

CLAYDON WITH CLATTERCOTE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on Tuesday 14th March 2017 at 7pm in the Church Room, Claydon.

Present: Cllrs David Hill, Jenny Jones, Richard Millward, Anne Hoggins, Sylvia Ingram. Kirsty Buttle (Clerk).

District Cllr K Atack and 6 members of the public.

1. **Apologies for absence** – County Cllr G Reynolds.
2. **Election of Chairman** – It was proposed and agreed that Cllr Ingram is elected Chairman of the parish council. Cllr Ingram completed the declaration of acceptance of office.
3. **Members' declarations of interest for items on the agenda** – Cllr Jones is a member of the Keep the Horton General Committee. Cllr Hill lives next to Rozel which is to be discussed under item 7i.
4. **To approve the minutes of the Parish Council meeting held on 10th January 2017** – The minutes were proposed, agreed and duly signed.
5. **Matters arising from the minutes (for information only)** – An enforcement officer has been appointed to look into the agricultural workers dwelling at point to point farm. An issue was raised about gravel at 2 Fenny Compton Road in the last meeting. This has now been resolved.
6. **Report from District Councillor Ken Atack** – A transporter recently damaged property in Claydon which was reported to Cllr Atack. Cllr Atack organised a meeting in Claydon with the manager of the company involved to show him the areas that large vehicles are trying to drive through and the difficulties this causes. Cllr Atack and the manager witnessed a large vehicle struggling to get around corners and through the narrow lanes a number of times on their drive around the village. The Manager agreed that he will give instructions to all of the vehicles coming to their site to take the A361 rather than following the route advised by their Sat Nav. Cllr Atack is looking into additional signage to try to prevent other large vehicles driving through the village.
7. **Planning applications**
 - i) **17/00386/F – Rozel, Mollington Road, Claydon, OX17 1EN.** Proposal: Alterations to elevations, two storey side extension and single storey rear extension. Re-submission of 16/01621/F – The applicant advised the council that the previous application was rejected on the basis that it was too grand for a listed building and the new application has toned it down to try to comply with the requirements. **Action: Cllrs to look at the plans and inform the clerk of their responses by 21st March.**
8. **Claydon allotments update**
 - i) **Tenants** – New tenant in plot 12 - Mr & Mrs Bee.
 - ii) **Maintenance** – The vacant plots will need strimming again soon. It was proposed and agreed that the NR Prickett should be asked to strim the allotments at the end of April and July. **Action: Clerk to instruct NR Prickett.**
9. **Village maintenance update**
 - i) **The Village Green** – A tree on the Village Green fell down during the recent storm and partially blocked the road. Clive Mutch and Mr Hughes removed the tree from the road and OCC have been out to remove the remaining branches. There is a stump left in the ground which will probably need to be removed. The council need to decide if they would like replace the tree. There have been concerns raised in the past about the leaves covering the brick wall.
 - ii) **Blue Brick Path** – Proposal to instruct spraying of the path in May and September 2017 at a cost of £90 per spray. – The path has now been cleaned by CDC and looks much better. Thanks to Cllr Atack for helping to organise this. There are some bushes from a private property which are growing over the Blue Brick Path. **Action: Clerk to send letter to owner of the bushes.** There has been some damage to the blue brick path from heavy goods vehicles. A letter has been sent to ask them to

repair the damage. It has not been fixed yet but the owner is looking into widening the entrance to reduce the possibility of further damage. OCC may be able to provide funds to spray the path.

Action: Clerk to enquire with OCC about this. It was proposed and agreed to have the path sprayed in May and September at a cost of £90 per spray to the council. **Action: Clerk to instruct path spraying.**

iii) **Playing field gate post** – This has now been completed.

iv) **Village noticeboard** – To consider quotes received – Various quotes received from £1240 to £1485. It was agreed to purchase a Green or Brown Powder coated, 2 bay notice board with Claydon with Clattercote Parish Council printed on top up to a cost of £1500 before VAT. **Action: Clerk to inform wall owner of proposed boards and order board when agreed by the wall owner.**

10. **Parish Plan/Village survey** – Various amendments were agreed to the survey. Action: Clerk to update the survey, create an identical survey on survey monkey and arrange distribution of paper copies and electronic copies with Cllr Jones.

