

Minutes of Nether Wallop Parish Council Meeting held at 7.15 pm.

on Monday 8 February 2021 via Zoom online meeting.

- 5423 Present online:** Cllrs Cotterell, Carpenter, Souter, Whitaker, Cllrs Sangster and Roberts
- 5424 In Attendance:** Mrs G Foster, Parish Clerk and 1 member of the public, HCC Cllr A Gibson and TVBC Cllr Jeffrey were present for part of the meeting.
- 5425** Cllr Cotterell welcomed everyone to the meeting.
- 5426 Apologies for absence:** None.
- 5427 Declarations of Interests for items on the agenda, changes in Register of Interests, Requests for dispensations:** Cllrs Cotterell and Souter declared nonpecuniary interests in two separate planning applications due to the applicants being neighbours.
- 5428 To receive reports from HCC Cllr A Gibson:** Cllr Gibson had sent a highways report which was available to read on the Parish Council Website. The work in Salisbury Lane and not progressed further due to issues with solicitors, but it was still anticipated that work would start in Q2.
- 5429** A drain had been reported as being unsafe and liable to breakage outside the George Public House. Hampshire County Council's accounts had been signed off. Some issues with flooding had been reported on the A30 and the police had issued a warning showing that a car had aquaplaned into trees and the driver had had a very lucky escape. The public are urged to reduce their speeds along the road in or just after wet weather as the flood water has nowhere to drain off.
- 5430** Cllr Ian Jeffrey joined the meeting at 19:19, followed by Cllr Roberts at 19:20.
- 5431** Cllr Jeffrey re-iterated the information that was documented in the latest Mid-Test Matters issue 20. Of note was information regarding Unity Community Transport who could assist with transport for medical appointments & vaccinations. Unity can be contacted on the following: transport@unityonline.org.uk / 01264 356808.
- 5432** Several scams had been reported and residents should be aware that the Covid-19 vaccine is free, and the NHS would not ask for payment or information regarding bank details or copies of personal documents. They also will not come to your home. A new glass recycling bank had been sited at Longstock Park Nursery.
- 5433** Test Valley Borough council was distributing Businesses Grants for those business affected by the pandemic. Information could be found on the TVBC website: www.testvalley.gov.uk/businessgrant
- 5434 Points from the floor:** None.
- 5435 To note the minutes from the NDP Steering Group previous meeting and to decide if any action should be taken:** Cllr Souter explained that minutes had been circulated and councillors should note that several volunteers had been recruited to the Steering Group and a couple of others had joined the Working Groups. The next meeting would be on the 4th Monday of the month, 22nd February. As the Steering Group are a committee under the parish council and producing the NDP on behalf of the parish council, all councillors would be welcome to attend the meetings to show support to the Steering Group.
- 5436 To consider planning applications and agree comments to be sent to Borough Council.** The following applications were considered and comments as below were **RESOLVED:**
- 5437** 21/00104/FULLN 1 Agricultural Cottages Cottage Road – **No Objection – Unanimous**
- 5438** 21/00060/FULLN Caringale Salisbury Road Lopcombe - **No Objection – Unanimous.**
- 5439** 21/03269/FULLN The Old Forge The Square - **No Objection – Unanimous**
- 5440** 21/00204/FULLN Eureka Salisbury Lane - **Support – Unanimous**
- 5441** The comments would be forwarded to the Borough Council. **Action: Clerk.**
- 5442** Cllrs Gibson and Jeffrey left the meeting at 19:37

5443 To approve the Minutes of the previous meeting on 18th January 2021: The minutes had been circulated and posted online. It was **RESOLVED:** Unanimously, that the draft be approved with a minor typographical amendment which would be made by the Clerk. The Chairman would sign the paper copies at his earliest opportunity. **Action: Clerk.**

5444 To approve the bank reconciliation, Trial Balance, payments and receipts, and budget reports. All reports had been filed in the council's dropbox and posted on the website prior to the meeting. **RESOLVED:** Unanimously, that payments be approved as below. **Action: Clerk.**

Counterparty	Cost	Net	VAT	Total Amount
Business Stream	Water (Pavilion & Green)	237.94	0.00	237.94
Gail Foster	Salary and Expenses Feb	898.94	0.00	898.94
GFC Garden Services	January Gardening	72.00	0.00	72.00
HMRC	Tax & NI Feb 2021	200.76	0.00	200.76
Salisbury Garden Machinery	Servicing of mower	102.66	20.53	123.19
Sparkles	Cleaning Oct-Jan	58.00	11.60	69.60
Totals		1,570.30	32.13	1,602.43

Receipts that had been received were noted as below:

Counterparty	Description	Net	VAT	Total Amount
HMRC	VAT return Q3	1,163.57	0.00	1,163.57
TVBC	Covid support for closed Hall	6,477.43	0.00	6,477.43
Totals		7,641.00	0.00	7,641.00

5445 The Bank Reconciliation would be signed as soon as possible. **Action: Cllr Cotterell and Clerk.**

5446 To review the annual Financial Risk Assessment: It was **RESOLVED:** Unanimously, that the risk assessment be approved. **Action: Clerk.**

5447 To review information regarding the Footpaths officer role and to request a councillor to step forward: The Clerk had provided a breakdown of the various roles that had been performed by the previous Footpaths officer. Suggestions for replacements had been made and were noted by Councillors. New volunteers would be needed from the parish. Specifically, "Footpath Champions" to report any issues which needed attention, and a committed volunteer to take on the responsibility of liaising with the County Council.

