

Ivinghoe Parish Council

Minutes of a Meeting Held on Tuesday 5th July 2016

Present: Councillor K Groom (Chairman), Councillor S Lott, Councillor R Benton, Councillor A Stone and Councillor P Roach.
 District Councillor C Poll, District Councillor D Town and District Councillor S Jenkins.
 Mrs Bridget Knight – Clerk.
Apologies: Cllr A Dicker, Cllr C Bamber (Vice Chairman) and PCSO J Dodson.

| Items on Agenda | | | |
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| 1. Appointment of Chair | 1.1 | Councillor K Groom was re-appointed as Chair and Councillor C Bamber was re-appointed as Vice Chair PROPOSED by Councillor Benton and SECONDED by Councillor Lott carried unanimously. | Clerk |
| 2. Areas of Responsibility | 2.1 | Areas of responsibility were decided and are shown in Appendix 1. | |
| 3. Public Question Time | 3.1 | None. | Clerk |
| 4. Attendance and Apologies | 4.1 | Apologies were received from Councillor A Dicker, Councillor C Bamber and Police Community Support Officer J Dodson. | Clerk |
| 5. Declaration of interest | 5.1 | None. | Clerk |
| 6. To receive reports from District and County Councillors | 6.1 | <p>District Councillor Poll reported that the VALP draft has been agreed and the plans will be available for consultation from 7th July until middle of September. There have been a couple of amendments: 1 - Ivinghoe Aston have been allocated 5 homes (unchanged) and no land has been identified. 2 – Ivinghoe has been allocated 71 homes, with 51 still to be identified. Need as many people to comment as possible. 18th July is the date for the scrutiny meeting and missing infrastructure (schools etc) will be discussed. Information on where the roads will be located will be available in November- December.</p> <p>Councillor Benton queried whether IPC can argue that Ivinghoe is in the wrong classification as large village. Cheddington is larger with more homes and is categorized as a medium sized village as it lacks some amenities.</p> <p>District Councillor Poll spoke about plans at Cheddington to potentially find space for 100 – 145 homes and how the numbers could change by +/- 5%.</p> <p>The village boundary will need to be reviewed, Councillor Groom asked Richard Freeman about the Parish boundary used in NDP.</p> <p>IPC will have a sub-committee meeting in the summer to prepare the response to VALP which Richard Freeman will be part of.</p> <p>District Councillor Poll suggested any pertinent questions should be sent to him before the 18th July which he can raise at the meeting.</p> <p>District Councillor Town has taken an abstract of the plan and will circulate to the Councillors.</p> <p>District Councillor Jenkins spoke about VALP and hopes everyone will respond to consultation and stated one of the main issues currently is grass cutting in the area.</p> <p>AVDC will be attending Pistone’s Party in the Park and people should be encouraged to comment there.</p> | Clerk |

