

PETROCKSTOWE PARISH COUNCIL

Parish Clerk: Fiona Lowe, Fourwinds, Fore Street, Witheridge EX16 8AH
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Dear Councillors, you are duly summoned to attend the Petrockstowe Parish Council Meeting to be held at 7.30pm on Tuesday 16th November, in the Baxter Hall, Petrockstowe, to discuss the following business. Parishioners are invited and welcome to attend.

7.30pm Public Question Time

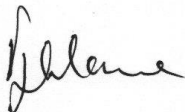
This section (at the Chairman's discretion may last up to 30 minutes) is not part of the formal meeting of the Council and minutes will not be produced. [Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 1972 s 100.](#)

Report from Unitary Councillor/s if required

AGENDA

- 1) **Apologies of Absence** Council is asked to receive apologies and approve reasons for absence.
- 2) **Declarations of Interest** Council is asked to declare any personal interests and any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant item).
- 3) **Minutes** Council is asked to consider for approval the minutes of the Parish Council Meeting of 21st September 2021, the minutes having been previously circulated.
- 4) **Planning**
Council is asked to discuss the below planning application/s and inform the Clerk of its comments to forward to Torridge District Council. Any planning applications received after the distribution of this agenda will also be considered.
 - a) **Application:** Ref: 1/1119/2021/OUT Date: 20th October 2021. Proposal: Outline application with all matters reserved for the conversion of 2 no. former almshouses to 2 no. units of holiday accommodation. Location: The Laurels Inn, Petrockstowe, Okehampton, Devon
 - b) **Application:** Ref: 1/1118/2021/FUL Date: 21st October 2021. Proposal: Change of use from a mixed use of public house and private dwelling to solely a private dwelling. Location: The Laurels Inn, Petrockstowe, Okehampton, Devon*Council is asked to receive planning application decisions made by Torridge District Council. Council is asked to note the below decision:*
 - a) **Decision:** Ref: 1/0672/2021/FUL Date: 23rd September 2021 Proposal: Installation of front gates Location: Old Aish Barn, Petrockstowe, Okehampton, Devon. **GRANTED**
 - b) **Decision:** Ref: 1/0946/2021/FUL Date: 6th October 2021 Proposal: Timber outbuilding/garden studio Location: 7 Oaklands, Petrockstowe, Okehampton, Devon **GRANTED**
- 5) **Correspondence** Please see below list of correspondence e-mailed to Councillors for consideration/information. Council is asked to confirm receipt and give comments if necessary.

- 6) **Matters arising from previous minutes**
- a) **Virtual Attendance** – Update from **Cllr Busby** on testing to allow virtual attendance.
 - b) **The Queen’s Platinum Jubilee Central Weekend 2022** – update on proposals – **Cllrs Brasier and Harris**
 - c) **Recreation Ground** – Private property signs and proof of insurance – **Cllr Busby**
 - d) **Parking on The Square** – update from the **Clerk**
- 7) **Current Business**
- a) **Budget setting:** Council to discuss precept and provisionally set figure for next financial year.
 - b) **Lorries** – To consider the request from Cllr Richards to write to local company following recent disruption
- 8) **Clerk/Parish Councillors Reports** for information if required and available.
- 9) **Finance**
- Receipts: To note receipt of income**
Precept from TDC – 23/09/21 – £2,150
- Expenditure: To approve any expenditure**
Invoice from TDC – Salary recharge - £1,105.44 – previously approved
Memorial Wreath - £17.99 (inc VAT) – Cllr Fisher to be reimbursed – approval required
- Previous Account Balance** £1,035.91
Receipts £2,150
Payments £1,123.43 (once above approved)
Total Balance £2,062.48
- 10) **Confirm date of next meeting**
There is a provisional date of Tuesday 21st December 2021 if a Planning meeting is required and the next PCM will be on Tuesday 18th January 2022 at 7.30pm in Baxter Hall.
- 11) **Part 2**



Fiona Lowe
Parish Clerk
09/11/2021

Correspondence sent to Councillors from 15/09/2021 to 09/11/2021 inc.