11. **Proposal to contribute to a County Connect bus service in Claydon for a 1 year trial** – Cllr Hill attended the meeting re county connect with the other parishes. Mollington, The Bourtons and Cropredy have all agreed to trial it for one year. The cost to Claydon will be a subscription fee of £230 plus a usage charge of £1.30 per single journey which would be around £580 based on previous years usage of the service. Only five people from Claydon used the service in the last year. Two of the users are parish councillors so Cllr Hill is concerned that parishioners may feel that the councillors are being subsidised. A new leaflet will be distributed to all householders to make them aware of the service to try to encourage more users. The council will be invoiced quarterly. The nominated bus stop will be opposite the Church. It was proposed and agreed to trial the service for one year and reconsider next year based on the usage. **Action: Cllr Hill to inform the other parishes of the parish council decision.**

12. **Proposal to approve the updated Risk assessment** – Proposed and agreed subject to change of reference in Item 12 which refers to 13.1 – this should say 10.1. **Action: Clerk to update risk assessment and organise publication on website.**

13. Finance

i) **Confirmation of the total bank balances as at 08.03.17 of £1,941 and £10,000** – Agreed.

ii) **To review the spend against budget for 2016/17** – The spend against budget is within the limits in most areas and where there has been an overspend this ties in with additional income.

iii) **To note and approve the following payments made since the last meeting:** Approved.

31.01.17	BACS	Kirsty Buttle	January Salary	£138.10
31.01.17	BACS	HMRC	January Tax	£34.40
08.02.17	BACS	Kirsty Buttle/WCC	Tree cutting	£510.00
01.03.17	BACS	E-scapes Landscaping	Mowing of playing field	£306.00
01.03.17	BACS	Anne Hoggins	Poppy Wreath	£15.00
01.03.17	BACS	Kirsty Buttle	February salary	£137.90
01.03.17	BACS	HMRC	February tax	£34.60

iv) **To approve payments to be made:** Proposed and agreed.

Claydon Church room	Room hire 16/17	£54.00
OALC	Annual subscription	£133.07
Paul Gallagher	Website 17/18	£40.05
Kirsty Buttle	Expenses Oct to Mar	£554.21
Kirsty Buttle	Salary March	£138.10
HMRC	Tax March	£34.40

v) **To note receipts received since the last meeting:** Approved.

06.01.17	PFMC	Playing field mowing	£255.00
30.01.17	OALC Transparency fund	Transparency grant	£590.00
09.01.17	Lloyds Bank	Interest	£0.44
09.02.17	Lloyds Bank	Interest	£0.44
08.03.17	Cherwell DC	New homes bonus	£1,176.00

14. **Proposal for the parish council to respond to the consultation on the Horton Hospital** – A leaflet has been distributed by the save the Horton group providing a response to the questionnaire that they believe does not give the answers that the CCG are trying to get by writing the questionnaire in a way that will provide answers that will support the idea of closing the Horton. It was proposed and agreed that the parish council should submit a response to the consultation: **Action: Cllr Jones to draft a response to be sent out by the clerk before the closing date of 9th April.**
15. **Correspondence:**
- i) **Request from Thames Valley Police to confirm that their rural policing priorities of Parking, Speeding and Anti-social behaviour are still relevant for the parish or if there are any other suggestions of new priorities** – Parking and anti-social behaviour are not problems in the village. Speeding is still an issue. Theft in the village is a concern. **Action: Clerk to respond stating that Speeding and theft should be the priorities for Claydon with Clattercote.**
 - ii) **Concerns raised about dog waste on the canal towpath** – The Canals and Rivers Trust own this area and are responsible for maintaining the area. Any concerns should be sent to them.
16. **Any other business (for information only)** – Cllr Hill reminded the council that the parish meeting needs to be organised for May. Cllr Hill informed the council that OCC recently cut down the trees outside 15 Manor Park. There has been a dispute over whose land this is but it has now been proven that it does belong to the owners of 15 Manor Park and OCC will need to do what they can to rectify their error. The year end asset register was sent out to all councillors for checking. They noted that the Marquee, generator and lighting and the games wall were still on the asset register despite having been stolen (marquee etc) and damaged beyond repair so removed (games wall) a long time ago. It was proposed and agreed that the clerk should remove these items from the asset register giving a total asset value remaining of £37,883. **Action: Clerk to update the asset register.**
17. **Resignation of councillor** – Cllr David Hill resigned from the parish council. The council would like to thank David for all that he has done for the parish over the last 34 years.
18. **Next meeting of the Parish Council** – Tuesday 9th May 2017 at 7.30 pm.

Meeting closed at 8:50pm.