

Balderton Parish Council

Balderton Village Centre Coronation Street
Balderton
e-mail office@baldertonparishcouncil.gov.uk

Telephone 01636 703626

June 22nd 2023

Dear Sir/Madam,

You are invited to attend the next meeting of the Parish Council which will be held in the Balderton Village Centre on **Wednesday June 28th 2023 at 7.00pm.**

Yours sincerely,



PP

Mrs Cheryl Davison-Lyth
Clerk to the Council

Agenda

Please note that if anyone intends to record the meeting they should notify the Council in advance in order that the Chairman may notify all present at the onset of the meeting.

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1. To accept apologies for absence.
2. Declarations of interest
3. To take any public comments in accordance with Council Standing Orders; *please note the entitlement to speak is only for items on the published agenda.*
4. To receive reports from representatives including District & County Councillors.
5. To confirm minutes of the Annual Parish Council meeting held on May 24th 2023.
6. To confirm and approve the minutes of the following committees:
Amenities of June 6th 2023
Planning of June 14th 2023
7. To receive the Clerk's/Chairman's update. Actions, matters arising from minutes.
8. To note the minutes of the Annual Parish Meeting held on April 12th 2023.
9. To consider updating the CCTV camera system for the playing field and Village Centre (copy papers and quotation enclosed).
10. To consider a request for financial assistance from the Newark & Sherwood Community & Voluntary Service (copy application form enclosed).
11. To consider a request to place a geocache by the lake (email enclosed).

12. To determine the dates for additional Amenities Committee and Full Council meetings in July and August.
13. To approve the financial statements (copies enclosed; please raise any queries regarding the statements prior to the meeting date).
14. To receive any reports regarding street faults to pass onto relevant authorities.
15. To receive the Clerk's additional information.
16. Items for inclusion on future agendas.
17. *Exempt items (legal) .*

Any query regarding the minutes should be referred to the appropriate Chairman prior to the meeting.

Balderton Parish Council

Minutes of the Annual Parish Council meeting held in the Balderton Village Centre on Wednesday May 24th 2023 at 6.30pm

PRESENT Councillors Lydia Hurst (Outgoing Chairman in the chair for the start of the meeting) Vanessa Bracegirdle, Jane Buxton, Karen Callingham, Kath Desborough, Mandie Elson, Roy Fairbairn, Simon Forde, Robert Green, Gill Lee, Leigh Marshall, Mac Mallard, Debbie Moore, Joy Sellars and Ronnie White

with County Councillors Keith Girling and John Lee, District Cllr Emma Oldham, eighteen members of the public, the Deputy Clerk and Clerk.

The Chairman was asked to change the order of the agenda to take three items relating to the 2022/23 accounts first, in order that the outgoing Chairman sign the relevant papers. This was agreed with fourteen votes for and one against.

4492 **Annual Internal Auditor's Report**

Copies of the Annual Internal Auditor's Report for 2022/23 had been previously circulated; these were formally noted.

4493 **Annual Governance Statement**

Copies of the Annual Governance and Accountability Return (AGAR) 2022/23 had been previously circulated; these were duly approved and it was,

AGREED to authorise that the Chairman and Clerk sign Section 1 of the AGAR.

4494 **AGAR Section 2 – Accounting Statements 2022/23**

The Responsible Financial Officer had prepared, signed and circulated Section 2, the Accounting Statements for members' consideration. These were considered and approved, and it was,

AGREED that they be signed by the Chairman.

4495 **Chairman**

Two nominations were received for Cllrs Jane Buxton and Gill Lee. A paper vote was undertaken with nine votes for Cllr Buxton and six votes for Cllr Lee. Cllr Buxton was therefore declared Chairman. The outgoing Chairman gave a speech before inviting Cllr Buxton to take the chair and sign the Declaration of Acceptance of Office for the Chairmanship which was duly done. She thanked her fellow Councillors for their support in electing her as Chairman, and thanked Lydia Hurst for all she had done.

4496 **Vice Chairman**

Two nomination were received for Cllrs Gill Lee and Joy Sellars. A paper vote was taken with eight votes for Cllr Lee and seven for Cllr Sellars. Cllr Lee was therefore declared Vice Chairman; she thanked members for their support.

4497 **Apologies**

Apologies were received from County Cllr Sam Smith.

4498 **Declarations of Interest**

Cllrs Forde and Hall (as serving members of the District Council) declared a personal interest to any issue relating to Newark & Sherwood District Council. Cllr Fairbairn (as an allotment holder) declared a personal interest to minute reference 4501 - appointment of the Allotment sub-committee.

4499 **Public Participation**

The meeting was closed to take public comments. Two residents raised their concerns about anti-social behaviour on the Lidl car park caused by speeding vehicles, loud music etc. It is understood that the store should close off the car park to vehicles overnight but this does not happen.

One resident congratulated the new Council following the recent local elections.

The meeting re-opened; enquiries will be made regarding Lidl's obligations to secure the car park from unauthorised users before the next Council meeting.

4500 **Representatives**

The following representatives were appointed:

British Gypsum Liaison Group

Cllrs Forde and Green.

4501 **Committees**

The committee members and officers are as follows:

Amenities Committee Councillors Bracegirdle, Callingham, Elson, Fairbairn, Forde, Green, Hall, Mallard Marshall, Moore, Sellars and White.

Planning Committee Councillors Bracegirdle, Callingham, Elson, Fairbairn, Forde, Green, Hall, Mallard, Marshall, Moore and Sellars.

Council Review Committee Councillors Moore and White.

Allotment Sub Committee Councillors Fairbairn, Marshall and Sellars.

Lakeside Working Party Councillors Bracegirdle, Callingham, Elson, Marshall and Sellars.

Renewable Energy Working Party Councillors Fairbairn and Moore

(The Chairman and Vice Chairman are ex-officio on all committees).

Footpaths Officers Councillors Forde, Hall and Marshall.
Emergency Officer Councillor White.
Safety Officer Councillor White.
Flood Store Key Holders Councillors Buxton and Mallard.

4502 **Reports from Representatives**

The Chairman with fellow members support decided to alter the order of the published agenda to take this item next.

County Cllr Girling congratulated Cllr Buxton on her election as Chairman and advised that he is looking forward to working alongside both returning and newly elected members. He encouraged all members to try the County Council's interactive App 'Mynottsapp' which is useful for reporting routine highways issues such as faulty street lights, potholes, overgrown vegetation etc., as well as being a great source of information.