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| 7. To approve the minutes of the previous meeting | 7.1 | It was PROPOSED, SECONDED and APPROVED that the minutes held on 7 th June and 23 rd June were correct and were signed by the Chairman. | Clerk |
| 8. Planning Applications | 8.1 | 16/01788/AOP – Handpost Cottage, Church Road, Ivinghoe – 3 new houses and associated parking. Councillor Lott reported that the agent is challenging the Highway's objection arguing there hasn't been a road accident for 33 years at the junction. | Clerk/ All |
| | 8.2 | 16/01889/APP – Land Adjacent to The Baulk, Ivinghoe – one new dwelling and double detached garage with associated parking area with proposed parking spaces for 4 and 5, The Baulk. No update. | |
| | 8.3 | 16/01551/APP - Wards Coombe, Main Road, North Dagnall - demolition of existing garage and outbuildings and erection of detached garage/car port/store building and poolside changing room/plant room building. No objections. PROPOSED Councillor Lott SECONDED Councillor Stone carried unanimously. | |
| | 8.4 | 16/02087/APP – 24 Wellcroft, Ivinghoe - single storey rear extension to bungalow with rear patio and alterations to front garden. No Objections. PROPOSED Councillor Benton SECONDED Councillor Lott carried unanimously. | |
| | 8.5 | 16/02145/APP - Coppice Cottage, Ringshall Road, Dagnall - demolition of ground floor side extension and existing first floor. Erection of first floor rear extension. No objections. PROPOSED Councillor Groom SECONDED Councillor Roach carried unanimously. | |
| | 8.6 | St Mary's Church – metal posts have been installed in the entrance, the Councillors are concerned about Health and Safety with people unable to see the posts and potential accidents. Also queried why no planning application was made. Report to enforcement. Clerk will write to Church Wardens concerned about health and safety and permission. | |
| | 8.7 | Wall supports at Vicarage – has been reported to highways, waiting for a response. | |
| | 8.8 | Anglian Water have installed a man hole outside of the Town Hall entrance, this is considered to be slippery and Clerk to report to Highways as concerned. | |
| 9. Neighbourhood Development Plan | 9.1 | Richard Freeman reported that following the analysis of the questionnaire the draft plan is being prepared. Further breakdown is required on the data to show where specific comments relate to by postcode. Councillor Lott and Councillor Groom thanked Richard for nominating Stephen Swinbank to continue. Thanks was recorded for Richard's work. | Clerk |
| 10. Footpaths, Bridleways, Trees and Playgrounds | 10.1 | Middlepath is overgrown – has been reported. | Clerk |
| | 10.2 | Bollard by bridleway – has been reported. | |
| | 10.3 | Councillor Benton is designing a sign for the park area. | |
| | 10.4 | Dog mess signs have been laminated and will be displayed. | |
| | 10.5 | Fencing around the playground was mentioned but this is on hold for now. In time IPC would like to replace the barrier on the lawn with more attractive gates, this could come from the precept in future. | |

