

LITTLE MARLOW PARISH COUNCIL

Minutes of the Council Meeting held on 15th August 2017 at
The Pavilion, Church Road, Little Marlow SL7 3RS commencing at 8.00pm

UNCONFIRMED

Present: Cllr V Brownridge (VB) – Chairman Cllr V Morton (VM) Cllr G Fitchew (GF) Cllr P Emmett (PE)		Cllr K Acres (KA) Cllr R Randall (RR) Cllr R Mash (RM)
Mrs E Marsden Parish Clerk		6 Members of the public present
The Attendance Sheet was duly signed		
Minute Ref:	Agenda Item	Action
655/17	1. Apologies for Absence Apologies were received and accepted from Parish Councillors Downes and Falk and District Councillor Johncock.	
656/17	2. Declarations of interest – pecuniary or prejudicial None.	
657/17	3. To approve Minutes of Annual Council Meeting held on 4th July 2017 The Council RESOLVED to accept the minutes of the meeting and they were duly signed by the Chairman.	
658/17	4. To take Reports from those minutes for NOTE SSE Contracting – Contract for Street Lighting has been signed. Safe – still needs to be arranged.	
659/17	6. Finance To approve expenditure and Income report for July 2017. It was RESOLVED to accept the financial report for July 2017. Bank Accounts Totals – July 2017 Current Account £ 8886.82 Petty Cash: £ 188.53 Reserves Account: £22011.80 Precept: £44089.85 b) Annual Return 2016/17 The Clerk confirmed that the External Audit and the Annual Return had been completed with no recommendations. The Conclusion of the Accounts notice was on the LMPC Website and Noticeboards. This was NOTED . c) Budget Meeting 02/08/17 Cllr Acres gave information on the Budget Meeting. The spending was on track however the Council had some big expenditures coming in the second quarter including the new Play Equipment and replacement heating for The Pavilion. The minutes were RESOLVED as a true record and signed by the Finance Chairman.	

	8.10pm Councillor Morton arrived at the meeting		
660/17	6. Planning Report The Council RESOLVED to accept the following planning report.		
	Case Ref	Applicant	Application for:
	17/06604/FUL	3 Chapman Lane Bourne End SL8 6PB	Erection of single storey side garage extension with associated internal alternations
	LMPC Comment	The Parish Council has no objection	
	1706994/FUL	Connacht House Abbey Road Bourne End SL8 5NZ	Construction of part single, part two storey side extension
	LMPC Comment	The Parish Council has no objection	
	17/06706/FUL	Fir Trees 26 Oakfield Road Bourne End SL8 5QR	Construction of single storey rear extension associated works to the roof, alterations to the fenestration and rendering to the rear and side.
	LMPC	The Parish Council would like improved plans as it is difficult to see what is proposed.	
	17/07133/CTREE	Manorton Church Road Little Marlow SL7 3RT	Fell 3 Coppice stems of Lawson Cypress that are stunted and overcrowded
	LMPC Comment	Parish Council Tree Comment	
	17/07136/CTREE	Treestops Lockbridge Road Bourne End SL8 5QT	Fell 1 x Norway Spruce (T1), fell 1 x Laswon Cypress (T2), fell 1 x Magnolia Tree (T3), fell 1 x Western Red Cedar (T4), fell 1 x Western Red Cedar (T5) and reduce crown touching the adjacent property to 1 x Birch (T6)
	LMPC Comment	Parish Council Tree Comment	
	<u>Decisions</u>		
<i>Case Ref:</i> 17/06064/TPO <i>Decision</i> Application Permitted <i>Address:</i> Hillside House Sheepridge Lane Little Marlow Buckinghamshire SL7 3SG <i>Proposal:</i> Crown raise the lower canopy by 6-8 metres from the ground level including the removal of the first 6-8 branches and prune 1 x Pine Tree (T1)			
<i>Case Ref:</i> 17/06310/FUL <i>Decision</i> Application Permitted <i>Address:</i> 1 Abbeymead Elm Lane Bourne End Buckinghamshire SL8 5PG <i>Proposal:</i> Householder application for construction of single storey rear extension			
b) Kings Head Planning Application – consideration of Licence application to Wycombe District Council			

