



Cantley, Limpenhoe and Southwood Parish Council

19 Willow Close, Brundall, Norfolk, NR13 5PZ

Email: cantleyparishcouncil@gmail.com Tel: 01603 712943

Clerk to the Council: Mrs Melanie Eversfield

Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected. A copy of the Council's Filming at Meetings Guidance is available on request.

To members of the Council,

You are hereby summoned to attend a meeting of Cantley, Limpenhoe and Southwood Parish Council at **Cantley Village Hall, Thursday 21st February 2019, 7pm** for the purpose of transacting the following business:

M Eversfield

Parish Clerk
15th February 2019

- 1) **Public Forum**
- 2) **To consider apologies for absence**
- 3) **Declaration of interest for items on the agenda and applications for dispensation**
- 4) **To confirm the minutes of the meeting held on Tuesday 15th January 2019**
- 5) **Urgent items to be raised through the Chair, if any**
- 6) **Update on matters arising from minutes, if any**
 - a) Handyman / Grounds Maintenance
 - b) Closure of Church Road crossing
 - c) Dog Fouling – Signage / Targeted Campaign
- 7) **Highways and Transport**
 - a) Peregrine Close Traffic Island
 - b) Southwood Crossroads
- 8) **Finance**
 - a) To consider donation of £25.00 to Broadland Tree Warden Network
 - b) To consider grant to Limpenhoe Village Hall
 - c) To consider renewal of subscription to Norfolk Parish Training and Support at a cost of £101.34
 - d) To consider partial contribution to Society of Local Council Clerk's Membership at a cost of £33.78.
 - e) To consider appointing Anne Barnes as Internal Auditor for 2018/2019.
 - f) To consider payment of the following

i) Limpenhoe Village Hall	Hall Hire – October 2018	£15.00
ii) Broadland Tree Warden Network	Grant	£25.00
iii) The Information Commissioner	Subscription	£35.00 (SO)
iv) Mrs M Eversfield	Salary – February 2019	£171.61
v) HMRC	PAYE – February 2019	£42.80
- 9) **Correspondence**
 - a) Broads Parish Forum – 20th March 2019
 - b) Carers Matter Norfolk
 - c) Resident regarding open space in Station Road
 - d) Local Plan for the Broads Examination Consultation
 - e) 30th Anniversary of the Broads Authority & Broads Photo Exhibition Reception
 - f) Keep Britain Tidy's Great British Spring Clean
- 10) **Planning**
 - a) BA/2018/0521/COND – Use UPVC instead of timber for; side hung casements, rear door. Use aluminum for rear family room. Variation of condition 3 of permission BA/2017/0357/HOUSEH – White House, Well Road, Cantley, Norwich.
- 11) **Ongoing Matters, if any.**
 - a) Community Emergency Plan
- 12) **New Matters, if any.**
 - a) None
- 13) **Items for Next Month's Agenda**
- 14) **To confirm date of next meeting: Thursday 21st March 2019 at 7.00pm at Limpenhoe Village Hall**