

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs Jo Webb

18 Chichester Place, Brize Norton, OX18 3PD

Telephone: 07899 938938

E-mail: clerk@brizenortonparishcouncil.co.uk

27th March 2026



To the Members of Brize Norton Parish Council

You are hereby summoned to attend the next meeting of Brize Norton Parish Council to be held in the Elder Bank Hall meeting room on **Tuesday 7th April 2026 at 7.00pm.**

Members of the public may make representations to the Council which will be covered under Point 4 – Public Participation. The meeting will adjourn for this item. Members of the public may speak for a maximum of three minutes each during the period of public participation, in line with Standing Orders. Matters raised shall relate to the items on this agenda. Members of the public may ask questions to the Council, but may not receive a decision until the matter has been debated and a decision taken. Please seek out the Parish Clerk to register before the start of the meeting if you wish to speak so the Chairman can welcome you.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Jo Webb', is written over a faint, light blue circular watermark or background.

Jo Webb

Clerk to Brize Norton Parish Council

1) Apologies.

2) Declarations of interest: Councillors are asked to declare an interest regarding items on the agenda this evening.

3) Minutes: To approve the Minutes of the last meeting of the Council on Monday 2nd March 2026.

4) Public Participation: Please see information above.

5) District and County Councillors' reports for information only.

6) Councillor reports:

6.1 Cllr Goble - Chairman's Report

6.2 Cllr Goble - Brize Meadow

6.3 Highways

7) Discussion and Decisions:

7.1 2026 – 2029 Recreation ground grass cutting tender

7.2 2025/2026 end of year accounts

7.3 New Parish Council website

7.4 Christ Church bus shelter and allotment rent review

7.5 Employee pension enrolment

7.6 Clerk working hours

8) Progress Reports:

8.1 Cllr Woodward - Buildings maintenance

8.2 Cllr Way - Village maintenance

8.3 Cllr Way and Clerk - Play Parks

8.4 Elder Bank Hall

8.5 Outstanding actions list

9) **Planning:** Review of new planning applications and progress on outstanding applications (on attached Appendix)

10) Finance:

10.1 To review orders for payment and payments received (on attached appendix).

10.2 To review the bank reconciliation.

11) Correspondence.

12) **Date of next meeting** – Monday 11th May 2026

AGENDA ITEM 9

NEW PLANNING APPLICATIONS:

26/00698/HHD	Mr Jordan Langford 23 Bellenger Way Brize Norton	Erection of single storey rear extension Registered: 20th March 2026 Respond: 16th April 2026
26/00416/RES	Mr Andrew Winstone Land East of Monahan Way Brize Norton	Reserved Matters application for details of appearance, landscaping, layout and scale for the country park, public open space, structural landscaping and allotments following permission 14/0091/P/OP. (Revised Reserved Matters) Registered: 19th February 2026 Respond: 23rd March 2026

PENDING PLANNING DECISIONS:

26/00228/FUL	Mr Andrew Timms 80-82 Station Road Brize Norton	Erection of a proposed single storey pitched roof extension to garden department at AK Timms & Sons Ltd Registered: 5th February 2026 Respond: 4th March 2026 Under consideration
25/01668/RES	Mr Joe McDermott Land North of Brock Cottage Burford Road Brize Norton	Reserved matters application for two detached self-build dwellings (amended plans) Registered: 18th August 2025 Respond: 6th January 2026 Under consideration

24/03278/FUL	Witney Solar Limited Land (E) 431186 (N) 208772 Witney Road Brize Norton	Construction and operation of a ground-mounded solar farm with battery energy storage system (BESS) and associated infrastructure, access, ancillary works and landscaping Registered: 30th January 2025 Respond: 3rd March 2025 Awaiting decision
24/01809/FUL	Crocodiles of the World Burford Road Brize Norton	Construction of new crocodile house and creation of 47 additional parking spaces Registered: 29th August 2024 Respond: 20th September 2024 Awaiting decision
R3.0075/24	Oxfordshire County Council Vacant site located to the south of Brize Meadow Lodge Care Home and to the east of and accessed from Monahan Way, Carterton	Development of the site to provide a two-storey community safety centre and smoke house training facility, with associated access, parking, training yard and landscaping. Registered: 24th July 2024 Respond: 14th August 2024
23/01738/POB28	Land East of Monahan Way Carterton	Proposal to vary obligations contained schedules 6,7 and 10 of the extant S106 Agreement for our East Carterton (Brize Meadow) development (in association with application 14/0091/P/OP. Registered: 23rd June 2023 Respond: 20th July 2023 Under consideration

