

# Hurstbourne Tarrant Parish Council

MINUTES OF MEETING	: 21 <sup>st</sup> September 2015
TIME OF MEETING	: 7.30 p m
VENUE OF MEETING	HURSTBOURNE TARRANT COMMUNITY CENTRE
TYPE OF MEETING	: ORDINARY
PRESENT	: MR MARK BETTERIDGE (MB)
	: MR JAMIE WILLIAMS (JW)
	: MRS LOUISA RUSSELL (LR)
CHAired BY	: MR DAVID SULLIVAN (DS)
IN ATTENDANCE	: MR DAVID BAKER (DB)
ALSO PRESENT	: CLLR TIM ROLT (HCC) : CLLR PETER GIDDINGS (TVBC) : 3 PARISHIONERS

## 52. Apologies

52.1 Apologies were received from Councillors Dinah Murdoch and Mark Thomas.

## 53. Public Participation

53.1 None.

## 54 Actions arising

54.1

It was noted that the goal mouth areas on the football pitch were in need of repair. Cllrs David Sullivan and Jamie Williams agreed to make the necessary arrangements. DS & JW to action. <b>Carried forward</b>
Signage for the HTCC car park was discussed. The parish council agreed that it would provide 2 new signs to be placed at the bridge entrance. DS to action. <b>Completed</b>
A formal letter of complaint had been received regarding the poor state of the garden at 15 Dines Close. The complaint had been acknowledged and a reply was due by 29 <sup>th</sup> July 2015. DS & MB to action. <b>Completed.</b>
English Rural Housing Association had provided details of their concern regarding the Government's proposed changes to the right to buy policy for affordable local needs homes. Councillors agreed to write a letter to Kit Malthouse, MP for North West Hampshire highlighting their concerns and the

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need to continue the protection currently afforded. DS & DB to action. <b>Completed</b>
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Cllr Thomas also provided an information poster on ticks and Lyme disease which the clerk agreed to publish on notice boards. DB to action. <b>Completed.</b>
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## 55. Minutes of meeting 20<sup>th</sup> July 2015

55.1 The minutes of the Parish Council meeting on 20<sup>th</sup> July 2015 were approved and signed by the Chairman.

## 56. Declarations of interest

56.1 Cllr David Sullivan declared a personal interest in planning application 15/01822/FULLN and agreed he would leave the meeting and take no part in that agenda item.

## 57. Community Speed Watch (CSW) report

57.1 Rupert Conder presented his latest report to councillors as follows:

- We held two sessions this month of 40 and 30 minutes as a result of which the details of 12 vehicles infringing the speed limit by more than 5 mph have been passed to the police. We have also held one monitoring period when we don't take numbers. Most drivers slow down when the Speed Indicator Device is set up, but we need a frequent and continuing effort to establish that, if you drive through Hurstbourne Tarrant, you will "come to the attention of the police"!
- Mr Conder felt that a more effective method may be to have a Speed Indicator Device permanently displayed, which is the method being considered by St Mary Bourne as the effort and enthusiasm is difficult to maintain. . A permanent display would remind drivers to keep to the limit, but it would also allow a team to record vehicle details of those vehicles whose drivers are breaking the law to be passed to the police from time to time.

See appendix 1 for details on the CSW scheme report

## 58. Hurstbourne Tarrant Community Centre (HTCC) report

58.1 Susie Hoare presented a summary of the HTCC September report to the meeting:

See appendix 2 for details of the report.

It was agreed that HTCC would provide a report on a quarterly timescale to the parish council. The next report would be presented in December.

58.2 Cllr Mark Betteridge was asked to act as the parish council's link with the Hurstbourne Tarrant Community Centre. **MB to action.**

## 59. Correspondence

59.1 The list of correspondence received during the month was read and passed to the relevant councillor.

- North Wessex Downs AONB were still looking for parish council representatives. Cllr Jamie Williams was considering the position;
- The clerk asked was any parish councillor available to attend HALC AGM meeting on Saturday 10<sup>th</sup> October 9.00-1.00 pm Sparsholt College. **All Cllrs to action;**
- Details of the Princes Fund proving grants up to £50k over 3 years to support projects in three areas of Thriving Rural Communities, Rural Livelihoods and Farmers of the Future had been circulated to councillors. It was agreed to place the information in the parish magazine. **DB to action.**

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## 60. Planning Applications