5448 It was noted that Hampshire County Council were responsible for maintaining the footpaths and that the Parish had only done so in the past in order to help and keep the footpaths in a better condition. If no volunteers were found, then the condition of the rights of way would suffer considerably.

5449 It was **RESOLVED:** Unanimously, that an advert would be drafted for the Pump email, Facebook and Nextdoor.com and a half page advert in the Parish Magazine. **Action: Cllr Souter.**

5450 To approve the costs of a PIR / delay switch outside the village hall: It was **RESOLVED:** Unanimously, to approve the cost of £96.00 to supply and fit a timer. Cllr Souter was thanked for arranging the installation. A small notice detailing how the timer should be used would be placed at the hall. **Action: Cllr Whitaker.**

5451 To consider the request for a food van to be parked in the Parish once a week in the evenings:

A- outside the village hall

B- Outside the Wallop Parish Hall (and if so to refer to the WPH management committee)

C- Another site.

After discussion, councillors **RESOLVED:** Unanimously, that they had no objection as a parish council to a business trading in the square. A reply would be sent to the business involved. **Action: Clerk.**

5452 To note Councillors' written reports / update / approve any cost implications:

5453 Safe Travel & Highways: Cllr Whitaker reported that the Safe Travel WG had had a successful meeting last week. The results from 164 responses to the survey had been split between volunteers who were analysing the feedback. A report would be brought to the next meeting with the Safe Travel WG's recommendations. **Action: Cllr Whitaker & Clerk.**

5454 The Hampshire County Council highway team had investigated the flooding of the blocked drain in The Square. A camera had been used and ascertained that a pipe had collapsed. No news about repairs had been received. Residents are encouraged to report any highway problems on the HCC portal.

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems>

- 5455 Playing Fields, Playground and Tennis Court:** Nothing to report. Quotes for the new notice board were being sought and it was anticipated that they would be brought to the next meeting.
- 5456 Village Green:** Cllr Carpenter had nothing to report.
- 5457 Village Hall:** Cllr Souter reported that the delay switch had been installed. The notice board outside the hall had deteriorated and photographs would be sent to the suppliers as it was not very old. **Action: Cllr Souter & Clerk.**
- 5458 Footpaths:** A 14 page “Lengthsman Guide” had been produced by the Clerk from the monthly reports that the previous Footpaths officer had written and combined with the monthly schedules that had been given to the lengthsman over the last 3 years. The previous officer had reviewed the document and was happy that it contained the necessary information. The purpose was to predict, in good time, a working schedule for the coming year. Not all councillors had read the report, but it was noted that it was very detailed and that no extra items were required.
- 5459 Wallops Parish Hall:** There was nothing to report as there had not been a management meeting. The first draft of grant application form had been shared with the Chairman of Over Wallop Parish Council. A copy would be shared with all councillors. **Action: Cllr Cotterell.**
- 5460 To note the Clerk’s report and correspondence received and to determine actions required:**
- 5461** HALC had sent a survey on behalf of HCC to ask for comments on the proposed Travel Plan. Councillors had been forwarded the email and feedback could be given <https://www.hants.gov.uk/transport/localtransportplan>
- 5462** A resident had complained that there was a lot of mud and fallen leaves on the pavement alongside the WPH and that she had nearly slipped and fallen in the road. The resident had been advised to contact TVBC and HCC, and the manager of the WPH had also been advised so that he could see if anything could be done in the meantime.
- 5463** The Defibrillator cabinet had finally been delivered on 27th Jan and would be installed as soon as possible.
- 5464** Covid Grants had been offered by TVBC, and the Clerk had sent in the required information for the council. We have therefore received:
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| Tier 4 Local Restrictions 26/12/20 - 04/01/21 | = £ 476.43 |
| National Lockdown 05/01/21 – 15/02/21 | = £ 2,001.00 |
| Closed Business Lockdown Payment January 2021 | = £ 4,000.00 |
- The amount received last month of £ 1,334.00 was for the period 5th Nov to 02nd Dec. Another grant had also been applied for between 03/12/20 – 25/12/2020 but there had not yet been a response.
- 5465 Matters raised by councillors for noting or adding to the next month’s agenda:** None.
- 5466 Points from the floor.** A resident voiced his support for the Burger van in the square and hoped that it would not create a parking issue. He also advised councillors that he had been logging potholes needing attention on the HCC portal.
- 5467 Date of next monthly meeting:** Monday 8th March 2021 at 7.15 pm via Zoom.us.
- 5468** The Chairman closed the meeting at 20.22 pm.

**THESE ARE DRAFT MINUTES PRODUCED FOR REVIEW BY THE PARISH COUNCILLORS
PRIOR TO BEING APPROVED AT THE NEXT PARISH MEETING OF THE PARISH COUNCIL**