



NOTICE OF THE LENHAM PARISH COUNCIL MEETING
ON WEDNESDAY 5th APRIL 2023 AT 7.30pm IN OSBORNE ROOM, COMMUNITY CENTRE

AGENDA

PUBLIC PARTICIPATION 7.30-7.50pm

1. Apologies for absence received. Agreement on Cllr. to take minutes in clerks absence.
2. To receive declarations of interest on the agenda, declarations to changes to the Register of Interests, and to consider Requests for dispensations.
3. To request notification of intention to film, photograph or record any items.
4. To sign as a correct record the minutes of the Parish Council Meeting on 1st March 2023.
5. Progress of resolutions from 1st March meeting (for information purposes only)
6. Finance:
 - a. Responsible Financial Officer Report
 - b. To authorise payments and note income (Details of payments and income to be tabled)
7. To sign as a correct record, the minutes of the Finance and General Purposes meetings on 15th March 2023
 - a. To confirm agreement of provision of email contract with Ted Learning
 - b. To confirm agreement to sign contract for the Sale of strip of land at the William Pitt Field
8. To sign as a correct record, the minutes of the Planning and Implementation Committee meeting on 28th March 2023 plus report for March MBC Local Plan Update. To confirm agreement of:
 - a. Fees for planning consultation
 - b. Fees for transport consultant to represent LPC
 - c. Fees for drainage consultant
9. Cemetery Documents:
 - a. To agree to the use of updated forms and rules ([Lenham Parish Council - Cemetery documents](#))
 - b. To consider purchase of a record book for ashes burials following creation of new plots £176+VAT
10. To consider registration with Information Commissioners Office and agree annual direct debit payment of £40
11. To consider Grant Application from Lenham Meadows Trust for £500 towards the Coronation Big Help Out
12. To consider repair of Zip Wire in Ham Lane play park at £858.75 (Safeplay) this includes:
 - a. Adjust cable stop position to ensure minimum distance is maintained (£245)
 - b. Remove and replace pommel kit - chain (£245.50)
 - c. Service the brake system (£368.25)
13. To consider quotes for works to Ham Lane/ Maidstone Road footpath:
 - a. Fencing - Temporary option for £450 (Wire chain link fence 25m long, 1.2m tall) or permanent option for £5550 +VAT (93m of pro v mesh fencing long, 2m tall)
 - b. Resurfacing - To dig out and dispose of existing tarmac footpath and relay tarmac road scrapings 100mm deep and compact down for £8500 +VAT
14. Project Updates
15. To report correspondence received

Signed: 
Lisa Westcott- Clerk to Lenham Parish Council

29th March 2023