

## **Staplehurst Village Centre Management Committee**

Meeting held 16th April 2013

**Present:** Mr. P. Kelly, Mrs. M. Stephenson, Miss. A. Sharp, Mrs. M. Arger, Mr. P. Butcher, Mr J. Perry, Mrs M. Bailey.

**Apologies:** Mrs. M. Spackman,

### **1. Approval of the last meetings minutes and Matters Arising**

Agreed

### **2 Treasurers Report**

£22,328.94 CAF account

£ 828.47 NatWest (keep £500 in and transfer the rest) MS

£ 1,287.50 Lloyds account MA will transfer to CAF bank and close account - in hand as awaiting KCC bank Giro account (elections) to pay into CAF bank account.

### **3 Treasurers Report**

Transfer of financial details - CAF = done.

EDF = PK arranged the 2 years fixed rate.

All utility current readings have been given to providers, so all up to date.

### **4 Bookings Report**

Lots of bookings coming in at the moment.

Booking forms have been amended (e.g. £50 deposit and bins).

Mobile phone - 1st February £30, will top up soon. Seems most economical at the moment. MB

### **5 Caretaker & cleaning requirements, etc**

5.1 PK has been busy doing the caretaker role for free. Not yet PK will do an advert for the Caretaker role in Wealden Advertiser. Caretaker On going. PK been doing the job and trying to locate someone local and flexible.

5.2 Cleaners - MS – had 'Art cleaning Services' round to give a quote but has not got back to us. Another company a message was left with them but have not responded.

Obtaining quotes from some other local companies - they need to visit

to see what they are quoting for.

Eco Clean will not be invited as the service provided in the past to the parish council was felt not to be satisfactory.

## **6 Keys**

In hand - Imminent to go live. Delivery been planned now.

## **7 Maintenance & Repairs**

7.1 Hand dryers in S Hall toilets will go in during May half term while children not in.

## **8 Maintenance & Repairs**

8.1 External Gate North Hall / Toilet fitted await locks

8.2 External lighting N Hall - Awaiting costs from electrician.

8.3 Gutter hedgehogs - Action in September 2013 ready for winter.

## **9 Snooker Club**

PK has ascertained that they are not paying for electricity or rates for water (the pipe runs via the disabled toilet), the village centre are.

PK having a meeting on the 17th. Committee do not want to 'bankrupt' the club so will try and sort this out carefully.

## **9 - A.O.B.**

Drama requested a new key for the air raid shelter following PK replacing the padlocks after 'someone' cut them all off.

Meeting ended 9.05pm  
2013

Next Meeting 7.30pm Tuesday 7th May