	<p>The Chairman gave information that the licencing hours proposed were the same as the Kings Head had under the previous owners. The licencing hours did not mean operation hours, but enabled the owners to continue to serve alcohol should they have a late function. It was RESOLVED by Council not to send an objection to the licencing hours.</p> <p>The Chairman allowed comment from members of the public and the licencing hours were generally accepted. It was confirmed that Planning Application will be heard by WDC's Planning Committee on the 23rd August. The Council has registered to speak and the Planning Chairman – Cllr Emmett - will object to the lack of car parking provision. It was confirmed that the LMRA also intended to speak and express concern regarding this application.</p>	PE
661/17	<p>7. Little Marlow School Working Party Councillor Emmett and Councillor Downes attended a meeting. Cllr Emmett reported that it was a productive meeting. The cost of a tarmac path was prohibitive and other options would be considered. There would be issues with moving to a side entrance relating to CCTV and sufficient space. Further meetings need to be scheduled.</p>	PE/JD
662/17	<p>8. The Pavilion & Rec Grd. a) Heating in the Pavilion The new heating system will be installed on w/c 29th August 2018. This was NOTED. b) Fire Risk Assessment – signage, lighting and actions Cllr Randall and the Clerk attended a Fire Risk Assessment Course. It was very informative and we were delighted to welcome a number of our 'Hirers' on the course. The Clerk has drawn up a fire risk assessment and has identified a number of areas where the Council can improve its Fire Safety provision. The Council RESOLVED to accept the quotation for new signage for The Pavilion. The Council RESOLVED to accept the quotation to improve the lighting in The Pavilion. c) Increase in Pre-school Hours The Council RESOLVED to allow the Pre-school to extend their hours to 13.30pm.</p>	<p>Clerk /GF</p> <p>Clerk</p> <p>Clerk</p>
663/17	<p>9. Abbotsbrook Hall a) Decorating of the Abbotsbrook Hall - Community Payback Scheme The Clerk gave information that Abbotsbrook Hall's decorating is continuing through the summer months. This was NOTED. b) Fire Risk Assessment – signage, lighting and actions As per Minute Ref: 662/17 The Clerk has drawn up a fire risk assessment and has identified a number of areas where the Council can improve its Fire Safety provision. The Council RESOLVED to accept the quotation for new signage for Abbotsbrook Hall. The Council RESOLVED to accept the quotation to improve the lighting in Abbotsbrook Hall. c) Increase in Pre-school Hours. The Council RESOLVED for the Pre-school to increase its hours to 15.00 on a Friday.</p>	<p>Clerk</p> <p>Clerk</p>
664/17	<p>9. Oak Tree – consideration of siting an Oak in Little Marlow Village The Clerk gave information regarding the donation of an Oak Tree for</p>	Clerk

	the grass triangle in School Lane. After careful consideration, the Council RESOLVED to decline this donation due to the overhead cables, the area not being sufficient to support a mature tree and ongoing maintenance. The Council suggested an alternative site of Westhorpe Lane by the Athletics Track.	
665/17	11. Target Magazine – consideration of a donation to Target Magazine The Council RESOLVED to donate £50 to Target Magazine.	
666/17	12. Marlow, Thame and Wycombe Hospitals – consideration of the removal of overnight beds some vascular procedures. The Council RESOLVED to write in support Save Wycombe Hospitals campaign.	
667//17	13. Devolved Services a) Report of expenditure for NOTE. Report not submitted. This will be updated for the next meeting.	Clerk
668/17	14. Burial Ground a) Waste Disposal – Update The waste has been removed and working with a Refuse Contractor to provide ongoing waste management.	Clerk
669/17	15. Reports from Meetings from Outside Bodies a) WDC Local Plan Stakeholder briefing on 19 July Cllr Brownridge attended this briefing. The latest timetable for the Local Plan will go to WDC Cabinet on 18 September before being discussed at a special Council meeting at the end of September. Following publication of the Plan in early October there will be a 6 week consultation period until mid-November. WDC will then submit the Plan plus representations and evidence to the Inspector in March 2018. The examination hearing will take place in June/July 2018 before a further period of consultation on the Inspector's main modifications in Autumn 2018 and adoption of the plan early in 2019. WDC pointed out that anyone wishing to appear at the examination must submit representations at this stage. Representations from previous consultations are not sent to the Inspector, although they will be summarised. It is therefore important that we resubmit any comments we want the Inspector to hear. In response to questions from Bourne End residents about the proposed development at Holland Farm, WDC confirmed that they are looking at the impact the development would have on local infrastructure including roads, schools. WDC are considering whether a new link road would be beneficial and are talking to Education authorities about more primary places. They are also looking at the flood risk. Bourne End residents complained that not enough work has been done on all the issues causing concern. c) Athletics Track Cllr Brownridge and the Clerk met James Cavalier, Sports Development Manager at Active In/ALF on 21 July at Mr Cavalier's initiative. He is keen to keep the Council updated on developments at the Athletics Track. Marlow United Football Club are still interested in training their under 10s at the track but this won't happen till September 2018. FA have now sent in their assessment of what needs to be done to get pitch to the standard required. The Clerk raised the issue of vehicles coming straight out of Athletics Track onto Westhorpe Farm Lane without looking left and James raised vehicles coming down Lane without slowing down at entrance to track. Need	

