

## **FREELAND PARISH COUNCIL**

Councillors are hereby summoned to attend a meeting of Freeland Parish Council, to be held on **MONDAY 21<sup>ST</sup> FEBRUARY 2022**, at **7.30pm** in the **VILLAGE HALL**. The public are invited to attend.  
The business will be as follows:

1. **PUBLIC PARTICIPATION SESSION** (see note below)  
Sustainability of Village Hall -Robert Crocker to give a brief presentation about options to assist with sustainability for village hall, plus to report on Thames Water sewage and upgrading bridleway
2. **TO RECEIVE APOLOGIES FOR ABSENCE**
3. **CODE OF CONDUCT: To receive any Amendments to Register of Members' Interests and Declarations of Interest from Councillors for matters to be considered at the meeting**
4. **APPROVAL OF MINUTES:**  
To approve and sign as a correct record the Minutes of the Ordinary Parish Council Meeting held on Monday 17<sup>th</sup> January 2022.
5. **URGENT BUSINESS** - To receive any reports and discuss and agree any action as necessary
6. **MATTERS ARISING FROM THE MINUTES:**
  - (a) **Mobile coverage in Freeland** – to receive an update on progress to improve mobile signal
  - (b) **Grass verge by Freeland House**– to receive an update on any response from Highways regarding the reinstatement of the verge opposite the nursing home
  - (c) **Platinum Jubilee Celebrations** – to receive an update on any actions required for the Platinum Jubilee Celebrations (Big Lunch style event) on 5<sup>th</sup> June
  - (d) **Woodland Trust hedgerow planting** – to receive an update on tree saplings delivery
  - (e) **Sewage Pollution** – to note any response from Thames Water following second letter of complaint re sewage pollution in local waterways
  - (f) **Annual Parish Meeting** – to finalise topics for meeting and flyers/agenda and organise refreshments, plus to approve the printing in colour of APM flyers via local printing firm (approx.cost £143)
  - (g) **Oxfordshire Treescapes Project** – to receive an update on detailed treescapes report for Freeland and to decide whether to take part in project
  - (h) **Operation London Bridge** – to approve purchase of photo of Queen, book of condolence and approve draft notice, plus decide on whether to purchase flag for flagpole at Village Hall
7. **PLANNING** - Applications received & WODC Decisions plus:
  - Neighbourhood Plan – to receive an update on progress with next steps to starting the process for a Neighbourhood Plan and discuss ways of encouraging involvement from residents, plus to consider topics/questions to include in a village survey.
  - Inspired Villages planning application – to note additional information submitted by developer and to discuss whether to submit a further response from the PC
  - Parish Online Mapping software – to discuss how Councillors are getting on with new software and to discuss future use
8. **REPORT OF COUNTY AND DISTRICT COUNCIL BUSINESS**
9. **PARISH CLERK VACANCY – to note resignation of current Clerk and to discuss how best to fill vacancy and decide whether to appoint a Staffing Committee/Working Group**
10. **FINANCIAL MATTERS:**
  - (a) Presentation of the monthly financial report
  - (b) Approval of invoices for payment
  - (c) Review of VAT reclaim
  - (d) Pension scheme – to note employer re-enrolment duties and to choose re-enrolment date
  - (d) To update on the review the effectiveness of internal audit process (to include review of financial system)
  - (d) Any other financial business
11. **PARISH COUNCIL STANDING ITEMS:**
  - (a) **Play Areas/Playing Field/Play Equipment Book** – to receive any reports plus:  
**Reports:** Sand chute lever needs attention;

- **Water for cricket square** – to update on progress with adding a water supply to the new storage shed.
  - **Playing field drainage work** – to note response from Football Club re covering costs of drainage work on the field and to consider a PC response
  - **Play area strimming/mowing** – to approve this work being carried out by local contractor
- (b) Village Highway Matters – to receive any reports: Dog bin upgrading x 2;**
- **Traffic calming measures** – to receive an update from Traffic Calming Working Group
  - **Speedwatch** – to receive an update from Speedwatch group and to consider purchase of additional hi-vis jackets
  - **Memorial trees** – to update on progress in getting broken/rotten posts replaced and to update on memorial tree pruning
  - **Bus shelter on A4095** – to update on progress in getting a new shelter installed on A4095
  - **Dog bins** – to note two further bins are to be upgraded – one by Woodlands and one by Broadmarsh Lane
- (c) Footpath & Bridleway matters/Footpath Book** – to receive any reports: Footpath signage on BR1 needs attention – this has been logged with OCC.
- (d) Garden of Remembrance** – to receive any reports plus:
- **S106 Public Art funds** – to discuss whether to use some S106 Public Art money to fund a new mosaic/inscription/sculpture at the GOR
- (e) Freeland Hall Management Committee** – to receive any reports plus:
- **Village Hall sustainability/carbon neutral** – to receive any update from the FHMC regarding suggestions put forward about the Hall becoming carbon neutral, including possible installation of solar panels on changing rooms roof
- (f) Village Pond** – to receive any reports
- (g) Broadmarsh Lane amenity area** – to note request from resident to create pathway from footpath in amenity area to their rear garden gate

**12. CORRESPONDENCE** – To discuss and agree any actions arising from:

- (a) OALC January update – details emailed around
- (b) OALC Pay negotiations and employment training – details emailed around

**13. CIRCULATION**

**14. TO RECEIVE A MONTHLY UPDATE REGARDING FREELAND PRIMARY SCHOOL**

**15. ANY OTHER BUSINESS** - for preliminary discussion only

**16. DATE OF NEXT MEETING:**

**Ordinary Council Meeting: Monday 21<sup>st</sup> March 2022, 7.30pm, in the Village Hall.**

**Note:** The Council is prohibited by law from making decisions on matters not included under any item in the published agenda except on certain matters in an emergency. The order of the Agenda items may be altered at the discretion of the Chairman.

**Public Participation Session:**

Each member of the public is entitled to speak once for no more than 3 minutes in the 10-minute Public Participation Session and may only speak in respect of business on the Agenda. Questions posed by the public shall be addressed to the Chairman and shall not require a response or debate although the Chairman may direct that a response to a question may be referred to a Councillor for an oral response or to the Clerk for a written or oral response. Names of those participating or addressing the Council may be recorded and published in Council minutes.

Lisa Smith, Parish Clerk.

10<sup>th</sup> February 2021