County Cllr Lee gave an outline of youth club provision costs which newly elected members had previously expressed an intention to explore for Balderton. He also advised that this can take at least a year to secure as the County Council's youth service resources are quite limited. He also reported that the year-long Staple Lane road closure planned to construct the planned southern relief road has been postponed. He asked Cllr Callingham to provide details of a complaint she had received about speeding cars and hazardous on Hawton Lane/Meadow Road near to the newsagent shop.

County Cllrs Girling and Lee, and District Cllr Oldham left the meeting at this point (approximately 7.35pm).

4503 **Minutes**

The minutes of the Parish Council meeting held on Wednesday April 5th 2023, having been circulated previously were approved, confirmed as a true record and signed.

4504 **Clerk/Chairman's Update**

An update of ongoing matters from the minutes of the previous Council meeting and subsequent committee meetings was circulated and noted. Updates circulated prior to each committee meeting had been included with the minutes. The following issues were discussed:-

a) Council

1. **Re Minute 4489c Annual Parish Meeting** The minutes from the Annual Parish Meeting on April 12th 2023 will be circulated at the next meeting of the Full Council for noting only, and will then be referred for approval at the next meeting of the Annual Parish Meeting.

b) Planning

c) Amenities

1. **Re Minute 3503 Heron Way Car Park** Further clarification will be sought from the local security company regarding any minimum contract time, how soon the

service could realistically be implemented etc. and the issue will be given further consideration.

2. **Re Minute 3504 Allotments** Cllr Fairbairn advised that he had suggested that new tenants pay three years rent up front, not two as recorded in the minutes. Members asked that this issue be referred to the Allotment sub-committee for further consideration.
3. **Re Minute 3505 Variseeder** Members were not prepared at this stage to approve the committee's recommendation to purchase an over seeding machine and asked that the issue be discussed again at the next Full Council meeting.
4. **Re Minute 3506 Coronation Planters for Schools** Members were not prepared at this stage to approve the committee's recommendation to purchase commemorative planters for the four village primary schools and asked that it be given further discussion at the next Amenities Committee meeting

4505 **Committees**

The minutes of the following committees were confirmed as a true record and signed:

Planning of April 17th 2023

Amenities of April 26th 2023

4506 **New Working Party**

Cllr Forde had proposed that a small working party be formed to review delegation arrangements, terms of reference for committees, standing order reviews, contracts, byelaws, a vision for the Council, staff needs and contracts, outline budgets etc. Members agreed to this suggestion and the following working party was appointed: Cllrs Fairbairn, Forde, Moore and White. The working party hoped to hold an initial meeting and report back to the next Full Council meeting if at all possible.

4507 **Meeting Start Times**

Consideration was given to a proposal that evening scheduled meeting times be changed from 6.30pm to 7pm to allow greater opportunity for any working Councillors to attend. It was,

AGREED with fourteen votes for and one against that this be implemented for a trial period of twelve months.

4508 **Financial Statement**

The details as published were correct, there being a total payment requirement of £55,466.20 for March and £39,035.99 for April 2023.

4509 **Highways Faults**

The following fault/issue was raised for passing on to the relevant authority:
Cllr Green asked that enquiries be made to ascertain who owns the land at the corner of Jericho Road and Hawton Lane as the land is often subject to fly tipping.

4510 **Clerk's Additional Information**

The following items of correspondence/information have been received and were noted:

- 1) An e-mail from a resident regarding ongoing anti-social behaviour issues on the Lidl car park (the resident concerned had addressed the Council during the public session earlier in the meeting).
- 2) A report of fly tipping on Chaucer Road which has since been cleared.
- 3) An invitation for Councillors to attend the County Council's Civic Service on June 25th 2023 in Southwell Minster at 3pm.
- 4) Chuter Ede Primary School has advised that it can no longer provide a power supply to the defibrillator located on its external fence so an alternative site needs to be secured before the colder weather. Enquiries will be made with the retail outlets on Brisbane Court.

4511 **Future Agenda Items**

- a) Some of the allocated Community Infrastructure Fund money needs to be spent during the current financial year; this will be included on a future agenda to discuss possible options.
- b) Cllr Bracegirdle raised the problem of rats in the Catkin Way vicinity of the Lake. This issue was considered to be too pressing to leave to another meeting and the Clerk was asked to liaise with Environmental Services at the District Council about the problem to see if any measures can be taken.
- c) The Chairman suggested a change to the published schedule of meetings; i.e. that the Amenities Committee meeting on June 28th be changed to one of the Full Council; members supported this proposal.

4512 **Exempt Item**

It was resolved that as publicity would be prejudicial to the public interest by reason of the special nature of the information in the business to be transacted, any public and press be excluded from the meeting for the duration of this agenda item. Cllrs Desborough and White, members of the public and Deputy Clerk left the meeting. A legal issue was duly discussed and agreed upon.

The meeting closed at approximately 9.15pm, members having agreed during the course of the meeting that the maximum duration time be extended from two hours (as stated in Standing Orders), to allow the business on the published agenda to be concluded.

Balderton Parish Council

Minutes of the Amenities Committee meeting held in the Village Centre on Tuesday June 6th 2023 at 7.00pm

PRESENT Councillors Vanessa Bracegirdle, Jane Buxton, Karen Callingham, Roy Fairbairn, Simon Forde, Gill Lee, Debbie Moore and Joy Sellars

with no members of the public and the Clerk

3513 **Committee Chairman**

One nomination was received for Cllr Elson who was unanimously elected as Committee Chairman in her absence.

3514 **Committee Vice Chairman**

One nomination was received for Cllr Moore was unanimously elected as Committee Vice Chairman, and took the chair for the remainder of the meeting.

3515 **Apologies**

Apologies were received from Cllrs Mandie Elson, Jean Hall, Leigh Marshall, Ronnie White and Head Groundsman James Brown.

3516 **Declarations of Interest**

Cllr Forde as a serving member of Newark & Sherwood District Council, declared a personal interest to any District Council issue. Cllr Fairbairn as an allotment holder, declared a personal interest to minute reference 3523.

3517 **Public Participation**

No members of the public were present.

3518 **Clerk/Chairman's Update**

A printed update of ongoing issues was circulated and noted; the update is published with the minutes. The following issues were discussed from the update:

1. **Re Minute 3503 Heron Way Car Park** Cllr Forde as a District Councillor, undertook to make enquires with Newark & Sherwood District Council regarding whether whoever secures the Grove Street play area could deploy the bollards to the car park at a similar time and what the costs would be.
2. **Re Minute 3505 Variseeder** Members gave further discussion to the option of purchasing the Variseeder machine, and it was,

RECOMMENDED

with 6 votes for and 2 against that is be purchased. A cost to benefit analysis was requested in time if possible for the Full Council meeting.

3. **Re Minute 3506 Coronation Planters** Further discussion took place about the option to purchase a unit for the four village primary schools. **Cllr Sellars** undertook to liaise on the Council's behalf with village schools to ascertain their thoughts about this proposal and bring her findings back to the committee.

3519 **Additional Lakeside Litter Bin**

Consideration was given to a request to place a new litter bin near a bench seat at 'The Point' area of the Lake which seems to be a regular spot for littering, despite it not being too far a distance from another litter bin. It was,

RECOMMENDED

that a suitable fire-retardant steel bin be purchased with an estimated cost being in the region of £250 + VAT.

3520 **Bankside Erosion**

Further discussion was given to Lake bank erosion at the Orchid Close feeding platform which is a particularly problematic area owing to the constant movement of the water coupled with the ash bottom of the water bed. Whilst 'hard' engineered options such as concrete walls and gabion baskets may be a longer-term solution, this is not very aesthetically pleasing. **Cllr Callingham** undertook to explore 'softer engineering' options and bring her findings back to the committee.

3521 **Cricket Nets**

Members considered a request from the Cricket Club that the Council's groundsmen install the new protective window nets in front of the buildings on Friday afternoons ready for the weekend as they consider they are too high for them to work safely at height on ladders. Members' response was that it must also therefore be too high for staff to work safely, and as the higher nets had been purchased at the Club's request they must arrange for their own installation and removal, and/or seek alternative solutions. It was also considered that once staff leave the field unsupervised the nets would almost certainly get damaged.

3522 **Skatepark**

Discussion was again given to the possibility of providing a skatepark in the village for young people. Members considered it beneficial to initially liaise with other parish councils that have installed parks for advice on styles, process, funding options etc. **Cllr Buxton** undertook to contact appropriate councils, arrange any site visits etc.

3523 **Allotments**

Consideration was given to a suggestion that when any plots become vacant they be divided up further (some of the plot sizes vary slightly). This would create additional plot numbers and help reduce the allotment waiting list. It would also allow new tenants the opportunity to try out an allotment and gauge more easily whether they can manage a site and keep it in good condition in accordance with the Council's rules. Members supported this in principle and Cllr Fairbairn asked that a meeting of the Allotment sub-committee be arranged to progress the proposal.

3524 **Highway Issues**

Members were invited to raise any new issues or faults to pass onto relevant authorities:

1. Cllr Forde advised that he is liaising with the appropriate authorities regarding reports of overgrown trees on the A1 embankment near to residential properties.

3525 **Correspondence and Information**

The following items of information/correspondence have been received and were noted:

- a) A request from two local girl guides to site a geocache at Balderton Lake as part of their guides badge for geocaching. Members were happy to support this request in principle subject to the exact location being agreed in advance.
- b) There is a large amount of curly weed in the Lake; this is causing difficulties for the fishermen but is not considered to be harmful to wildlife or the fish. Enquiries are ongoing to ascertain any methods of treatment and/or removal.

3526 **Future Agenda Items**

A review of sports fees and charges will be discussed at a future committee meeting once an updated 'cost to income' breakdown has been produced.

The meeting closed at approximately 9.00pm.

Balderton Parish Council

Minutes of the Planning Committee meeting held in the Village Centre on June 14th 2023 at 6:00pm

PRESENT Councillors Vanessa Bracegirdle, Jane Buxton, Karen Callingham, Mandie Elson, Robert Green, Gill Lee, Debbie Moore and Joy Sellars with the Clerk

The Chairman advised those present that the meeting was being recorded.

0647 **Committee Chairman**

Cllr Gill Lee was unanimously elected as Committee Chairman.

0648 **Committee Vice Chairman**

Cllr Jane Buxton was unanimously elected as Committee Vice Chairman.

0649 **Apologies**

Apologies were received from Cllrs Roy Fairbairn, Simon Forde, Jean Hall, Mac Mallard and Marshall.

0650 **Declarations of Interest**

No Declarations of Interest were made.

0651 **Public Participation**

No members of the public were present.

0652 **Planning Applications**

The following planning applications were considered and objected to with the following comments:

22/01726/FULM 87 New dwellings (resubmission) Highfields School

Members considered that the amended proposal will have an adverse impact on the neighbouring properties at The Woodwards and Glebe Park, resulting in a loss of privacy and it will be out of keeping with the character of those adjoining properties. Traffic concerns remain; the access and egress arrangements are inadequate - queues already form at the start and end of the school day without such a high number of residents using the same one access. The scheme is still considered to be over-intensive and will result in a loss of mature trees, many of which are subject to Preservation Orders. Surface water drainage management issues are also a concern – London Road already floods in that vicinity during heavy rainfall. Concerns were also expressed regarding a potential deterioration of air quality from this and the many other substantial residential developments in and around the village, and regarding the

inaccuracy of several statements contained within supportive documents. The proposed contribution for healthcare provision is also considered to be insufficient and will have little real benefit despite the extra strain that this development will place on local services.

23/00621/RMA New spine road for development Flowserve, Hawton Lane
It is still considered that the one access onto Hawton Lane is neither adequate or safe, being located so close to the bridge and concerns were expressed about the visibility splays. The emergency vehicle route through to Lowfield Lane is also considered to be a concern. The layout design is cramped compared to neighbouring properties and it does not appear to readily link with local amenities and pedestrian/cycle routes.

The following planning application was considered and approved subject to any comments detailed below:

23/00930/HOUSE Single rear and two storey side extn. 27 Hawton Lane

0653 **Planning Decision**

The following application has been granted planning approval by the District Council and was noted:

00418 Variations to new annexe building	Balderton Methodist Church
00429 Single storey extension to front and rear	71 Macaulay Drive
00520 New Dwelling with car parking	70 Grove Street
00556 Two storey extension to side and rear	88 Main Street
00674 Single storey rear extension	25 Cottage Close

The following application has been refused by the District Council and was noted:

00058 Changes of use to residential caravan site	Chestnut Lodge Barnby Road
00377 Single storey rear extension	25 Cottage Close

0654 **Correspondence/Information**

The following items of correspondence/information has been received and was noted:

1. A revised planning application had been received after the published agenda, for a 19 place gypsy caravan site at Chestnut Lodge, Barnby Road. Members agreed to review this at a further committee meeting on Wednesday June 28th 2023, immediately before the Full Council meeting.

The meeting was closed at approximately 6.55pm

BALDERTON PARISH COUNCIL

Minutes of the Annual Parish Meeting held in the Village Centre on Wednesday April 12th 2023 at 6.30pm.