- 15/09/21 – Cllr Saywell - FW: Walk In Vaccination Centre
- 17/09/21 – Healthwatch Devon - Healthwatch Devon E-bulletin 16 September
- 20/09/21 – DCC - Devon’s Director of Public Health warns that there are challenging times ahead; government reveals COVID-19 Winter Plan and COVID-19 booster jabs start next week
- 20/09/21 – Cllr Saywell - FW: Devon Vaccination Briefing 17/09/21
- 21/09/21 – DCC - Parish and Town Council September Newsletter: Devon's Special Bees, Wasps and Ants webinar tonight, wildlife community awards, community updates, funding... events...
- 26/09/21 – Cllr Saywell - FW: Booster vaccinations begin in Devon; making flexible working the default and funding available for organisations to support self-isolating residents
- 26/09/21 – Cllr Saywell - FW: Devon Vaccination Briefing 24/09/21
- 30/09/21 – Healthwatch Devon - Healthwatch Devon E-bulletin 30 September
- 01/10/21 – Cllr Saywell - FW: Ring and Ride
- 04/10/21 – DCC - We need to keep COVID-19 case rates as low as possible to enable as many children as possible to stay in school, says Devon’s Director of Public Health

04/10/21 - Cllr Saywell - FW: Devon Vaccination Briefing 01/10/21
04/10/21 – Save the Link Centres - Please help to save Link centre mental health services
04/10/21 – TDC - Does your business need a post Covid helping hand? - The Business Boost Programme being launched across Northern Devon could help!
04/10/21 – TDC - Call for Volunteers for nature conservation work and Autumn talks and walks on Northam Burrows!
09/10/21 – Healthwatch Devon - We want to hear from YOU about NHS 111
09/10/21 – Healthwatch Devon - Healthwatch Devon E-bulletin 07 October
09/10/21 – Devon Climate Emergency - October Newsletter
09/10/21 – TDC - Torridge District Council Invitation
09/10/21 – DCC - Queue form for pop-up COVID-19 test and vaccinations site as coronavirus continues to circulate in Devon
09/10/21 – Cllr Saywell - FW: Devon Vaccination Briefing 08/10/21
11/10/21 – TDC - Torridge District Council Invitation
19/10/21 – DCC - Extra £8.5 million to help Devon deal with COVID-19 over winter; an appeal for help as care worker shortage gets worse and don't forget to redeem your holiday vouchers for half term
19/10/21 – ODCTG - Newsletter 72
19/10/21 – TDC - A Call To Action - Free Bystander Domestic Abuse Training
19/10/21 – Cllr Saywell - FW: Devon Vaccination Briefing 15/10/21
19/10/21 – Devon Climate Emergency - Devon Climate Assembly Report
19/10/21 – NDHT - Stakeholder update from Northern Devon Healthcare NHS Trust
21/10/21 – Save the Link Centres - Re Please help save the link centres mental health services
21/10/21 – SW Heritage - Funding for the North Devon Record Office
21/10/21 – TDC - Gambling Act 2005 – consultation on Statement Of Principles 2022
21/10/21 – DCC - Could you drive green growth in Devon?
27/10/21 – DCC - Act sensibly now to keep you and your family safe; how 12 to 15 year old can get the COVID-19 vaccine and how to stay safe this half-term
27/10/21 – Cllr Saywell - FW: Devon Vaccination Briefing 22/10/21
27/10/21 – Highways - Highways Parish & Town Council Conferences 2021
01/11/21 – Devon Communities - Invitation for Devon's second Local Councillor Climate Emergency Support Network - 30th November
01/11/21 – Healthwatch Devon - Healthwatch Devon E-bulletin 28 October
01/11/21 – TDC - 'Transition to a Low Carbon Future' workshop
01/11/21 – TDC - Council Hopes for Regeneration Funding Not Secured in First Round
01/11/21 – DCC - How to do your bit to help the NHS this winter; 12 to 15 year olds invited for vaccinations; Prevention is multi-layered and we need all its layers to be effective
01/11/21 – Cllr Saywell - FW: Devon Vaccination Briefing 29/10/21
01/11/21 – TDC - New Affordable Homes Delivered in Bideford
01/11/21 – Cllr Saywell - FW: Community Fayre 3pm-7pm Torrington Town Hall
04/11/21 – PCSO Baker – Poaching
04/11/21 – TDC - Councillors add further detail to their vision for Leisure Service in Torridge from April 2022
04/11/21 – TDC - Bonfire Night Safety Messages
04/11/21 – NDHT - Message from Suzanne Tracey, CEO: CQC highlights challenges in medical services at NDDH
04/11/21 – Healthwatch Devon - The Healthwatch Voices Autumn 2021 Issue is out now!
04/11/21 – TDC - Councillors vote on further new initiatives to tackle affordable housing shortage in Torridge
09/11/21 – Devon Climate - November Newsletter
09/11/21 – DCC - COVID-19 infections reach their highest level; the difference between COVID-19 booster jabs and third doses and get NHS advice quickly ahead of 'winter like no other'
09/11/21 – TDC - TDC Councillor Clarke Honoured to repeat Parade Commander Role and lead Merchant Seaman in Remembrance at London's Cenotaph
09/11/21 – Cllr Saywell - FW: Devon Vaccination Briefing 05/11/21
09/11/21 – Healthwatch Devon - Healthwatch Devon E-bulletin 04 November