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| | 10.6 | Footpath behind the school is still overgrown, this has been reported previously and was not cut even though the rest of the village footpaths had been cut back. Councillor Groom will contact rights of way. | Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 10.7 | Playground – Clerk will contact Caloo about improving the swing. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 10.8 | Planters have been delivered and Jez Leonard will install soon. The planters are to commemorate the Queen's 90 th birthday. Councillor Benton to source free seeds for surrounding area to create bee friendly verge. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 10.9 | WI Picnic bench. A discussion took place regarding the design of the bench, it was suggested that the WI purchase a bench the same as the picnic bench by Ivinghoe play area with possible inscription. Clerk to investigate and contact WI. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11. Highways, Streets and Transport (to include Street Lighting and Speed Watch) | 11.1 | Media Briefing – no update. | Clerk/ KG/CB | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 11.2 | The meeting arranged with PC Duthie was cancelled as he attended an emergency. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 11.3 | Councillor Lott has a list of issues for the area and will email to Councillor Groom. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 11.4 | Pink arrows have been painted in the road possibly for a race. Councillor Benton to check reason. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12. Litter Collection | 12.1 | It was agreed the Clerk will contact Waste Management and request two large household sized bins to be located in the locked area behind the town hall. | PR/KG /Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13. Allotments | 13.1 | Councillor Groom and Councillor Dicker have both inspected the allotments and everything is fine. | KG/ Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 13.2 | Action for Bucks have enquired about having a community allotment in Ivinghoe. IPC are in favour of this and asked them to contact Councillor Groom as Daphne would be willing to give up half of her plot. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 13.3 | There will be an open day at the allotments on 13 th August. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14. Website | 14.1 | Councillor Lott reported everyone is trained on the website and it is a 1/3 built. A booking form is available for Lawn Bookings and the play area page needs to be reviewed. | Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 14.2 | Councillors have agreed to write a 200 word personal statement about why they are a councillor etc. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 14.3 | Letter to Elke Heggarty at Baby Badger was approved and will be posted using recorded delivery. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15. Financial Matters, Payment of Accounts and Balances. | 15.1 | <p>The following accounts and expenses were submitted and UNANIMOUSLY APPROVED for payment:</p> <table border="1"> <tr> <td>Michael Roach</td> <td>Litter Picking & equipment for June 16</td> <td>£102.08</td> </tr> <tr> <td>Old School</td> <td>Room Hire 5/7/16</td> <td>£16.00</td> </tr> <tr> <td>E-on</td> <td>Electricity – July 16</td> <td>£97.94</td> </tr> <tr> <td>K Groom</td> <td>Reimbursement for office mobile phone</td> <td>£16.60</td> </tr> <tr> <td>A J Groom</td> <td>Lawn Mowing</td> <td>£360.00</td> </tr> <tr> <td>Bucks County Council</td> <td>Water & Sewage Recharge for 2014-16</td> <td>£304.54</td> </tr> <tr> <td>Mrs B Knight</td> <td>Salary & Expenses June 16</td> <td>£658.44</td> </tr> <tr> <td>Mrs E Hegarty</td> <td>Website - Invoice June 16</td> <td>£85.00</td> </tr> <tr> <td>Mrs E Hegarty</td> <td>Website – Invoice May 16</td> <td>£30.00</td> </tr> </table> <p>Balances at 5.7.16 approximate as HSBC temporarily suspended online banking, Councillor Groom waiting for call back from HSBC to check balances.</p> <table> <tr> <td>Community</td> <td>£1000.00</td> </tr> <tr> <td>BMM ac</td> <td>£80,475.68</td> </tr> <tr> <td>BMM Beacon ac</td> <td>£409.09</td> </tr> <tr> <td>Total at 5.7.16</td> <td>£81,884.77</td> </tr> </table> <p>Beacon Ads £80 Lawn Hire - £81,964.77</p> | Michael Roach | Litter Picking & equipment for June 16 | £102.08 | Old School | Room Hire 5/7/16 | £16.00 | E-on | Electricity – July 16 | £97.94 | K Groom | Reimbursement for office mobile phone | £16.60 | A J Groom | Lawn Mowing | £360.00 | Bucks County Council | Water & Sewage Recharge for 2014-16 | £304.54 | Mrs B Knight | Salary & Expenses June 16 | £658.44 | Mrs E Hegarty | Website - Invoice June 16 | £85.00 | Mrs E Hegarty | Website – Invoice May 16 | £30.00 | Community | £1000.00 | BMM ac | £80,475.68 | BMM Beacon ac | £409.09 | Total at 5.7.16 | £81,884.77 | Clerk |
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| Total at 5.7.16 | £81,884.77 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 15.2 | Currently the Clerk pays for items on behalf of IPC and reclaims the amount. Clerk will speak to other Clerk's to find out alternative ways possibly a petty cash balance and debit card for that purpose. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 15.3 | Beacon adverting rates are being reviewed and Councillor Benton to find out what similar parish magazines charge for advertising. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | 15.4 | LAF funding – clerk to contact Pitstone Clerk to enquire what Pitstone have done. Councillor Groom is seeing Paul Hodson at Green Park on the 15 th July. The meeting closed at 8.50pm. | |
| 16. Report from the Clerk & Correspondence | 16.1 | The correspondence list was circulated prior to the meeting. - Clerk started CiLCA and ordered new copy of Arnold Baker book. - Mazars asked two questions regarding Annual Audit and seem happy. IPC waiting for written reply. | Clerk |
| 17. Clerk Pension Scheme | 17.1 | It was agreed that the Clerk will join Local Government Pension Scheme from 1 st August 2016 PROPOSED Cllr Groom and SECONDED Cllr Benton, carried unanimously. | All /Clerk |
| 18. Date of Next Meetings | | Tuesday 2 nd August – Ivinghoe Aston Hall Tuesday 6 th September – Ivinghoe Old School | |