PRESENT Cllr Mrs Hurst chairing the meeting, thirty-one residents, four non-resident members of public and the Clerk to the Council.

APOLOGIES were accepted from residents M &WA Clipsham, Parish Cllrs Mrs Buxton & Gloster; Cllr Ms White had advised she would be late joining the meeting.

23/01 **Chairman's Report**

Cllr Mrs Hurst outlined the last year's Council activities including those undertaken to mark her late Majesty Queen Elizabeth II Platinum Jubilee; these included the lighting of a beacon on the playing field and the purchase of a clock for the front of the Village Centre. She also referred to possible options being considered to mark the King's Coronation. Anti-social behaviour continues to be a problem on the playing field and a decision was taken to fence off the dance studio canopy area, to try and ease the situation there as the young dancers reported being frightened of the older children's unwanted attention. Appreciation was expressed to the many litter pickers who help keep the village tidy. There are ongoing options being explored by the Council to both cut fuel consumption and use more renewable energy. The Council was served with a petition, asking for a decision to be revoked to allow the YMCA to undertake kayaking on the Lake; this had been formally considered but not supported. The threat of a residential development on land around Highfields school continues, along with a new application for 150 dwellings on land off Lowfield Lane; the Council has objected to both of these recently. Councillors, some of whom are retiring at the end of the current term of office, were sincerely thanked for their hard work over the years. Council administration, ground care and attendant staff were all thanked, along with the village's County Councillors.

23/02 **Minutes**

The minutes of the Annual Parish Meeting held on May 4th 2022 were taken as read and noted, having been previously signed at a subsequent meeting of the Parish Council. Mrs Callingham challenged the accuracy of the minutes and the Council's right to approve them, considering that they should only be approved at the next Annual Parish Meeting – this will be looked into. Mrs Hall asked what progress had been made regarding the Chairman's comment that a working party could be formed to look at young persons' activities? This had not yet been undertaken. Mr Talbot spoke about his perception that there is a division within the village and a campaign against the Council which was evident at last year's meeting. Mr Crane considered that the meeting should be declared null and void. Mrs Cawthorne asked again for assistance with regard to anti-social and threatening behaviour at Heron Way car park when deploying the overnight bollards. Mr Smith said he considered the picnic benches near to the car park are the main problem as they attract unwanted attention. The Chairman advised that the Heron Way car park issue would be included on the next Amenities Committee agenda.

23/03 **Committee Chairmen's Reports**

Cllr Allen reported as the Chairman of the Amenities Committee and the Allotment subcommittee. The playing field is home to 6 adult football teams, several junior teams, the

Balderton Cricket and Bowls clubs, and all report that the Council's facilities are the best in the area. The teams all try to encourage young people to join and play. The allotments have 46 tenants, there are 29 Balderton residents on the waiting list plus several from outside the parish (Balderton residents always have priority when plots become available). Water costs have risen again this year and usage is being monitored. Regular allotment inspections take place to ensure all plots are well tended and kept tidy.

23/04 Balderton Parochial Charity

Copies of the Charity's accounts for 2022/23 were circulated and duly noted.

23/05 Questions Raised

Mrs Callingham criticised and questioned the Council's reasons for allowing the YMCA to undertake supervised kayaking on the Lake - only one Councillor actually expressed an opinion at the meeting where the petition was considered. Previous Councils have turned down requests for similar activity so what has changed? Mrs Callingham was asked to submit her question in writing to the Council in order that a full reply may be provided.

Mr Roberts criticised certain Council expenditure, increased rates and previous local elections where residents were not given the opportunity to elect Councillors.

Mrs Bright suggested that a joint public meeting be arranged where the Police and all agencies that deal with anti-social-behaviour be invited to address local concerns. Cllr Fairbarin advised that local police surgeries are held in the library where members of the public can raise any concerns and engage with officers. Mrs Bright also reported on the uneven state of the pavement on London Road near to Sainsbury's, and suggested that the grass verges in that vicinity be planted with wild flower seeds. Both of these issues will be referred to the local County Councillor for that area.

Mr Smith reminded the meeting that the Council does not own the Lake, it is only custodian of it for the people of Balderton and that in his opinion the YMCA will take it over in time.

Mrs Callingham criticised the quality of environmental/wildlife/safety appraisals and surveys undertaken at the Lake by the YMCA and challenged the claim that deprived young people will benefit from the kayaking activity.

Cllr Allen stated that the biggest impact on the wildlife and ecology in the vicinity was created by the building of the houses on the Lakeside estate in the 1980's. The potential development of open land around the Highways School is a very real concern and he urged people to object to the latest planning application.

Ms Farrell asked the Council to forget what has passed and to re-consider its decision to enter an agreement with the YMCA to allow kayaking on the Lake. The Chairman explained that this would be a matter for the new Council to decide upon but such a request could not be considered within 6 months of it being formerly discussed.

Cllr Mrs Lee stated that there are many residents who support the kayaking but are too scared to speak openly at Council meetings, and who claim they were intimidated when they declined to sign the petition. There are many people who think differently to those opposing the agreement and Councillors represent all residents.

Mr Crane stated that the YMCA's charges for its facilities are very expensive and do not benefit local people.

Mr Talbot expressed his concerns about the hazards of poor parking outside John Hunt School. He suggested that more notices should be displayed notifying the public about planning applications. These two issues will be raised with the County Council and District Council respectively. He thanked Cllrs Olga and Paul Newstead who after many years' service will be retiring from the Council in May. He considered it vital that the dance studio building continues to be used. He expressed concern that number 27 London Road is on the market as this could be used as a separate access for the proposed Highfields School development. He expressed concern that Council groundstaff face a lot of criticism from certain members of the public and praised their knowledge and hard work.

Mr Roberts stated that he did not consider the wildlife will be harmed by the kayaking activity; his concern is for the young people who will almost certainly take their own boats on the Lake unsupervised and get into difficulty because of the many feet of foundry ash on the water bed.

Mrs Callingham raised concerns that the kayaking will take place from April to October which covers the main bird nesting and mating season.

Mr Marshall asked why the second water quality test took place in December and not when the planned activity will take place? (The YMCA had advised the Council that the second water test was to be undertaken when the first test had been carried out so that the two could be compared, like for like).

Ms Farrell suggested that a further water quality test should be undertaken between April and October when the proposed activity will take place and algae levels will almost certainly be higher.

Mrs Callingham stated that the Council should do its own tests, irrespective of those carried out by the YMCA. (The Council had stated at the onset that the YMCA must meet all costs relating to the proposal).

