 that West Devon has deemed Exbourne can accommodate and, as a result, it has commenced a "Call for Sites". In particular, it is looking for smaller sites that would not have been considered in West Devon's previous Call for Sites held in connection with the Joint Local Plan. Responses are required by 15th July.

25.2 Maintenance of Parish Assets

Cllr Blakeman reported there was no update on this item.

25.3 Devon Air Ambulance

Cllr Blakeman explained an email had been received from the Community Landing Sites Development Officer requesting an update on the project. The email explained a representative of Devon Air Ambulance (DAA) has had several very positive meetings to discuss a project to establish a community landing site in the village at the football pitch. He reported that the community costs and DAA grant amount had been established and asked if there was any way he could help to support the Parish Council in the application. Cllr Blakeman said he would obtain an update from the previous Councillor working on this regarding quotes and also a member of the community regarding the soak away. **Action Cllr Blakeman**



It was suggested the Playing Field Committee should contact Cllr Blakeman to let him know what they want out of this project. Cllr O'Connor offered to touch base with one of the committee members. **Action Cllr O'Connor**

Once the Parish Council has a way forward, an application will be made to the planning department for the necessary planning permission. In the meantime, Cllr Blakeman to respond to DAA. **Action Cllr Blakeman**

25.4 Post Office Sign

Cllr Blakeman confirmed the planning application has now been approved.

25.5 Projector

This item was deferred until the next meeting as there was nothing to report.

25.6 Training

The Clerk reported that Cllrs O'Connor and Stuart had been booked on the Good Councillors Course with Devon Association for Local Councils.

25.7 Village Hall Funding

At the Annual Parish Meeting, members of the Village Hall Committee explained they were struggling to raise funds for the Village Hall and asked if the Parish Council (PC) would help to fund the insurance each year. As a result, the Clerk received an email from a Parishioner who expressed concerns with the Parish Councils suggestion due to the number of grants already given by the PC in answer to various requests. This Parishioner explained that the Village Hall was bought in the early 1950's and registered as a charity. Since then, it has been kept and maintained by a Management Committee who have raised money by organising fund-raising events. The Parishioner asked:

- Does the PC know the number of events and amount raised in the last three years leading up to the date of the Annual Parish meeting?
- How much can residents expect their council tax to rise in forthcoming years if other community assets, i.e Exbourne Playing Field Committee, adopt the same idea?
- Money raised from the precept is met by all residents in the parishes of Exbourne and Jacobstowe. Should the residents of Jacobstowe be expected to subsidise Exbourne?

It was agreed that the Village Hall was a valuable community asset which, like the shop, could be used by both the residents of Exbourne and Jacobstowe.

However, it was felt that additional information was needed to discuss this matter further:

The Clerk was asked to find out whether other local Parish Councils are involved in the funding of their Village Halls and, to what extent they use their precept.

Action Clerk

The Clerk to ask for an update on the accounts from the Village Hall Committee.

Action Clerk

Cllr Hedley was asked to calculate how much each household's Council Tax bill would increase for every £100 the Parish Council were to offer in funding. **Action**

Cllr Hedley

25.8 Queens Memorial

There was a discussion regarding the appropriateness of asking the school if the children could produce the books at this time. It was agreed that it may be preferable for the school children to produce an insert for the book at the appropriate time. The type of book was discussed and the agreement was that it should be leather-bound or similar. **Action Cllr Blakeman**

26. **New Items**

26.1 Lengthsman Works

A parishioner contacted the Clerk with concerns over a drain on the B3217, they wanted to know if the lengthsman was responsible for carrying out the work. Councillors explained this would not be within the scope of the lengthsman's work as he would not be allowed to carry out maintenance on the main road, it would be the responsibility of Devon County Council (DCC). The Clerk was asked to write to the Parishioner and suggest this is logged on the DCC website. **Action**

27. **Planning**

27.1 1724/19/PDM

Mucksey Lane, Land North West of Exbourne: for prior approval for proposed change of use of agricultural building to dwelling-house (Class C3) and associated operational development.

SIB

Comments: No comments were made by Parish Councillors.

27.2 0891/18/OPA

Land at Town Living, Blenheim Lane, Exbourne – to note the decision made by The Planning Inspectorate to refuse the appeal.

27.3 Other Applications

There were two further applications notified to the Parish Council after the Agenda for this meeting had been published.

27.3.1 1723/19/LBC

Tumbles Cottage: Listed building consent for replacing front door with new wooden door and replacing asbestos roof on outbuilding.

Comments: No comment

Decision: Support

Proposed by Cllr Blakeman, seconded by Cllr Cobb, all in favour.

Action Clerk

27.3.2 0851/19/OPA

Planning application for two dwellings

Comments: Based on the recent appeal decision on a site closer to the village we consider this as an inappropriate location for development.

Decision: Object

Proposed by Cllr Blakeman, seconded by Cllr Hedley, four in favour, one abstained.

28. **Clerks Report**

28.1 Correspondence

The correspondence listed below was reviewed and any comments were noted.

28.1.1 Neighbourhood Plan Group: Call for Sites: Site Submission Form

28.1.2 Highways: temporary restriction Town Living Cross, Exbourne

28.1.3 Sampford Courtenay Parish Council: Introduction as New Chair of the PC

28.1.4 DCC: New Town and Parish Councils

28.1.5 Highways: temporary restriction A3072, Jacobstowe

28.1.6 DAAT: Email asking for an update from the parish

28.1.7 Highways: temporary restriction from Town Living Cross, Exbourne

28.1.8 Okehampton District Community Transport Group: AGM

28.1.9 Devon County Councillor James McInnes: email regarding resurfacing road at Jacobstowe

28.1.10 Chief Fire Officer: Service Delivery Operating Model Proposal

28.2 Declaration of Office

The Clerk received signed declarations from all Councillors apart from Cllr Lawson. Cllr Lawson to complete and forward his form to the Clerk. **Action Cllr Lawson**

28.3 Register of Interests

The Clerk received copies of Register of Interests forms from all Councillors apart from Cllr Lawson. Cllr Lawson to complete and forward his form to the Clerk.

Action Cllr Lawson

28.4 Bank Account

It was suggested at the last meeting of the Parish Council that more signatories should be added to the Bank Account. Councillors agreed that Cllrs Guy and Stuart should be added. **Action Clerk and Cllrs Guy and Stuart**

29. **Councillors Reports and Items for Future Agenda**

29.1 None

30. **Finance**

30.1 The following payments were agreed: proposed by Cllr Cobb, seconded by Cllr Blakeman, all in favour. **Action Clerk**

30.1.1 Clerks Expenses £69.39

30.1.2 Clerks Salary £634.20

30.1.3 Came & Company Insurance £606.14

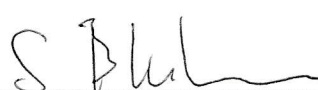
30.2 Bank Balance Review

The balance in the Parish Council Account on 14th June 2019 was £15,803.94. Outstanding transactions, including the cheques above, amount to £1,342.72. There were no receipts, giving the parish an actual balance of £14,456.22.

SIR

31. **Date of Next Meeting:** Councillors confirmed the next meeting of the Council will take place on Tuesday 30th July 2019 in the Vestry, Jacobstowe at 8pm.

With no further business, the meeting closed at 9:15pm

SIGNED AS A TRUE RECORD:  (Chair)

NAME:  **DATE:** 22 Aug 2019