

BRANDON TOWN COUNCIL
Minutes of the Meeting of the Full Brandon Town Council
Held at 7.00 pm on Monday 5 March 2007
At the (New) Forest School, Bury Road, Brandon.

Present: Cllr. R Silvester, Cllr. Mrs S Jureko, Cllr. P Ridgwell, Cllr. N Vant, Cllr. G Hughes, Cllr. D Bimson, Cllr. A Simmons, Cllr. Mrs M Young, Cllr. Mrs C Arnold, Cllr. Ms S Bourton,
Cllr. P MacLoughlin (7.30pm).

Also present: Mrs C Mason (Town Clerk), A/Sgt Keith Grant, Squadron Leader P Harrison, Cllr. B Bishop, Mr S Ashling, Operations Manager West Anglia Outer, Tracey Robertson, Brandon Community Development Officer, 3 members of the public.

The meeting commenced at 7.00 pm.

1. APOLOGIES FOR ABSENCE and approval of reasons tendered [LGA 1972 s.85].
Cllr. S Edwards, Cllr. E Ashley, Cllr. Mrs C Silvester.

2. DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTERESTS (per Parish Councils code of conduct 2001/Local Government Act 2000).
None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Resolution Record No. **BTC/134/05/Mar/07**

Of the Full Brandon Town Council Meeting of Monday 5 February 2007 (Public Items) [LGA 1972 Sch.12].

Proposed by Cllr. A Simmons and seconded by Cllr. Mrs C Arnold.

CARRIED: 8 for 1 abstention.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 5 FEBRUARY 2007 BE ACCEPTED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only

Of the Full Brandon Town Council Meeting of Monday 5 February 2007 (Public Items) [LGA 1972 Sch.12].

Cllr. G Hughes, the designated Emergency Planning Officer suggested a second named person be appointed to this post. Cllr. R Silvester was duly selected.

5. PUBLIC FORUM – monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. **BTC/135/05/Mar/07**

Proposed by Cllr. G Hughes and seconded by Cllr. Mrs S Jureko.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

6. TO RECEIVE A REPORT FROM RAF LAKENHEATH

Other than routine matters there were no key issues to report. With regard to a query raised by a member of the public relating to aircraft landing procedures, Squadron Leader Harrison said he would bring this to the attention of the Operations Group Commander. There were no further questions.

7. TO RECEIVE A REPORT FROM THE POLICE

The Chairman welcomed A/Sgt Keith Grant to the meeting.

Safer Neighbourhood Team report: There has been an arrest following an incident of criminal damage in the High Street and in London Road. Reported thefts from motor vehicles increased last month with Sat Navs being the prime target. Questions brought up by members at the last meeting have been addressed. A/Sgt Grant raised the subject of the proposed removal of the planters on Market Hill. Comments were invited. Councillors did not want them removed as they felt it would be seen as giving in to anti-social behaviour. It was suggested the public be consulted before further action is taken by Forest Heath District Council. Cllr. A Simmons asked whether a byelaw making it an offence to consume alcohol on the Market Hill could be instigated. A/Sgt Grant agreed to look into this option. Other questions raised included vehicles parked on pavements, underage drinking at the Brandon Remembrance Playing Fields, fly tipping and the issuing of parking tickets by Police Community Support Officers.

8. AN INFORMATIVE PRESENTATION FROM STEVEN ASHLING, OPERATIONS MANAGER, WEST ANGLIA OUTER

The Chairman welcomed Mr Steven Ashling to the meeting.

Mr Ashling gave a full and comprehensive report on the timing requirements of the barriers at Brandon Station. Regrettably, with strict safety enforcements issued by the Ministry of Transport (both road and railway), he felt little could be done to alleviate the traffic problems caused by the closed barriers. Constructive debate took place and pertinent questions were asked.

9. AN INTRODUCTION BY THE NEWLY APPOINTED FOREST HEATH DISTRICT COUNCIL COMMUNITY DEVELOPMENT OFFICER

Tracey Robertson will be based at The Flowerpot in Brandon for two days per week and will be assisting with all aspects of Community Development.

10. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Key points in the report given by Cllr. B Bishop:

The 40 mph signs on the approach to the Wangford traffic lights have been removed. FHDC budget for 2007/08 has been increased by 2.9%; SCC by 4.5%; Police 4.95%. Cambridge based Marshalls are considering relocating to premises at RAF Midenhall. As an inducement, FHDC may offer financial support for the provision of an access road. On the 23 March 2007 SCC will be reviewing the proposed changes to the 3 tier education system.

As a result of two recent road traffic accidents on Thetford Road, SCC are currently investigating a new signals crossing in the vicinity of Webbs Row.

Questions to Cllr. Bishop included the Old Fire Station, London Road and the length of the right hand turn at the Wangford traffic island. Cllr. B Bishop said issues raised at a previous meeting are presently being addressed.

The Chairman reconvened the meeting.

Agenda item 14 was now heard.

14. SIGNAGE IN BRANDON

To receive a report following the meeting with Ian Shipp from Forest Heath District Council.

A list of key sites are to be identified and discussed further with the Brandon Community Development Officer, Tracey Robertson. Date of meeting: Friday 16 March 2007 at 10.30pm at

The Flowerpot, Brandon. Cllr. Mrs S Jureko to attend.

11. URGENT BUSINESS – any items the Chairman considers a matter of urgent business (pursuant to Section 100B (4) (16) LGA 1972).

None.

12. ACCOUNTS

12.1 Approval of payments : Public Items – February 2007 Discussion permitted upon.

Resolution Record No. BTC/136/05/Mar/07

Proposed by Cllr. A Simmons and seconded by Cllr. G Hughes.

CARRIED: 9 for 1 abstention.