Mr Jessop stated that he did not consider the Lake to be a safe place for kayaking as he saw a gravel barge sunk there many years ago. He also raised concerns about anti-social behaviour and bad language in the village and the Police's lack of intervention.

Miss Callingham asked if there was any evidence that kayaking reduces anti-social behaviour? (The Council was not aware of any such findings).

Cllr Ms White joined the meeting at approximately 7.55pm.

Mr Crane claimed the Council had not acted to remove some Poplar trees at the Lake that were reported five years ago as being diseased. (The Council's professional Tree Survey had not reported this to be the case. Any dangerous trees would reluctantly be removed).

The Chairman thanked everyone for their attendance
and the meeting closed at 8.00pm.

BALDERTON PARISH COUNCIL

Balderton Village Centre, Coronation Street,
Balderton, Newark, Notts NG24 3BD

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www.baldertonparishcouncil.gov.uk email office@baldertonparishcouncil.gov.uk

APPLICATION FOR COMMUNITY GRANT

This form is to enable you to provide Balderton Parish Council with the details of your application for a community grant. There is no closing date for applications as they will be reviewed throughout the year. *Please note that Parish Councils cannot make grants to individuals.* Please send completed applications to the Clerk at the above address

GROUP OR CLUB DETAILS

Name of club or group Newark & Sherwood CVS

Name of contact person ~~XXXXXXXXXXXXXXXXXXXX~~

Contact Address ~~XXXXXXXXXXXXXXXXXXXX, XXXXXXXXXXXXXXXXXXXX, XXXXXXXXXXXXXXXXXXXX~~

Postcode: ~~XXXXXX~~ E.Mail ~~XXXXXXXXXXXXXXXXXXXX@XXXXXX~~

Contact Tel. Number:..... Mobile: ~~XXXXXXXXXX~~

BRIEF DESCRIPTION OF THE ACTIVITIES OF THE CLUB OR GROUP

Please give any details of the purpose of the group and its regular activities

Door 2 Door is one of a number of services provided by Newark & Sherwood CVS – It is a volunteer driver led transport service for those with health conditions/are isolated to enable them to get out and about e.g. to visit friends, day centres, support groups and other social & leisure activities. Volunteer drivers use their own cars to transport people and passengers pay a cost to cover the mileage. We have two part time members of staff who support the delivery of the service which includes supporting volunteers, arranging journeys, administration & management of the service.

WHAT WOULD THE GRANT BE USED FOR

Please provide details of how the group proposes to use the grant and outline what benefits this will directly have on the parish and community of Balderton. Please provide a separate document if required

We currently have 30 service users from Balderton which represents 15% of all passengers using Door 2 Door.

We would like to be able to do more journeys and also expand the service into evenings and weekends.

We know from our current users, volunteers and professionals that local people would like make evening journeys into their local towns / villages; we have also been asked for further journeys into Nottingham city, to have the opportunity to attend local groups, mainstream social and leisure activities e.g. theatre, cinema, restaurants. Those who do not drive or cannot access traditional transport due to barriers such as health, finance etc. are excluded from taking part in local clubs, starting new hobbies or accessing entertainment in the

evenings. Taxis are very expensive so exclude those on low incomes - also in the drive to reduce NHS waiting lists many medical appointments are now being offered after 5pm or at weekends and these are often hard for people to access, which could result in the delay of medical treatment.

We would also like to develop additional Well-being Buddies/Befriender - volunteers will provide support and companionship for Disabled people, those with health conditions, and/or are isolated who lack confidence/self-esteem to get out and about more, take part in physical & social activities to attend e.g., social and leisure activities, self-help/peer support groups, help people stay healthy/ maintain independence.

In order to do this, we need to increase our capacity in terms of staff and volunteer time. The grant will go towards recruiting & training more volunteer drivers.

GRANT AMOUNT

Please indicate how much grant you would ideally like the Council to donate £250 and who the cheque should be payable to: Newark & Sherwood CVS

OTHER FUNDING

Please advise which other organisations you have approached for a grant, and whether they have committed any funding to your cause, and if so, the amount

We are submitting similar applications to all of the parish councils within Newark & Sherwood to support their residents.

You may be asked to provide a copy of your accounts, budget, minutes, current bank statement etc. to support your application.

DECLARATION

We confirm that we represent the above named group and have the consent of the committee or convening body to authorise this request and the details outlined in this application.

Signatures of Committee members of the above named group or club:

Signatures:



Date:19/04/2023



Monday, 12 June 2023

Balderton Parish Council,
The Playing Fields Hall,
Coronation Street
Balderton,
Newark, Notts.
NG24 3BD

Our REF :- BPC 002- Update

Dear Cheryl,

Further to my visit, please find the quotation to update the cameras system at the playing fields.

The existing CCTV is now becoming irreparable, the cables from the main building having been damaged so many times have either failed to some cameras or are constantly failing to others.

On my last visit I did manage to get the P.I.R's functioning on two of the ptz dome cameras, but the bowling green camera will no longer follow the inputs from it local sensors so just remains circling This cannot be repaired so would need replacing that I feel is not really cost effective..

I would suggest the most sensible solution will be now to replace the entire system with a upto date IP HD system using 5Mp cameras, removing the ptz domes and installing fixed cameras in their place.

Doing this would allow all areas to be constantly recorded in high quality without relying on p.i.r.s to direct the camera and possibly missing vital footage.

If you require any further information on the installation, please feel free to contact me at any time on the number shown.

Yours Sincerely

A handwritten signature in black ink, appearing to be 'Mark Allen', written in a cursive style.

Mark Allen
Managing Director

Unit 3 Richardson House, Sherwood Ave, Newark, Notts. NG24 1QF
Tel :- 01636 612777, Fax 01636 612888. Email :- trisec@btconnect.com

Outline Works

The existing equipment will be removed from the site but retaining the camera posts and the mains power.

A new 16 Channel NVR will be installed with a large 12 TB hard drive

The internal building cameras will be swapped to small turret cameras in the existing locations and the wiring adapted to connect them to the new NVR

The playground & workshop pole will have four new IP cameras located at high level to give a 360 Deg's view from that location. These cameras to have white light function giving a colour picture in both day and night conditions.

The café / W.C pole will have four new IP cameras located at high level to give a 360 Deg's view from that location. These cameras to have white light function giving a colour picture in both day and night conditions.

The bowling green pole will have three new IP cameras located at high level to give a 270 Deg's view from that location. These cameras to have white light function giving a colour picture in both day and night conditions.

The number plate camera will be cleaned and refocussed then reconnected to the existing DVR to operate as a stand-alone camera. I can obtain a cost for a new IP number plate camera should you wish to have everything on one machine.

