

## Council Meeting Minutes

Monday 11<sup>th</sup> January 2021 – 7pm

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Minute reference for the meeting will follow the following format 11012021+item number.

Members present:

Cllr Simon Hand, Cllr Sheelagh Cohen, Cllr Andy Thompson, Cllr Ian Underdown, Cllr Debbie Rolfe, Cllr Malcolm Cross, Cllr Janine Dajka, Cllr Joanne Nesbitt Bell, Cllr Trevor Dann, Cllr Sharon Hayward and Cllr Michelle Nicholson

Officers: Amanda Jobling Clerk

### 1. Welcome

- a. Apologies for absence – Cllr Sally Schofield,
- b. Declaration of interest and approved dispensations:

Cllr Underdown – Dinghy Park,

Cllr Nesbit-Bell Allotment

Cllrs Hand, Cohen and Hayward - Royal Southern Yacht Club

- c. Approve minutes of the Council meeting of 14<sup>th</sup> December 2020

Cllr Ian Underdown and Andy Thompson Proposed and Seconded and Resolved to accept the minutes subject to Cllr Hayward being shown to attend, the date being corrected and both first and second names being included.

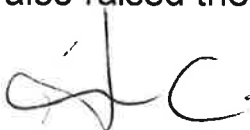
2. Public Session – no members of the public joined the meeting.

### Community Issues

#### 3. Footpath and Rights of Ways annual report

Cllr Thompson outlined the purpose of the working group and the annual report which identified actions for improvements. A number of which had been actioned. Cllr Cross raised the issue of where the bench and sign had gone too at Car Park 2 at Westfield Common. It was confirmed that they had been maliciously removed. Cllr Dann also raised the issue of footpath 5 at the Royal Southern Yacht Club and

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the fact that the footway no longer accessed the landing point. The Clerk highlighted the difficulties in dealing with the issue given the changes of personnel at the Club but it was assurances were given that the matter was still live and would be pursued in the coming months.

Council considered the report and the findings and the clerk was asked to ensure that the issue was Footpath 5 was pursued as soon as reasonably possible.

#### 4. Corona Virus – National Lockdown – impact on services including: Staffing and office cover

Cllr Hand, Cllr Cohen and the Clerk outlined the practical problems posed with the current staffing levels and the volume of work that is pending – much of which cannot be deferred due to the nature of the work. This includes financial matters, compliance and governance issues, health and safety matters, burials and customer enquiries. The backlog of work is continuing to grow and the capacity within the office remains inadequate for the work in the next quarter. Given this it was agreed that the Donkey Derby Field lettings – would be suspended for the moment. Also work on the Newsletter would be paused especially in the light of HCC have requesting that people do not deliver leaflets at this time. Cllr Hayward spoke in support of postponing the newsletter but all agreed there was a need to continue to get key messages out using all available routes. Following government guidance the MUGA was closed till further notice, although play areas remain open.

Proposed Cllr Ian Underdown Seconded Cllr Simon Hand

And recommended to accept the proposals set out in the report produce by Cllr Sheelagh Cohen as Chair of the Personnel Committee.

#### 5. Community Governance Review

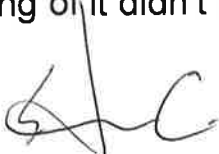
The Chair outlined the impact of Eastleigh Town not being parished and the resultant consultation to move to a Town Council. Members recognised the link to the potential local government review and pushing more activities down to the lowest level of local government. It was felt to reinforce the view of EBC that Town and Parish Council are useful in delivering services to communities and is part of a wider programme of devolution. The report did not prompt a vote or a formal response other than to encourage the programme.

#### **Finance and governance**

#### 6. Approve the list of projects for 2021/22

To add the tree planting to the programme of projects. It was also discussed that had we known about the further lockdown going into the new Dinghy Park letting period that we wouldn't have set the increase an increase for 2021/22. That said the timing of it didn't permit a motion to reverse it given the advance notice needed.

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Cllr Andy Thompson suggested that we agree a discount on top of the fee to those renewing equivalent to the previous years charges.

It was agreed to authorise the Clerk and the Chair to agree the wording to allow for a discount for current users renewing, with the new charge being passed onto new users.

Cllr Simon Hand proposed and Cllr Ian Underdown seconded and all resolved to accept the budget recommendations as follows:

7. Approve the same precept for 2021/22 as last year £242,271
8. Approve the budget for 2021/22 including the transfer of underspends into EMR at the year end as set out in draft budget report
9. Approve the list of fees and charges for 2021/22 as detailed in the report with the exception of the Dinghy Park renewals.
10. Financial transactions
  - a. Approve Payment list
  - b. Reconciliation for November 2020 and December 2020  
Proposed Cllr Hand Seconded Cllr Dann  
And recommended to accept the Payment
11. Review of the Review Working Group  
It was agreed that Cllrs Rolfe and Thompson would step down from the Group to be replaced by Cllr Underdown and Nesbitt-Bell  
Proposed Cllr Hand Seconded Cllr Dajka and all approved the changes.

*Public Meeting finished 20.25*

Signed



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