

To decide which councillor(s) / or public will be responsible for Exercise Equipment and Play equipment checks and to consider costs.

1. FreshAirFitness, the manufacturers of the adult exercise equipment, have provided the council with a maintenance program which is required to be complied with to ensure continued safety and to maintain the guarantee of the products.
2. Vitaplay have advised that the Zipwire needs to be checked regularly. We are waiting on a written procedure to be provided.
3. Any extra play equipment will also need to be checked once installed.

The Council will need specific checks to be done on all the equipment, and written records kept of the weekly, monthly/quarterly and annual inspections.

This has been handled in the past by councillors and the annual inspection has been outsourced. The Clerk has not been given the weekly check sheets, but does have copies of the annual reports.

Councillors to decide:

- A. Whether to contract a person to carry out the checks / find a volunteer who is reliable and will complete paperwork.**
- B. Whether training should be carried out.**
- C. If Training should be provided for more than one person**
- D. If Training “spaces” will be offered to other Parish Councils.**

Time estimate to complete EACH check:		Cost per year @ £18 per hour
Weekly	20 minutes	40 = £ 240.00
Monthly	30 minutes	11 = £ 99.00
TOTAL		1 = £ 339.00

Clerk recommends that the **annual check** continues to be performed by a RPII (Register of Play Inspectors International) qualified Annual Inspector.

If Councillors or members of the public are nervous about taking on the responsibility of the weekly/monthly checks, training can be provided.

There are different levels of qualification.

RPII qualification	Course time	Total Cost Estimate:
<p>Routine Visual - Routine visual inspection enables the identification of obvious hazards that can result from vandalism, use or weather conditions, e.g. hazards such as broken parts or broken bottles.</p> <p>For playgrounds subject to heavy use or vandalism, daily inspection of this type can be necessary.</p> <p>Examples of visual and operational inspection points are cleanliness, equipment ground clearances, ground surface finishes, exposed foundations, sharp edges, missing parts, excessive wear (of moving parts) and structural integrity</p>	TBC	£ 235
<p>Operational - This qualification covers inspection of the following facility types:</p> <ul style="list-style-type: none"> • Playgrounds • Multi-Use Games Areas • Outdoor Fitness Areas • Skate Parks • Parkour Areas • Ancillary Items <p>The Operational Inspection is a more detailed inspection (than the Routine visual) to check the operation and stability of the equipment, especially for any wear. This inspection should be every 1 to 3 months, or as indicated by the manufacturer’s instructions.</p> <p>Special attention should be given to ‘sealed-for-life’ parts.</p> <p>Examples of visual and operational inspection points are cleanliness, equipment ground clearances, ground surface finishes, exposed foundations, sharp edges, missing parts, excessive wear (of moving parts) and structural integrity</p> <p>An Operational Inspector needs to prove his/her ability via a written and practical examination and registrations are valid for a three year period, after such time re-assessment is required.</p>	2 days	£ 470
<p>Annual - Covering a wide range of outdoor play safety issues, this inspection looks at vandalism, minor and major wear, long-term structural problems, changes in Standards compliance, design practices, risk assessments etc.</p> <p>Annual playground inspections should be carried out by a specialist who has no affiliation with the playground operator or manager, ensuring that the subsequent written report is entirely independent.</p> <p>Candidates should also own copies and have a good working knowledge of BS EN 1176, BS EN 1177, BS EN 15312, BS EN 16630, BS EN 14974, BS EN 16899 and should be able to demonstrate an understanding of how children use play facilities. Candidates are also required to own and demonstrate competent use of playground inspection probes.</p> <p>The Annual Outdoor Play Inspection examination certifies the competence of individuals carrying out Annual and Post Installation Inspections. For more information regarding the accreditation process, please feel free to browse the links below.</p>	3 days	£ 700 approx
<p>In addition to any of the above training costs is the RPII registration which is £105 annually.</p>		

The Trainer who has quoted, has indicated that the cost is the same regardless of the amount of delegates attending training.

Council could train more than one person, and/or invite other parishes to join the training on payment of a fee to NWPC.

Note: The written records of checks must be regularly handed to the Clerk for filing in case of inspection AT ANY TIME by the Health and Safety Executive.