DECIDED PLANNING DECISIONS:

25/02722/FUL	Bloor Homes Land (E) 429027 (N) 207682 Miles Drive Brize Norton	Erection of 39 dwellings, including parking, landscaping, drainage and other associated works with access of Miles Drive Registered: 18th November 2025 Respond: 17th December 2025 Refused: 20th March 2026
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AGENDA ITEM 10.1

ORDERS FOR PAYMENT:

Payment method	Date	Net	VAT	Total	Description	Supplier
DD	25/02/2025	7.29	1.46	8.75	Virtual landline 25/2/26 to 25/3/26	Virtual Landline
DD	25/02/2026	2.75	0.00	2.75	Currys - Care and Repair for Samsung TV in meeting room	Currys
DD	25/02/2026	2.50	0.00	2.50	Currys - Care and Repair for Brother printer	Currys
DD	18/03/2026	50.49	10.10	60.59	Website and email fees	IONOS
DD	18/03/2026	9.60	1.92	11.52	Microsoft 365 subscription	Microsoft
BACS	23/03/2026	1375.00	275.00	1650.00	Dry stone wall repairs	TWG Stonework
DD	24/03/2026	69.25	0.00	69.25	Employee Pension contributions	Nest
DD	28/03/2026	715.25	0.00	715.25	Water bill	Water2Business
BACS	07/04/2026	470.00	94.00	564.00	Tree works	Boward Tree Surgery Ltd
BACS	07/04/2026	235.80	47.16	282.96	Brize Meadow play park weekly inspections - February	West Oxfordshire District Council
BACS	07/04/2026	119.40	23.88	143.28	Station Road play park weekly inspections - February	West Oxfordshire District Council
BACS	07/04/2026	450.00	90.00	540.00	Reinstatement of wooden posts at war memorial	Jason Peach
BACS	07/04/2026	18.00	0.00	18.00	March cost of Gigaclear broadband service at Elder Bank Hall - 25%	Elder Bank Hall Committee
BACS	07/04/2026	120.00	0.00	144.00	Spiking of recreation ground	Ubico
DD	26/03/2026	7.29	1.46	8.75	Virtual landline 25/3/25 to 25/4/26	Virtual Landline
DD	26/03/2026	2.50	0.00	2.50	Currys - Care and Repair for Brother printer	Currys
DD	26/03/2026	2.75	0.00	2.75	Currys - Care and Repair for Samsung TV in meeting room	Currys
BACS	07/04/2026				Salaries	
BACS	07/04/2026	50.00	0.00	50.00	Annual membership fee	Oxfordshire Neighbourhood Plans Alliance
BACS	07/04/2026	414.89	82.98	497.87	Annual membership fee	OALC
BACS	07/04/2026	70.00	0.00	70.00	Annual membership fee	Community First Oxfordshire

PAYMENTS RECEIVED:

Payment Type	Date	Source	Details	Amount
BACS	02/03/2026	Humble Bumble Café	Pavilion rent	£ 1.00
BACS	02/03/2026	Barclays Bank	Interest earned	£ 121.87
BACS	13/03/2026	Siege FC	Recreation ground / changing room hire	£ 75.00
BACS	14/03/2026	Aston FC	Recreation ground / changing room hire	£ 202.50
BACS	23/03/2026	Humble Bumble Café	Water bill	£ 110.00
BACS	25/03/2026	Elder Bank Hall	Water bill	£ 203.98
BACS	25/03/2026	Deer Park Rangers	Recreation ground / changing room hire	£ 80.00

AGENDA ITEM 10.2

Reconciliation to Bank Account:

A	Bank Reconciliation at 27/03/2026		
	Cash in Hand 01/04/2025		93,137.37
	ADD Receipts 01/04/2025 - 27/03/2026		115,681.37
	SUBTRACT Payments 01/04/2025 - 27/03/2026		208,818.74 150,314.16
	Cash in Hand 27/03/2026 (per Cash Book)		58,504.58
B	Cash in hand per Bank Statements		
	Petty Cash 27/03/2026	0.00	
	Barclays Bank Community Account 27/03/2026	22,566.60	
	Barclays Business Premium Accou 27/03/2026	35,187.98	
			57,754.58
	Less unrepresented payments		
			57,754.58
	Plus unrepresented receipts		750.00
	Adjusted Bank Balance		58,504.58
	A = B Checks out OK		