

**CRAVEN ARMS TOWN COUNCIL**

**Clerk: Mr C E Williams 2 Jockeyfields Ludlow Shropshire SY8 1PU**

**Email: [cwilliams1@btinternet.com](mailto:cwilliams1@btinternet.com) Phone: 01584 874661**

**Website: [www.cravenarmstowncouncil.org.uk](http://www.cravenarmstowncouncil.org.uk)**

**Minutes of the Meeting of Craven Arms Town Council held on Tuesday 31<sup>st</sup> October 2017 at 7.30pm in the Community Centre Craven Arms**

**Present:**

Councillors:

Cllr D Mills (Chairman) Cllr Asif Rao,  
Cllr M Trafford Cllr A J Willetts,  
Cllr D Evans Cllr N Carter,  
Cllr K Pugh Cllr N Stephens  
Cllr V Bailey Cllr R Conway

**In Attendance:**

Mr C E Williams (Clerk)

**Apologies:**

Cllr S Demos

**Members of the Public:**

The meeting received a presentation from Mr D Griffin of the South Shropshire Interfaith explaining the origin, nature and purpose of the Holocaust Memorial Day on the 27<sup>th</sup> January 2018 when an interfaith meeting will be held at the Methodist Hall Craven Arms to which all members of the Council are invited.

**59/17 Declarations of Interest:**

Cllr D Evans – Chairman Planning Committee South Shropshire Area Shropshire Council

**60/17 Minutes:**

The minutes of the meeting held on the 26<sup>th</sup> September 2017 were agreed by the Town Council and signed by the Chairman as a correct record.

**61/17 Matters arising from the Minutes:**

No Items

**62/17 Chairman's Items:**

No Items

**63/17 Highway and Amenity Items:**

- a) **Streetlight Albion Terrace, Craven Arms:** – The Clerk reported that due to the column being badly cracked there is a requirement to replace the Streetlight in Albion Terrace Craven Arms at a cost of £1,008.34 plus VAT. It was proposed by Cllr D Evans seconded by Cllr N Carter and agreed by the Council that an order be placed with E-on for the replacement of the Streetlight at Albion Terrace Craven Arms.
- b) **Highway Repairs:** Cllr N Carter reported on the highway matters that he had reported directly to Highway England and Shropshire Council Highways these included the damaged trails by the Craven Arms Hotel which had now been repaired.
- c) **Parking of For Sale Vehicle in Layby adjacent to the Old Post Office** – The Clerk was asked to refer this matter to Highway England.
- d) **Christmas Lights Working Group** – Cllr D Evans reported that the Christmas lights would be opened on Friday 24<sup>th</sup> November 2017.

- e) **Purchase of Bus Shelter** for installation on the footpath adjacent to Tuffins Supermarket Craven Arms. The Clerk reported that the cost a Bus Shelter would be £3294 however a grant of 75% would be payable from Shropshire Council leaving a total of £775 to be approved by the Town Council. Appropriate permission had been obtained from Highways England and Tuffins Supermarket had no objection. It was proposed by Cllr R Conway and seconded by Cllr D Evans and agreed by the Council that an order be place for a Bus Shelter to be sited adjacent to Tuffins Supermarket Craven Arms.
- f) **Play Equipment** - The Clerk referred to the Play Area and Skateboard Annual Inspection report and the need to undertake repairs to some of the skateboard obstacles. It was suggested that consideration in the future may need to be given to the replacement of the equipment and that the Clerk obtain appropriate costs.
- g) **Hedge** - The Clerk was asked if the hedgeway behind the MUGA could be trimmed this will be reported to Shropshire Council.
- h) **Car Parking** – Cllr D Evans referred to the problem of car parking along Newington Way when various events are held at the Community Centre and if part of the land of the old Play Area could be converted to a car park. This matter will be referred to the CAPFA Committee.
- i) **CCTV**- Cllr M Trafford referred to grants for CCTV the details of which he would forward to the Clerk.
- j) **Corvedale Road Picnic Area/Car Park** – Cllr N Carter suggested that the height restrictor above the gateway to the picnic/car park should have appropriate warning reflectors and the height of the restriction.

#### 64/17 Financial Items:

The Clerk presented a summary of the Income and Expenditure and balances at the 31<sup>st</sup> October 2017, It was suggested that the balance held on the Christmas Lights Fund should be excluded from the Councils balances and shown as a separate individual entry.

The following accounts for payment were approved by the Town Council:

V Stone	1100	50.00	Payroll Admin
N Power	1101	484.69	Street Light Energy
Shropshire Council	1102	192.00	Playground Report
G R Morris	1103	1,180.00	Amenity Work
Eon	1104	605.13	Street Light Repairs
DC Gardening	1105	468.00	Grass Cutting
CASCA	1106	1,000.00	Grant previously agreed instalment Payment
Inland Revenue	1107	120.00	Tax
C E Williams	1108	633.45	Disbursement

#### 65/17 Planning Items:

- a) Planning application 17/04727/VAR – Stables Inn Dale Street Craven Arms – variation of condition relating to hours of operation – No Objection
- b) Planning application 17/044310/Full – Petrol Filling Station Craven Centre – Erection of extension to petrol filling station sales building – No Objection

#### 66/17 Reports from Other Organisations:

Cllr D Evans reported on Shropshire Council Items and Cllr D Mills reported on the recent Craven Arms and Rural Local Joint Committee which had received a presentation from the Leader of Shropshire Council Cllr Peter Nutting about delivery of services.

#### 67/17 Next Meeting:

Next meetings: Tuesday 28<sup>th</sup> November 2017 at the Community Centre Commencing 7.30pm