

Salterforth Parish Council Meeting

AT 7:30 on Wednesday 24th June 2020

Due to COVID-19 and the current lockdown conditions this meeting was held on line

| | <p><u>Welcome</u></p> <p>Cllr Pollard welcomed all to the virtual meeting</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---------------------------|---|--------|---------|--------|-----|-------|------------------|--|--------|-----|--------|------------------|-------------------|-------|--|-------|--------------|----------|--|--|--------|--------------|-----------------------|--------|--|--------|------------------|-----------|--------|--|--------|---------------------------|---------------------|-------|-------|-------|---------------------------|----------------|--------|-------|--------|
| | <p><u>In attendance:</u> Cllrs Pollard, Singleton, Griffiths, Snell, Wilson,</p> <p><u>Apologies for absence</u> Cllrs Latham, Langtree</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p><u>Declarations of Interests</u></p> <p><i>Members are reminded of the legal requirement concerning declarations of interests. A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda.</i></p> <p><i>A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting</i></p> <p><i>In addition it is suggested that a Member with a disclosable pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.</i></p> <p><i>None declared</i></p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p><u>Public Forum</u></p> <p>To receive, for a maximum of 10 minutes, questions from members of the public on issues which appear on the agenda</p> <p>Not applicable the meeting was on-line</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20/06/59 | <p><u>Planning Applications</u></p> <p>None</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20/06/60 | <p><u>Minutes</u></p> <p>To approve, or otherwise, the minutes of the meeting held on 27th May 2020</p> <p>The minutes of 27th May 2020 were approved as a true representation</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20/06/61 | <p>To examine and approve the bank statements</p> <p>CURRENT BANK BALANCE AS AT 15TH JUNE 2020 £27476.29</p> <p>CLLR POLLARD APPROVED THE BANK BALANCE AS A TRUE RECORD</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20/06/62 | <p>To approve and authorise payment of the following invoices</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Details</th> <th style="text-align: right;">Amount</th> <th style="text-align: left;">VAT</th> <th style="text-align: right;">Total</th> </tr> </thead> <tbody> <tr> <td>Carole Singleton</td> <td></td> <td style="text-align: right;">121.92</td> <td>nil</td> <td style="text-align: right;">121.92</td> </tr> <tr> <td>Carole Singleton</td> <td>working from home</td> <td style="text-align: right;">26.00</td> <td></td> <td style="text-align: right;">26.00</td> </tr> <tr> <td>Jill Demaine</td> <td>supplies</td> <td></td> <td></td> <td style="text-align: right;">186.84</td> </tr> <tr> <td>Jill Demaine</td> <td>lengthsman 19.5 hours</td> <td style="text-align: right;">292.50</td> <td></td> <td style="text-align: right;">292.50</td> </tr> <tr> <td>Zurich Municipal</td> <td>Insurance</td> <td style="text-align: right;">256.46</td> <td></td> <td style="text-align: right;">256.46</td> </tr> <tr> <td>Salterforth Garden Centre</td> <td>stone trough plants</td> <td style="text-align: right;">51.96</td> <td style="text-align: right;">10.39</td> <td style="text-align: right;">62.35</td> </tr> <tr> <td>Salterforth Garden Centre</td> <td>summer bedding</td> <td style="text-align: right;">480.00</td> <td style="text-align: right;">96.00</td> <td style="text-align: right;">576.00</td> </tr> </tbody> </table> | Payee | Details | Amount | VAT | Total | Carole Singleton | | 121.92 | nil | 121.92 | Carole Singleton | working from home | 26.00 | | 26.00 | Jill Demaine | supplies | | | 186.84 | Jill Demaine | lengthsman 19.5 hours | 292.50 | | 292.50 | Zurich Municipal | Insurance | 256.46 | | 256.46 | Salterforth Garden Centre | stone trough plants | 51.96 | 10.39 | 62.35 | Salterforth Garden Centre | summer bedding | 480.00 | 96.00 | 576.00 |