	<p>Athletics Track to put up a stop sign and Cllr Randall to put up a notice saying concealed entrance on right.</p> <p>d) BMKALC</p> <p>Cllr Brownridge attended this meeting on 27 July as one of the WDALC representatives. There was a big plug for Parishes to send a representative to the Parish Liaison meetings which are four times a year. One of the issues parishes raised with BCC at the last meeting was infrastructure concerns relating to housing development.</p>	
670/17	<p>16. Marlow Crushing</p> <p>The Clerk gave information that Marlow Crushing has gone into receivership. This was following legal action taken by Investec to remove Marlow Crushing from the site as they were there illegally. The Clerk has passed this information to Bucks County Council. This was NOTED.</p>	Clerk
671/17	<p>17. Consideration of replacement of posts when used for access.</p> <p>The Council has concerns regarding the replacement of posts after access is used for parking on the field. It was AGREED that Councillor Fitchew would put a mechanism in place with drainpipes which will enable the ease of removing and re-positioning the posts. This will enable the Council to protect the recreation ground from unauthorised vehicles.</p>	GF
672/17	<p>18. Correspondence to the Council</p> <p>a) LAF Funding for transport projects 2018/19.</p> <p>It was RESOLVED to put forward plans for three projects.</p> <ul style="list-style-type: none"> - Speed reduction in Little Marlow from 30mph to 20mph. - Improvements of the junction in Westhorpe Lane and the Athletics Track. - Repair the flood issues by Emmett's Farm Shop on Marlow Road. 	JD
673/17	<p>19. Public Participation</p> <p>Councillor Watson encouraged the Parish Council to submit bids to the Chepping Wycombe LAF, being mindful that all projects must be match funded.</p> <p>A parishioner had comment regarding Wycombe Local Plan.</p> <p>A parishioner confirmed that the work on the Spade Oak Car Park will commence on 4th September.</p>	
652/17	<p>21. Confidential Items</p> <p>None</p>	
653/17	<p>23. Items to be included on the next Agenda</p> <p>La Farge sign removal</p>	Clerk
654/17	<p>23. Dates of Future Meetings,</p> <p>26th September, 7th November, 19th December</p>	
There being no further business to be transacted the meeting was closed at 9.10pm		

Abbreviations:

LMPC	Little Marlow Parish Council	WDC	Wycombe District Council
BCC	Bucks County Council	SLCC	Society of Local Council Clerks
CDC	Chiltern District Council	WDALC	Wycombe District Assoc. of Local Councils
PCSO	Police Community Support Officers	ROW	Rights of Way
LAT	TfB Local Area Technician	BALC	Bucks Association of Local Councils
LMRA	Little Marlow Residents' Assoc	LGPS	Local Government Pension Scheme
VAS	Vehicle Activated Sign	LMLCP	Little Marlow Lakes Country Partnership
AVDC	Aylesbury Vale District Council	MK	Milton Keynes
FoOV	Future of our Village		

Signed:
Chairman

Date: