

**Minutes of the  
Averham, Kelham and Staythorpe  
Parish Council Meeting**

**15<sup>th</sup> August 2022 7pm,  
Robin Hood Theatre, Averham**

**Present:** Cllrs A Fereday (Chair), Cllrs J Allan, S Emeny, J Miller, J Cobley, V Hird & N Morrel, Cllr R Blaney (part)

**Ex-officio:** Sue Jackson, Clerk

**Absent:** None


Four members of the public were also present

AKS 22-57	<b>Apologies received.</b> Cllrs I Bradey & J Towlerton had sent apologies. A vote was held and apologies were accepted. Cllr S Saddington had also sent her apologies	
AKS 22-58	<b>Declarations of interest from Members in any item to be discussed.</b> None	
AKS 22-59	<b>Minutes of the previous meeting.</b> The minutes of the Parish Council Meeting held 18 <sup>th</sup> July 2022 were approved & signed.	
AKS 22-60	<b>Updates required from the previous meeting for items not covered on the agenda.</b> <ul style="list-style-type: none"> <li>HR Sub Committee and review The Clerk's Contract of Employment with a view to issuing it, Awaiting information from Cllr Miller C/F</li> <li>Public consultations – The Clerk has signed up to receive information on this from NCC. Noted</li> <li>Update on TPO on Ash Tree on corner of Staythorpe Road and Footpath, the Clerk has written to NSDC expressing support for the TPO.</li> <li>Pads for the Defibrillator in Averham now delivered. Noted</li> </ul>	Cllr Morrel
AKS 22-61	<b>Reports from County Councillor and District Councillor</b> Cllr Blaney reported that despite some residents questioning the veracity of the company who are planning the BESS, any planning application received would be assessed on its merits, who submitted it, is not relevant. Another public consultation is planned for tomorrow, 16 <sup>th</sup> August. Cllr Blaney then left.	
AKS 22-62	<b>To Consider Items Requiring a Decision:</b> <ul style="list-style-type: none"> <li>Proposed BESS Development, Staythorpe. Further public consultation session 16<sup>th</sup> August. Councillors have also been invited to attend a meeting an hour before the consultation should they wish to attend.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Signs – to consider budgeting for village signs for Averham and Kelham similar to the signs at Staythorpe. The Chair to discuss possible assistance from Kelham Hall for the purchase of the signs. The Chair to also seek clarification on whether CIL money will be received by the Parish Council in respect of some new developments in Averham.</li> <li>• PC's representative on ASK About, to consider who this should be and their responsibilities. A discussion took place on the document Cllr Emeny had previously distributed, it was agreed Cllr Emeny to discuss with the ASK About committee if a representative was required. Should it be decided it was, Cllr Miller proposed and Cllr Allan seconded that the representative continue to be Cllr Emeny. A vote was held and this was agreed.</li> <li>• To consider purchasing <b>lamp post poppies</b> for Remembrance Day (£3 each). It was agreed to purchase 16 poppies, 4 each for Averham and Kelham and 8 for Staythorpe.</li> <li>• Noise levels from <b>Staythorpe Power Station</b>, how are readings from meters circulated and acted upon. Debs Storey to forward the emails she has on the matter, The Clerk to write to EHO at NSDC.</li> <li>• Pricing received from Southwell Garden Centre. More trees are required for the hedge in Averham and one of the other trees requested was incorrect. The Clerk to email Southwell Garden Centre for updated prices and to obtain a second quote for comparison. Agenda item for next meeting. It is hoped to plant the Staythorpe tree on 20<sup>th</sup> November subject to discussions with RWE, the Clerk to email RWE. Cllr Emeny has initiated the process for obtaining a faculty to plant the trees at Averham. Who is responsible for ongoing maintenance of the trees is still to be decided.</li> <li>• Cllr Emeny to obtain pricing for plaques and staves. Done, quote received. £50 + VAT each for Stainless Steel, Bronze effect £10 more.</li> <li>• Date and location of <b>Autumn Finance Meeting</b>. Friday 14<sup>th</sup> October was proposed, The Chair to ask Kelham Hall if the meeting can be held there.</li> <li>• NALC Civility and Respect Newsletter, The Clerk read out the Civility &amp; Respect Pledge, the members agreed to sign it but queried the Dignity at Work Policy, The Clerk to find out if there is a template policy.</li> </ul>	<p><b>The Chair</b></p> <p><b>Cllr Emeny</b></p> <p><b>The Clerk</b></p> <p><b>The Clerk</b></p> <p><b>The Clerk</b></p> <p><b>The Chair</b></p> <p><b>The Clerk</b></p>
AKS 22-63	<p><b>Questions and comments from Members of the Public:</b></p> <ul style="list-style-type: none"> <li>• A request was received to loan the gazebos for a Garden Club event in September. Agreed subject to the loan form being completed.</li> </ul>	



	<ul style="list-style-type: none"> <li>The matter of the Parish Council donating an amount to ASK About for Public Liability insurance was raised. This could lead to other groups in the Parish requesting a similar donation and the PC do not have the funding for this.</li> <li>It was asked if the PC could sponsor the cost of putting on a litter pick but as the PC has signed up to the Green Champions Scheme initiated by NSDC it was felt it was better to wait and see what this scheme would offer when it was up and running later this year.</li> </ul>	
AKS 22-64	<b>Correspondence Received</b> <ul style="list-style-type: none"> <li>Overnight road closures A617 in Kelham in September</li> <li>A46 Newark By Pass update</li> <li>Notts ALC AGM 17<sup>th</sup> Nov 2022</li> </ul>	
AKS 22-65	<b>Planning Applications:</b> None <b>Planning Decisions:</b> <b>22/01152/HOUSE</b> Maple Cottage, Church La, Averham. Extensions and replace garage doors and windows. Application refused.	
AKS-22-66	<b>Clerk's financial report, agree expenditure and other necessary action</b> <b>Balance at 9/8/22 £9080.11</b> External auditor has received and noted the Parish Council's notification of exempt status for the accounts ending 31/3/22.  Cllr Miller (Chair of Finance Sub Committee) to give an update on accounts 2021/22 C/F No invoices received this month.	Cllr Miller
AKS 22-67	<b>Item to be added to the agenda for the next meeting</b> <ul style="list-style-type: none"> <li>The Chair to check the details on the new insurance policy with regard to values of items on the asset register. The updated asset register was agreed in May and whilst purchase dates and values are required, this information is not known for some of the assets. No single asset is valued at above £10K</li> </ul>	
AKS 22-68	Date of the next meeting – Monday 19 <sup>th</sup> September 2022 at 7:00pm. To be held at the Robin Hood Theatre	
	<b>The meeting closed at 8.38 pm</b>	

Chairman: 

Date: 17.10.22