To connect the new pole cameras to the new NVR, I shall install WiFi links removing the need to use the existing and damaged underground cables.

The system will be setup to be viewed within the office using a 32" screen wall mounted behind the recorder.

Outline Specification

I shall install Sixteen (16) 5Mp HD IP quality Colour cameras with very good low light operation and a high picture resolution. The cameras have white light L.E.D's with an approximate 30 mtr range

5 x Cameras –IP Turret Style– Powder Coat –

Each camera will have the following specification:-

- Day Night, Colour (Star Light)
- Very High 5MP HD IP Camera Resolution
- Vandal Resistant Alloy Housing
- Automatic Iris, 2.8 –Fixed Lens
- Upto 30Mtrs High Power Built In IR L.E.D's

11 x Cameras –IP Bullet Style– Powder Coat –

Each camera will have the following specification:-

Day Night, Colour (Star Light)
Very High 5MP HD IP Camera Resolution
Vandal Resistant Alloy Housing
Automatic Iris, 4.mm –Fixed Lens
Upto 50Mtrs High Power Built In IR L.E.D's

Control & Recording Equipment

A Networked video recorder (NVR) will be installed. This unit will have all the functions required to allow the system to automatically record 24 hours a day or if motion is detected.

The DVR Features:-

1. 1 x 12Tb hard drive - expandable to 40Tb.
2. Video Analytics
3. L.A.N connection so that it can be networked and viewed by any P.C with the correct software and password.
4. Multiple viewing capacity i.e. all cameras on one screen.
5. Max 16 camera capacity allowing further expansion.
6. Built In VGA / HDMI – 4K Output 4k - 12 Mp resolution compatible

Monitor

I shall install a wall mounted 32" CCTV monitor to the office.

Remote Monitoring

Software will can be supplied to allow you to view CCTV cameras using an Iphone, ipad, PC or android compatible device via the local wire free network or with remote access via the internet.

P.O.E Switches

Five (5) POE switches will be installed to power & connect the cameras & WiFi units to the CCTV network.

Wifi Links

I shall supply & install IP Links from the main site to each pole to transmit the camera images to the main NVR.

System installation charge is based on the specification attached.

Basic Installation Cost	£6275.00
CCTV Monitoring	None

Total Less VAT	£6275.00	IMPORTANT THIS QUOTATION COVERS THE OUTRIGHT SALE OF ALL EQUIPMENT FROM 'THE COMPANY' TO 'THE SUBSCRIBER'. ALL THE BENEFITS OF OWNERSHIP AND TAX ALLOWANCES PASS TO THE SUBSCRIBER ON PAYMENT <u>IN FULL</u> . <u>ALL EQUIPMENT REMAINS THE PROPERTY OF TRISEC LTD UNTIL PAID FOR IN FULL</u>
VAT	£1255.00	
TOTAL BASIC COST	£7530.00	

<u>OPTIONS</u>	Plus - Vat	Option	<u>Amount Required Or included</u>
Optional Extra A	£0.00	N/A	N/A

The above quotation is valid for 30 days only.

For and on behalf of "The Company".....Mark Allen Date.....12/06/23.....

ACCEPTANCE

I/We accept your quotation Reference: BPC 002/UD subject to the terms and conditions attached. You are now authorised to proceed with the installation at the total cost of including extras as chosen.

Total Basic Install Cost	Extras Required Cost including VAT	Agreed Total Including VAT
£7530.00	£.....0.00.....	£7530.00.....

I/We agree to pay the above amount upon receipt on completion of the CCTV System.

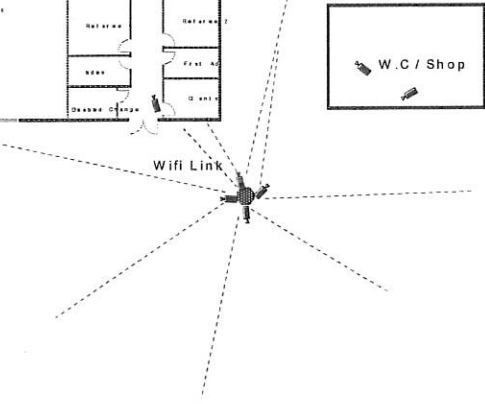
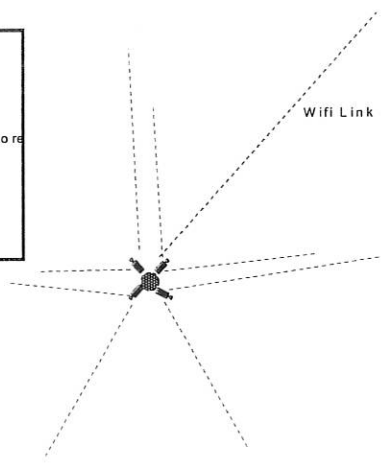
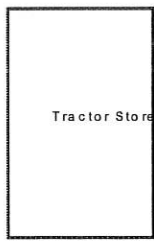
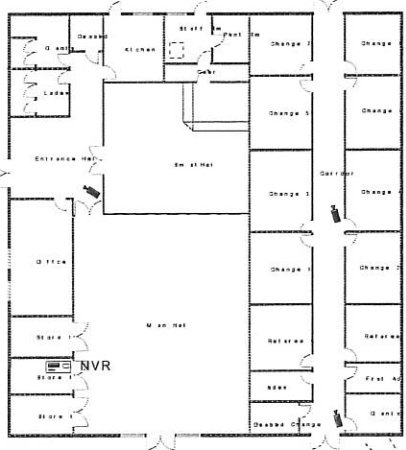
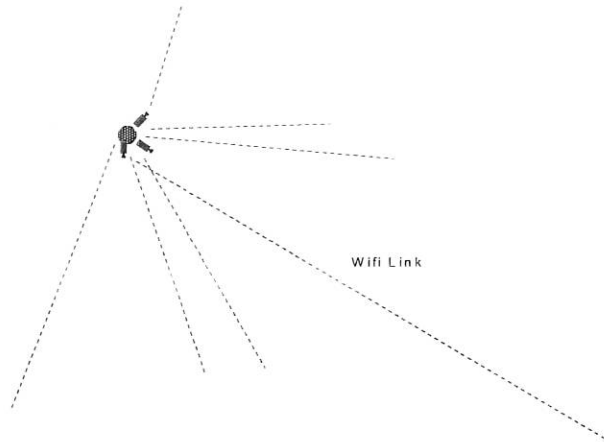
Signed.....Printed.....Date.....