THAT PAYMENT ON THE LIST SUBMITTED HEREUNDER FOR FEBRUARY 2007 AND REPRODUCED HEREUNDER ARE APPROVED.

Date	Amount	Supplier	Net Total	VAT
Feb-07	27.03	GasForce (Service & Parts)	23.00	4.03
Feb-07	25.00	Not Just Flowers (Lady Iveagh's Bouquet)	25.00	
Feb-07	55.61	Finevale Service Station	47.33	8.28
Feb-07	31.39	Border Building Supplies	26.71	4.68
Feb-07	29.99	Border Building Supplies	25.52	4.47
Feb-07	10.48	Border Building Supplies	8.93	1.55
Feb-07	17.41	Border Building Supplies	14.82	2.59
Feb-07	41.12	Studio Five (Tree Lights & OSH Pictures)	35.00	6.12
Feb-07	13.06	Christine Mason (Travel expenses)	13.06	
Feb-07	587.50	S. P. Landscapes (Lime Tree Pollarding)	500.00	87.50
Feb-07	6.00	J & D Green (Window Cleaners)	6.00	
Feb-07	148.53	Silky Fox Saws (New Blades)	126.40	22.13
Feb-07	176.25	Signs 60 Ltd (Honours Board)	150.00	26.25
Feb-07	2,086.15	Public Works Loans Account	2,086.15	
Feb-07	1,861.20	Queensbury Shelters (Bus Shelter)	1,584.00	277.20
Feb-07	158.05	Powergen	150.52	7.53
Feb-07	223.43	Powergen	212.79	10.64
Feb-07	170.00	SLCC (Membership Renewal)	170.00	
Feb-07	540.50	Blues Consultants Ltd (Asbestos Survey)	460.00	80.50
Feb-07	235.00	RBS Software Solutions	200.00	35.00
Feb-07	12.00	Brandon Life (Advert)	12.00	
TOTAL:	6,455.70		5,877.23	578.47

12.2 Confidential Items – February 2007 (Staff Salaries/Local Gov. Pensions).

Resolution Record No. **BTC/137/05/Mar/07**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. A Simmons.

CARRIED: Unanimous.

THAT PAYMENT ON THE LIST SUBMITTED FOR FEBRUARY 2007 (CONFIDENTIAL ITEMS – STAFF SALARIES/LOCAL GOV. PENSIONS) AS CIRCULATED TO COUNCILLORS IS APPROVED.

Cllr. Mrs C Arnold, Cllr. Mrs M Young, Cllr. G Hughes declared an interest in this item and left the room. The Members Book of Interests was accordingly signed.

12.3 To consider a request for a grant from the Methodist Church, Brandon.

Resolution Record No. **BTC/138/05/Mar/07**

Proposed by Cllr. N Vant and seconded by Cllr. R Silvester.

CARRIED: 7 for 2 against.

THAT THIS COUNCIL DOES NOT APPROVE A REQUEST FROM THE METHODIST CHURCH, BRANDON FOR A GRANT TOWARDS CHURCH RENOVATIONS.

13. RIVERBANK EROSION AT THE LODE

To consider the advice given by the Environmental Agency in relation to the riverbank erosion at the Lode.

Resolution Record No. **BTC/139/05/Mar/07**

Proposed by Cllr. A Simmons and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL ENQUIRES WHETHER THE TOWN KEEPERS ARE PREPARED; WORK LOAD PERMITTING, TO CARRY OUT THE REMEDIAL WORK TO THE LODE AS RECOMMENDED BY THE ENVIRONMENTAL AGENCY.

14. SIGNAGE IN BRANDON

Discussed after agenda item 10.

15. BRANDON TOWN COUNCIL NEWSLETTER

To suggest a suitable title for the proposed Brandon Town Council newsletter.

Deferred until printing and distribution costs are obtained.

16. ALLOTMENTS

To arrange a meeting between Brandon Town Council and the Trustees of the Brandon Remembrance Playing Fields.

Cllr. Mrs M Young and Cllr. Mrs C Arnold declared an interest in this item and left the room. The Members Book of Interests was duly signed.

Deferred until key questions in relation to the lease have been resolved. Kester Cunningham John Solicitors are to be contacted.

17. CLERK'S MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS TAKEN

A request from Marché de France to revisit Brandon on the 22/23 June 2007.

Resolution Record No. **BTC/140/05/Mar/07**

Proposed by Cllr. Mrs C Arnold and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL WRITES TO THE MARKET TRADERS ASSOCIATION ASKING THEIR SECRETARY TO CANVASS MEMBERS FOR THEIR VIEWS ON ACCOMMODATING A FRENCH MARKET ON THE MARKET HILL, BRANDON, ON SATURDAY 22 JUNE 2007.

18. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:

Resolution Record No. **BTC/141/05/Mar/07**

Proposed by Cllr. A Simmons and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning: QUOTES: LAND: STAFF: CONTRACTS

Cllr. Ms S Bourton left the meeting at 9.00pm.

BRANDON TOWN COUNCIL
Confidential Minutes
Of the Meeting of the Full Brandon Town Council
Held at 7.00pm on Monday 5 March 2007
At the (New) Forest School, Bury Road, Brandon.

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

19. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Meeting of Monday 5 February 2007
Resolution Record No. **BTC/142/05/Mar/07**

CARRIED:

THAT THE CONFIDENTIAL MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 5 FEBRUARY 2007 BE ACCEPTED AND SIGNED AS A TRUE RECORD.

20. MATTERS ARISING FROM THE CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Meeting of Monday 5 February 2007.
None arising.

21. CEMETERY MATTERS

* CONFIDENTIAL*

22. EMPLOYMENT MATTERS

* CONFIDENTIAL*

23. ENCROACHED LAND

* CONFIDENTIAL*

The meeting terminated at 9.50pm.