| Payee | Details | Amount | VAT | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Carole Singleton | | 121.92 | nil | 121.92 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Carole Singleton | working from home | 26.00 | | 26.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Jill Demaine | supplies | | | 186.84 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Jill Demaine | lengthsman 19.5 hours | 292.50 | | 292.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Zurich Municipal | Insurance | 256.46 | | 256.46 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Salterforth Garden Centre | stone trough plants | 51.96 | 10.39 | 62.35 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Salterforth Garden Centre | summer bedding | 480.00 | 96.00 | 576.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| | |
|----------|---|
| 20/06/63 | Yorkshire Internal Audit - The Parish Council will still need to submit the AGAR and require the services of an internal auditor. Last year the internal auditor was Internal Audit Yorkshire and Safia, who is the clerk for Nelson Town Council completed the audit. Resolved: As we have not heard back from Safia, Internal Audit Yorkshire since 16th April, Carole to contact to Yorkshire Audit Services |
| 20/06/64 | Waterbutts Locks have been changed. Lengthsman struggled today to water the plants. A key is needed and Cllr Pollard is going to ask Jeff for a key. Waterbutts Cllr Pollard has one and it needs installing. Resolved -To purchase a second waterbutt so we have one at both of the bus stops. |
| 20/06/65 | Park View Terrace Update on residents only parking Cllr Singleton met with Cllr Purcell. Sue Doyle to present petition to Local Area Committee and has permission to speak at the next Area Committee |
| 20/06/66 | Allotments We have people asking if any allotments are available in the village. The allotments at the back of the railway are private. If we have 5 requests we have an obligation to provide them. Land at the side of the canal has been identified as suitable and is owned by Pendle Borough Council, at present it is being used for dog training. The dog training is being run by Mrs Honeyman Monday Tuesday and Wednesday, she is only using a part of the land. We can write to Phillips Mousdale and ask for the site back or liaise with Mrs Honeyman. Community grants may be available. The allotments will prove popular. Resolved: To obtain price what it will cost to tidy up the site and the cost of the land to rent. |
| 20/06/67 | Seddon re submission All people who object to the re-submission from Seddon homes are encouraged to write to the inspectorate, re character, lack of amenities. Needs more encouragement from people who object to put their concerns in writing. Resolved: Cllr Snell to put a link on Salterforth Talk and Parish Council website and the date the objection needs to be in |
| 20/06/68 | Lengthsman update Jill, our lengthsman is doing a good job, finishing the playground, finishing up from last years playground inspection ready for the inspection this year which was due to take place end of July however may be delayed due to COVID 19. Liz does the strimming under the benches once a month and it is due next week. Garden Doctors missed grass cutting yesterday. |
| 20/06/69 | Village Hall It may be that we can use the village hall for the next meeting. It will need to be deep cleaned and risk assessed prior to use. Resolved – to write or speak to George and ask what they are putting in place to ensure they are COVID 19 complaint for re-opening. |
| 20/06/70 | Signs around playground We need some signs around the playground our last playground inspection Resolved: get prices for signs indicated in the playground report. The Parish Council were advised that JR Fitness are using the playground for fitness holding classes. Resolved: Clerk to write to JR Fitness and ask him to contact the council to ascertain that he holds Public Liability Insurance and to obtain his risk assessments. This is in line with any organisation wishing to use the playing fields. |

| | |
|----------|---|
| | |
| 20/06/71 | <p>Update from meeting of West Craven Area Committee</p> <ol style="list-style-type: none"> 1. Indoor arena got planning. 2. Yert was dismissed. 3. Holiday lodge going ahead at the next meeting. |
| 20/06/72 | <p>LCC Local Delivery Scheme</p> <p>Permission given by LCC to go ahead. The area that we would like to tidy up will be Rash End, opposite bungalow below the anchor and along the main road to Caravan Park and then up to the Parish boundary if funds allow.</p> |
| | <p>To confirm the date of the next Parish Council Meeting Wednesday 29th July at 7:30</p> <p>Further information may be available nearer the time</p> |

Signed –

Chairman

Date