The Playing Fields Hall
 Coronation Street
 Balderton
 Newark, Notts.
 NG24 3BD

Full Name and Address
 For Invoice Account (if different)

PLEASE NOTE: The acceptance must be signed by a

- (i) Director, Company Secretary or other authorised person in the case of a limited company
- (i) A Partner or the Proprietor in every other case or
- (ii) By the owner of the property into which the system is to be installed or the lease holder or the official tenant.



Can we kindly ask for your permission to place a geocache by Balderton lake? We are doing this to complete our guides badge for geocaching. It will be small camouflaged tub with a signing sheet for people who find the geocache and a small item they can swap.

I am doing this with my friend ~~xxxx~~ from 2nd Balderton Guides.

Kind regards

~~Freya Burman and Edith Wilson~~

Balderton Parish Council

From: ~~Joanne Burman <joanneburman@gmail.com>~~
Sent: 05 June 2023 11:42
To: Balderton Parish Council
Subject: Re: Village Centre

Hi Laura

~~ms. Cheryl Davison Lyth~~ Geocaches are usually left indefinitely and are maintained by the person placing them, making sure they aren't missing. If there are any problems with the cache then the person finding it reports it on the geocaching app for the owner to take action. However, I am sure ~~Fiona and Pippa~~ would be happy to include a time limit and we can deactivate the cache after an agreed period of time if required. Perhaps until September? They did have a look around the lake yesterday and spotted 3 or 4 possible locations so if it is ok, could they do a short trail? I am happy to speak to someone if they have any questions.

Thank you

~~Joanne Burman~~

On Mon, 5 Jun 2023, 10:43 Balderton Parish Council, <office@baldertonparishcouncil.gov.uk> wrote:

Good Morning,

Thank you for your email.

Your request will be passed onto Councillors for consideration.

Can I ask how long you would be wanting to leave the geocache by the lake?

Kind regards,

Laura

From: ~~Joanne Burman <joanneburman@gmail.com>~~
Sent: 04 June 2023 13:55
To: Balderton Parish Council <office@baldertonparishcouncil.gov.uk>
Subject: Village Centre

Dear Mrs Cheryl Davison-Lyth



Clerk's/Chairman's Comments June 2023

Amenities Committee Meeting April 2023

- Re Minute 3493 Boot Scraper The boot scraper for playing field users has been expedited; the unit is still being prepared and will be despatched as soon as possible.
- Re Minute 3502.2 Millennium Clock The clock's repair work has been expedited and a reply is awaited.
- Re Min 3503 Heron Way Car Park The security company has advised that there is no minimum contract required (for deploying the bollards on the car park every night).
- Re Minute 3505 Variseeder A working demonstration of the over-seeding machine was undertaken on the playing field on Tuesday May 30th where members were invited to attend. The decision whether or not to purchase a machine will be given further consideration at the Full Council meeting scheduled for June 28th 2023.
- Re Min 3506 Coronation Planters The option whether to purchase flower planters for the four village primary schools to be given further consideration.

Date: 20/06/2023

Balderton Parish Council

Time: 11:29:01

Nominal Activity - Excluding No Transactions

Date From: 01/05/2023

Date To: 31/05/2023

Transaction From: 1

Transaction To: 99999999

N/C: 5000 Name: Electricity

Account Balance: 8789.46

No	Type	Date	Account Ref	Details
6899	PI	10/05/2023	BRI002 1395	Electricity

T/C	Value	Debit	V	B
T1	706.67	706.67	-	-
Totals:		706.67		
History Balance:		706.67		

N/C: 5001 Name: Gas

Account Balance: 1760.76

No	Type	Date	Account Ref	Details
6886	PI	02/05/2023	EON001 1389	Gas

T/C	Value	Debit	V	B
T5	48.68	48.68	-	-
Totals:		48.68		
History Balance:		48.68		

N/C: 5002 Name: Water

Account Balance: 1897.72

No	Type	Date	Account Ref	Details
6989	PI	22/05/2023	EVE001 1407 part	Water

T/C	Value	Debit	V	B
T0	317.36	317.36	-	-
Totals:		317.36		
History Balance:		317.36		

N/C: 5005 Name: Building maintenance

Account Balance: 9536.36

No	Type	Date	Account Ref	Details
6897	PI	22/05/2023	WOL001 1394	Replacement shower parts
6983	PI	01/05/2023	IWE001 1402	Electrical work for Jubilee clock

T/C	Value	Debit	V	B
T1	194.57	194.57	-	-
T1	266.40	266.40	-	-
Totals:		460.97		
History Balance:		460.97		

N/C: 5006 Name: Security

Account Balance: 4343.00

No	Type	Date	Account Ref	Details
6790	PI	03/05/2023	SEC001 1369	Security Apr23

T/C	Value	Debit	V	B
T1	231.00	231.00	-	-
Totals:		231.00		
History Balance:		231.00		

N/C: 5007 Name: Cleaning

Account Balance: 6324.76

No	Type	Date	Account Ref	Details
6980	PI	16/05/2023	WRI001 1399	Cleaning

T/C	Value	Debit	V	B
T2	509.50	509.50	-	-
Totals:		509.50		
History Balance:		509.50		

N/C: 5008 Name: Miscellaneous building costs

Account Balance: 3367.45

No	Type	Date	Account Ref	Details
6998	PI	31/05/2023	WAW001 1410 part	Water & sanitisation
6999	PI	31/05/2023	WAW001 1410 part	Environmental recycling charge

T/C	Value	Debit	V	B
T1	143.86	143.86	-	-
T0	3.60	3.60	-	-
Totals:		147.46		
History Balance:		147.46		

N/C: 5101 Name: Mower costs

Account Balance: 1767.69

No	Type	Date	Account Ref	Details
6879	PI	12/05/2023	RUS001 1384	Mower parts
6984	PI	25/05/2023	AGR001 1403	Sprayer pressure gauge , valve
6987	PI	19/05/2023	FAR001 1405	Spool with nylon line

T/C	Value	Debit	V	B
T1	66.98	66.98	-	-
T1	83.99	83.99	-	-
T1	32.80	32.80	-	-
Totals:		183.77		
History Balance:		183.77		

N/C: 5103 Name: Fuel

Account Balance: 2906.48

No	Type	Date	Account Ref	Details
7025	PI	28/05/2023	UKF001 1414part	Diesel
7026	PI	14/05/2023	UKF001 1414part	Diesel

T/C	Value	Debit	V	B
T1	46.91	46.91	-	-
T1	53.63	53.63	-	-
Totals:		100.54		
History Balance:		100.54		