60.1 There following planning application discussed:

**RESOLVED:** Councillors agreed that the actions documented below would be taken:

15/01726/TREEN	26 Jul 15	T1 Laburnum – fell. Chestnut Cottage, The Dene, Hurstbourne Tarrant. Mr Gary Edwards. <b>No comment.</b>
15/01779/TPON	29 Jul 15	T1 Sycamore - 15% crown reduction on south side. The Squirrels, The Dene, Hurstbourne Tarrant, Andover, Hampshire. SP11 0AG. Mr Martin Smith. <b>No comment.</b>
Appeal Decision	02 Aug 15	APP/C1760/W/15/3002341 The Atchen Tan, Netherton Road, Hurstbourne Tarrant, Andover, Hampshire SP11 0DN • E Lee. <u>Temporary planning permission is granted for 2 years</u>
15/01822/FULLN	04 Aug 15	Two storey side extension to eastern elevation, wrap around single storey extension to northern and eastern elevations, erection of porch and associated works. Upper Ibthorpe Farm House, Horseshoe Lane, Ibthorpe Hampshire. Mr T Coles. <b>No comment.</b>
15/01738/FULLN	30-Jul-15	Proposed two storey side and single storey rear extension and erection of a garden shed. Bridge Cottage Ibthorpe Road Hurstbourne Tarrant Hampshire SP11 0BD. Mr And Mrs J Riley. <b>No comment.</b>
15/01739/LBWN	30-Jul-15	Proposed two storey side and single storey rear extension. Bridge Cottage Ibthorpe Road Hurstbourne Tarrant Hampshire SP11 0BD. Mr And Mrs J Riley. <b>No comment.</b>
15/01690/FULLN	08 Aug 15	Erection of timber fencing and suitable gates to enclose property. Construction of timber retaining wall to support earth bank. Highford House, Windmill Lane, Ibthorpe, Andover. Mr Christopher Marshall. <b>No comment.</b>
15/01901/LBWN	15 Aug 15	Removal of asbestos cement roof tiles and re-roofing with heritage slates. Yew Tree Cottage, Ibthorpe Road, Hurstbourne Tarrant Hampshire. Mr John Bentley. <b>No comment.</b>
15/01970/FULLN	21 Aug 15	Proposed front single storey extension. Evergreen, The Dene, Hurstbourne Tarrant, Andover. Mr Murphy & Miss Silvester. <b>No comment.</b>

## 61. Councillors' reports:

- 61.1 Councillors Louisa Russell and Jamie Williams had nothing further to report.
- 61.2 Councillor David Sullivan presented Mark Thomas's footpath and environment written report. Cllr Sullivan asked Cllr Louisa Russell if she would consider becoming Hurstbourne Tarrant's Village Agent. The Clerk was asked to supply details to Cllr Russell. **DB to action.** Cllr Sullivan reported that the Rivers Catchment Authority had been investigating the river Swift to understand how best to minimise silt entering the watercourse.

## 62. Clerk's report

- 62.1 The external auditor's report was reviewed by the clerk. Councillors noted that the external audit had been completed satisfactorily. The external auditor had issued no comments or recommendations to the parish council.
- RESOLVED:** Councillors resolved that the Annual Return had been approved and accepted by the parish council.
- 62.2 Allotment plot 5 which was being release at the end of the year had been allocated and accepted by the first resident on the waiting list.

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## 63 Annual review of insurance policy

63.1 David Baker presented details covering the renewal premium for the parish council's insurance policy due on 29th September 2015.

**RESOLVED** – Councillors agreed to accept the level of cover as specified in the renewal documentation for 2015/16. Councillors approved the renewal of the insurance policy at an annual premium of £708.26. **DB to action.**

## 64 Providing notice of firework parties

64.1 The clerk requested permission to place the annual advertisement in the parish magazine asking that all firework parties planned within the parish should be notified to the parish council. This would allow for local farm owners to move livestock to safe locations where necessary. Councillors agreed the request. **DB to action.**

## 65 Community Survey

65.1 Councillors discussed and modified the format and content of the community survey form. Councillors requested the survey should be condensed to a single page of tick box questions. Councillors wanted to circulate the questionnaire electronically and make use of 'Survey Monkey' if that was possible. It was hoped that local shops, public house, church and school would all support the circulation/collection of survey forms. **DB & MT to action.**

65.2 Councillor Mark Thomas had asked for an agenda item at the October parish council meeting to consider a dog and footpath survey. **DB to action.**

## 66 Next meetings and forward plan update

66.1 The next ordinary Hurstbourne Tarrant Parish Council meeting will be held on Monday 19<sup>th</sup> October 2015 in the Hurstbourne Tarrant Community Centre at 7.30 p.m.

