

# Belsay Parish Council

**Draft Minutes** of the meeting of Belsay Parish Council  
held on **Wednesday 29 January 2025**  
Sir Stephen Middleton Memorial Hall, Belsay First School

**Present:**

Chair: Councillor Roe

Cllrs: Common, Metcalfe, Mole, Sadler

County Cllr: Dodds

**In attendance:**

Clerk: Annie Howliston

Residents: None

**35. Apologies for Absence**

Cllr Storey

**36. Declarations of Interest**

None received

**37. Public Questions (Maximum 5 minutes per person)**

There were no questions raised by the public

**38. Minutes of Previous Meeting**

The minutes of the Parish Council Meeting held on **27 November 2024** were confirmed as a correct record and signed by the Chair.

**39. Matters Arising from Previous Meeting**

**a) School Storm Hub**

Prior to the meeting, the Chair had circulated information from NCC regarding the Community Resilience Forum held on 13 January 2025 which she was unable to attend.

Concern was expressed that Belsay parish does not have a parish building and are reliant on the provision of the Memorial Hall at Belsay First School being available. It was discussed for the need for assurance from Belsay First School that the Sir Stephen Middleton Memorial Hall would be available as an emergency resilience base for the residents of Belsay parish. It was agreed that the Chair would look at case study examples and contact the school to check on the details of its covenant on community use and seek confirmation of its availability and services they would provide in such circumstances, including the use of a generator.

Details of how to report or receive updates on power cuts with Northern Powergrid have been added to the parish website.

**43. Financial Matters**

**a) Payments**

Members approved the following payments:

Clerk Salary (Dec 2024, Jan 2025)	£347.02
Hall Hire (Oct 2024) (reimbursement to Clerk)	£20.00
HMRC (Dec 2024)	£43.20
HMRC (Jan 2025)	£43.20

**44. Any Other Business**

**a) Training and Membership**

The Clerk informed members that she had recently undertaken a basic introduction to Local Councils ran by NALC and had also funded herself to join the Society of Local Council Clerks (SLCC) who offer Parish Clerk support.

**b) Fix My Street reference 7018267**

The Clerk updated that the reported blocked gully in Belsay village had been inspected by NCC and repair had been added to their future schedule of works

**45. Date of Next Meeting**

The date of the next meeting was confirmed as **26 March at 7:00pm**. The Chair thanked everyone for their attendance and closed the meeting.

**These minutes will remain as draft until approval at the next Parish Council Meeting**

Chair Signature: 	Date: 26 <sup>th</sup> March 2025
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