N/C: 5107 Name: Turf maintenance

Account Balance: 5802.25

No	Type	Date	Account Ref	Details
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T/C	Value	Debit	V	B
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6985 PI 18/05/2023 AGR001 1404 part Grass seed
 6986 PI 18/05/2023 AGR001 1404 part Carriage
 6988 PI 24/05/2023 BIB001 1406 Topsoil

T0 122.89 122.89 - -
 T1 7.95 7.95 - -
 T1 37.55 37.55 - -
Totals: 168.39
History Balance: 168.39

N/C: 5108 **Name:** Horticulture
No **Type** **Date** **Account Ref** **Details**
 6894 PI 18/05/2023 LIZ001 1391 Plants & compost for BVC

Account Balance: 467.68
T/C **Value** **Debit** **V** **B**
 T1 146.67 146.67 - -
Totals: 146.67
History Balance: 146.67

N/C: 5111 **Name:** New equipment
No **Type** **Date** **Account Ref** **Details**
 6992 PI 13/05/2023 TRA001 1408 Combi Drill

Account Balance: 2144.84
T/C **Value** **Debit** **V** **B**
 T1 99.99 99.99 - -
Totals: 99.99
History Balance: 99.99

N/C: 5116 **Name:** Miscellaneous - parks
No **Type** **Date** **Account Ref** **Details**
 6877 PI 03/05/2023 BAR001 1382 Boot wiper for p.field

Account Balance: 8528.55
T/C **Value** **Debit** **V** **B**
 T1 187.49 187.49 - -
Totals: 187.49
History Balance: 187.49

N/C: 5202 **Name:** Subscriptions
No **Type** **Date** **Account Ref** **Details**
 6880 PI 16/05/2023 SLC001 1385 SLCC fees

Account Balance: 3000.40
T/C **Value** **Debit** **V** **B**
 T9 236.00 236.00 - -
Totals: 236.00
History Balance: 236.00

N/C: 5204 **Name:** Stationery
No **Type** **Date** **Account Ref** **Details**
 6885 PI 02/05/2023 A1C001 1388 Photocopy charges
 6982 PI 30/05/2023 SEL001 1401 Stationery
 7027 PI 31/05/2023 A1C001 1415 Photocopy charges

Account Balance: 913.11
T/C **Value** **Debit** **V** **B**
 T1 40.71 40.71 - -
 T1 19.50 19.50 - -
 T1 22.10 22.10 - -
Totals: 82.31
History Balance: 82.31

N/C: 5205 **Name:** Software & IT support
No **Type** **Date** **Account Ref** **Details**
 6785 PI 12/05/2023 HOS001 1365 Annual fee for website hosting
 6872 PI 09/05/2023 DAT001 1377 15X .gov.uk Cllr email addresses
 6884 PI 01/05/2023 SAG001 1387 Wages & accounts package
 6908 PI 26/05/2023 DAT001 1396 IT support
 6909 PI 30/05/2023 DAT001 1397 Cloud backup

Account Balance: 3049.16
T/C **Value** **Debit** **V** **B**
 T1 30.00 30.00 - -
 T1 570.00 570.00 - -
 T1 113.80 113.80 - -
 T1 52.00 52.00 - -
 T1 5.00 5.00 - -
Totals: 770.80
History Balance: 770.80

N/C: 5209 **Name:** Audit & accounts
No **Type** **Date** **Account Ref** **Details**
 6896 PI 11/05/2023 DIX001 1393 Internal audit & annual report

Account Balance: 1350.00
T/C **Value** **Debit** **V** **B**
 T2 275.00 275.00 - -
Totals: 275.00
History Balance: 275.00

N/C: 5301 **Name:** Churchyard & cemetery water
No **Type** **Date** **Account Ref** **Details**
 6991 PI 22/05/2023 EVE001 1407 part Water

Account Balance: 114.40
T/C **Value** **Debit** **V** **B**
 T0 12.34 12.34 - -
Totals: 12.34
History Balance: 12.34

N/C: 5303 **Name:** Churchyard & cemetery improvements
No **Type** **Date** **Account Ref** **Details**
 6895 PI 16/05/2023 BBS001 1392 2X rows for Headstone bases

Account Balance: 3091.65
T/C **Value** **Debit** **V** **B**
 T1 2983.32 2983.32 - -
Totals: 2983.32
History Balance: 2983.32

N/C: 5400 **Name:** Lake maintenance
No **Type** **Date** **Account Ref** **Details**
 7001 PI 31/05/2023 MOL001 1412 2X springs Lakeside gates

Account Balance: 3022.82
T/C **Value** **Debit** **V** **B**
 T1 13.60 13.60 - -

7002 PI 24/05/2023 JEW001 1413 Nails for platform repairs

T1	17.26	17.26	-	-
Totals:		30.86		
History Balance:		30.86		
Account Balance:				1561.44

N/C: 5500 **Name:** Allotments maintenance

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Account Ref</u>	<u>Details</u>
6893	PI	12/05/2023	TRE001 1390	Drainage rates
6990	PI	22/05/2023	EVE001 1407 part	Water

<u>T/C</u>	<u>Value</u>	<u>Debit</u>	<u>V</u>	<u>B</u>
T0	21.32	21.32	-	-
T0	372.71	372.71	-	-
Totals:		394.03		
History Balance:		394.03		
Account Balance:				526.95

N/C: 6100 **Name:** Chairman's allowance

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Account Ref</u>	<u>Details</u>
6993	PI	18/05/2023	COU001 1409	Plaque for tree at Lakeside

<u>T/C</u>	<u>Value</u>	<u>Debit</u>	<u>V</u>	<u>B</u>
T1	175.00	175.00	-	-
Totals:		175.00		
History Balance:		175.00		
Account Balance:				19868.58

N/C: 7000-7005 **Name:** Wages

BALDERTON PARISH COUNCIL

Financial Statement May 2023

Wages for the period 06.05.2023 to 02.06.2023

Net pay	11608.63
Tax	1641.80
Nat. Ins.- Employees	1037.36
Nat. Ins.- Employers	1401.23
Pension- Employees	896.54
Pension- Employers	3283.02
Total	19868.58

Receipts for the period 01.05.23 to 31.05.23

Hire of hall	2085.50
Rent-dance studio	450.00
Bar rent	200.00
Burials & memorials	4271.00
Grant (clock repairs)	500.00
	<hr/>
	7506.50

Accounts summary as of 31.05.2023

Current Account	14127.92
Business Account	151047.31
Chairman's Account	301.00
CIL Account	7529.18
32 Day Notice Account	150867.77
Skipton Account	50852.26
	<hr/>
	374725.44
Less unpresented payments out	352.50
Plus uncleared payments into bank	70.95
	<hr/>
	375006.99