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PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Ogbourne St George Parish Council
held at Ogbourne St George Village Hall on Thursday 12th January 2023
commencing at 7:30pm.

MEMBERS PRESENT: Councillors Sam Frost [SF] Nicholas Burnet [NB], Nathalie Collister [NC], Abigail Barrett [AB], Bob Tanner [BT] Rachel Inglefield [RI]

OFFICER PRESENT: Elizabeth Martin [EM], Clerk to the Council

CHAIR: Sam Frost [SF]

APOLOGIES: Robin Green [RG], Abigail Barrett [AB]

FC22/23/132 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
Robin Green [RG], Abigail Barrett [AB].

FC22/23/133 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
None

FC22/23/134 **MINUTES OF THE PREVIOUS MEETING HELD ON 10TH NOVEMBER 2022**
Proposed NC. Seconded NB. Passed.

IT WAS RESOLVED THAT the minutes of the Parish Council meeting held on 10th November 2022 be accepted as written.

FC22/23/135 **MEETINGS**
This was an error on the agenda – nothing discussed to minute.

FC22/23/136 **CHAIRMAN'S ANNOUNCEMENTS**
SF welcomed the Council and provided Happy New Year messages from the Council to the Parish. The Council is now back up to full Councillor member numbers and is looking forward to the year ahead.

FC22/23/137 **To Receive The Planning Report**
The Planning report was received.



- FC22/23/138 **To Consider The Following Planning Application From Wiltshire Council**
No applications received for review.
- FC22/23/139 **TO RECEIVE FOR INFORMATION, THE CLERK'S REPORT**
The Council is next moving into the Audit season. EM will be completing the audit material to ensure that all submissions are made early this year. EM asked the Council for support to use the same internal auditor as in previous years. The Council agreed in principle that they are happy with previous audit service received. This will be formally agreed in the March 2023 meeting.
- FC22/23/140 **FINANCE MATTERS**
- FC22/23/141 **TO RECEIVE THE BANK RECONCILIATIONS AS PRESENTED**
No payments or reconciliations available as Council is moving banks.
- FC22/23/142 **TO RECEIVE FOR INFORMATION, DISBURSEMENTS MADE SINCE THE LAST MEETING**
No disbursements have been made since the last meeting as the Council is moving banks.
- FC22/23/143 **TO CONSIDER AND APPROVE THE 2023/24 PARISH COUNCIL BUDGET**
Proposed RI. Seconded NC. Passed.
IT WAS RESOLVED THAT the Parish Council budget for 2023/2024 be accepted as written.
- FC22/23/144 **TO CONSIDER AND AGREE THE PRECEPT REQUEST FOR 2023/24**
Proposed SF. Seconded NB. Passed.
IT WAS RESOLVED THAT the Request For The 2023/2024 Parish Precept For £13.418, (No Precept Increase) Be Accepted As Presented.
- FC22/23/145 **TO RECEIVE UPDATES FROM WORKING GROUPS AND OUTSIDE BODIES**
- FC22/23/146 **Local Highways and Footpath Improvement Group (LHFIG, formally CATG)**
No Update. The Next Meeting. Thursday 2nd March 2023 10.00am Court Room, Marlborough Town Hall.
- FC22/23/147 **Marlborough Area Board**
No Update.
Next meetings are:
21st March 2023, 19:00



13th June 2023, 19:00

<https://cms.wiltshire.gov.uk/ieListMeetings.aspx?Cid=165&Year=0>

This last Area Board Meeting was not attended by the Parish Council however the details of the last meeting may be found here:

<https://cms.wiltshire.gov.uk/ieListDocuments.aspx?Cid=165&Mid=14320&Ver=4>

FC22/23/148 **Transport Working Group - To receive an update**

The last meeting of the group was in December – notes to come. The next meeting is the 30th of January 2023.

The Parish Council has been contacted by members of the Parish with concerns over the junction to the High Street and the way cars are being parked. RI to write a message for the Dragon and for Facebook on behalf of the Parish Council to remind the Parish of Highway the code and to ask that appropriate care and attention is given when parking at the junction.

The SID is now purchased, and installation is eminently being planned.

The group is looking at the purchase of new gates for the entry ways into the village. Once quotes and references have been collected, the Transport Working Group will contact the Clerk and next steps will be provided. BT has two quotes and will be updating the Council shortly.

RI will be meeting Martin Cook from Wiltshire Council on the 20th of January to discuss new signs in the Village. Some of the desired signage is planned for the next financial year with Wiltshire Council. A report will be provided once the meeting has been held.

FC22/23/149 **Community Spirit Initiatives Working Group - To receive an update**

The group is planning on a “Meet the Councillors” event again. NC to talk with pub regarding hosting the event. The Council is looking at holding this in April.

Village clean up being planned for a time before May.

The Parish Council are looking at possibilities for a Coronation Celebration. NC to contact the pub and come back to the Council with additional information on plans already in place.

Discussions continue at looking at planting a tree in honour of Her Majesty Queen Elizabeth II and potentially a flagpole for the Coronation.

FC22/23/150 **Communications Working Group - To receive an update**

Meeting was held in November 2022. The group reviewed the Terms of Reference. Claire Heald was keen to help on the website with any items that are not Parish Council related.



Facebook is being reviewed to see if the number of FB accounts for Ogbourne St. George might be able to be collated together as one. The group is also looking at distinguishing between the public FB page and the Council page to ensure the difference is clear.

The group is looking at creating a Parish Calendar which highlights when all the meetings in the Village are being held.

The group are continuing to communicate about events for the Village e.g. Coronation, Christmas lights for 2023, wheelie bin stickers, traffic initiatives and continued awareness of work where applicable with neighbouring Villages for joined up working.

FC22/23/151 **Bell Field Working Group**

The picnic table is expected to be delivered w/c 23 January 2023. Still working on the information regarding the stiles in the surrounding area.

FC22/23/152 **TO RECEIVE FOR INFORMATION CORRESPONDENCE AND CIRCULARS RECEIVED.**

Potholes have been reported to the Parish Chairman as well as emails regarding the parking difficulties at the T-junction.

The Parish Steward is the point of contact for potholes. The more efficient way to make the Steward aware of the issue is to use the My Wilts App found here: <https://www.wiltshire.gov.uk/mywilts-online-reporting>

The parking communications have been addressed in minute ref FC2/23/148.

FC22/23/153 **TO CONSIDER ITEMS OF MAINTENANCE.**

Bus Stops to be looked at for critical maintenance. EM to identify who owns the bus stop(s) and report back at the next meeting for spring review of next steps.

FC22/23/154 **KEY MESSAGES.**

The Precept has been agreed with no increase for 2023/2024, Parking concerns will be addressed in the Dragon and on Facebook.

FC22/23/155 **NEXT MEETING.**

To Note the next meeting will be held at 7:30pm on Thursday 9th March 2023. Ogbourne St George Village Hall.

These minutes are accepted as a true and accurate record: -

Meeting Concluded at 21:05

Signed _____

Date _____



Summary Of Public Participation Section

a) Report from Unitary Councillor.

Cllr James Shepherd was not in attendance.

b) PCSO Report

No PCSO in attendance and no report received.

c) Public Participation

The Council heard from a member of the public about concerns raised over the current condition of the website. The Council received the concerns, and the Communications Group will be looking at the website and developing a longer-term plan to ensure that the Council website and the Community website are both improved. The Council also wished to communicate that the web provider had been changed in November and taking the Christmas period into consideration the Council will now be addressing this in the New Year.

The Council were notified that there has been a legacy left to the Village Hall.