Forward plan agenda items:

- Performance Monitoring – 2015/16 Q 2 report
- Annual review of Health & Safety – Risk assessments
- Annual review - Risk register, Standing Orders & Financial regulations
- Responsible dog ownership scheme update and policy document

## 67. Disbursements – 21<sup>st</sup> September 2015.

67.1 The following cheques were presented for signature:

Number	Payee	Expenditure	Amount
1148	BDO LLP	External Audit fee	£ 360.00
1149	D R Baker	Salary Aug	£ 131.38
1150	HM Revenue & Customs	PAYE	£ 87.60
1151	D R Baker	Salary Sept	£ 131.38
1152	HM Revenue & Customs	PAYE	£ 87.60
1153	Yew Tree Farm Enterprises	River Swift - Posts & nails	£ 37.20
1154	Tangley PC	SID replacement cost	£ 40.00
1155	Came & Co	Insurance premium	£ 708.26
1156	Murdoch Farms Ltd	Maintenance Aug/Sep	£ 150.00
1157	Andover Rubber Stamp Ltd	2 HTCC sign posts	£ 148.80

**Total authorised      £ 1,882.22**

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# Hurstbourne Tarrant Parish Council

Meeting closed at 8.30 p.m.

Signed.....  
*Chairman*

Date:.....

# Hurstbourne Tarrant Parish Council

## Appendix 1.

### **Hurstbourne Tarrant Community Speed Watch Report to Parish Council 21<sup>st</sup> September 2015**

We held two sessions this month of 40 and 30 minutes as a result of which the details of 12 vehicles infringing the speed limit by more than 5 mph have been passed to the police. We have also held one monitoring period when we don't take numbers. Most drivers slow down when the Speed Indicator Device is set up, but we need a frequent and continuing effort to establish that, if you drive through Hurstbourne Tarrant, you will "come to the attention of the police"!

I feel that a more effective method may be to have a Speed Indicator Device permanently displayed, which is the method being considered by St Mary Bourne as the effort and enthusiasm is difficult to maintain. . A permanent display would remind drivers to keep to the limit, but it would also allow a team to record vehicle details of those vehicles whose drivers are breaking the law to be passed to the police from time to time.

There are five road matters outstanding, namely:

1. Installation of two further bollards in The Square.
2. Installation of an HGV kerb between Four Winds and Mr Antelme's house.
3. Build-out of the East side of the pavement to link with the Southern central traffic-splitter island near the Garage.
4. The implementation of 40 mph buffer zones at each end of the village on the A343.
5. One of the 30mph speed limit signs on Andover hill has been knocked off and needs repair. [I don't know if this has been reported to Highways.]

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## Appendix 2

### Hurstbourne Tarrant Community Centre (HTCC)

#### Update to the Parish Council: 21<sup>st</sup> September, 2015

- Usage of the building has grown rapidly over the first three months' of operation, and bookings continue to come in apace – not only for this year, but also for events and regular activities in 2016 and 2017.
- TVBC granted us a premises licence at the end of July for the sale of alcohol, playing of recorded music, etc and our hire tariff now includes a contribution towards the licence costs should these facilities be required.
- It is encouraging to note that, without exception, those who have used the hall have praised its facilities and said what a wonderful venue it is.
- At the moment weekday usage of the building for regular activities primarily centres on Tuesdays through Thursdays (daytime and evening). We are therefore being proactive in promoting usage on Mondays and Fridays. This campaign has produced positive results. For example, weekly parents and toddlers sessions have now been booked for Friday mornings starting in November.
- We are also now a registered venue for services such as 'Hog the Limelight' which offers us the opportunity to provide a venue for high quality drama and performances for the village, including touring shows.
- Behind the scenes we continue to streamline all of the operational aspects of the centre, and are gradually building up a pool of voluntary support for different aspects of the centre's operation. There have been a few operational niggles, but this is not unexpected. Any remedial maintenance issues are being addressed by JF Building Ltd during this first year of operation.
- Although core furniture and equipment has been purchased, there remains a 'wish list' of items. With the help of kind donations, we are continuing to kit out the building. For example, we recently purchased and installed a 'community notice board' in the lobby area. Although the notice board is primarily for information relating to the Community Centre, we would be very happy (subject to availability of space) to include information about more general village / parish related events and activities on the board as an additional resource to the current village noticeboards.
- As well as providing information locally, our external notice board is also proving to be a useful source of booking enquiries (in addition to online marketing etc) from passers by.
- As agreed at the July meeting of the Parish Council, we propose that future HTCC updates be provided quarterly from now on. The next HTCC update will therefore be included at the December Parish Council meeting – unless of course there are extraordinary matters that we feel need to be brought to the attention of the Council in the interim.

*The HTCC Team,  
21<sup>st</sup> September, 2015*