

**Totnes Bowling Club**  
**Management Committee meeting held at the Clubhouse, Borough Park**  
**On Wednesday 1<sup>st</sup> February 2023 at 11.00 am**  
**Minutes**

**1. Present :** – Tudor Joseph, Mike Hannaford, Tom Bowden, Ken Law, Lynda Joseph, Gary Hooper, Paddy Harris.

Apologies: - Lydia Stocks, Paul Eames, Fred Martin

**2. Minutes of AGM held on 29<sup>th</sup> October 2022:** - were accepted as a true record.

**3. Matters arising:**

3.1 There were no matters arising.

**4. Treasurers report**

4.1 The Treasurer had previously circulated his report, and spoke about the added costs of the removal of grass cuttings which could be as much as £1K for a full year. There was a discussion about other ways to dispose of the cuttings, including maybe a compost bin in the corner under the tree.

4.2 The secretary stated that he felt that the £110 subs should include lockers, but the committee dismissed this.

**5. Playing section matters**

5.1 The current club competitions entry form was passed to the Competitions Secretary to be updated for 2023.

5.2 The President spoke about holding the trophy presentations on the Sunday evening of Finals Weekend. The Competitions Secretary said that there was a lot to organise, and that he wanted to stay with the same format as 2022, and this was accepted by the committee.

5.3 The Membership Secretary spoke about the current system of dealing with applications for membership. He said that the pinning of new forms on the notice board was not working because he was not informed of their existence. He suggested that in future all new forms be sent to him so he can begin the procedure. A lot of the new applications come via the Club Coach, and the Secretary said that he would arrange for these forms to go straight to the Membership Secretary. He also said that the banners advertising club membership did not include contact details. The Secretary said he would contact the previous Press Secretary to ascertain where she bought the banners, so details could be added.

**6 Catering matters**

6.1 The cleaner only mops the kitchen floor, and the Secretary is to ask her if she can increase her hours to enable her to clean the kitchen.

6.2 Two ladies have agreed to run the kitchen as they did last year, dealt with teas for friendly and tourist matches. The A team do teas for the B team, and the B team do teas for the A team, so do we really need a tea rota for the season?

6.3 There will be a price increase for pasties this year, and who will do them for the B team, now we have different captains?

## **7 Bar matters**

7.1 There was a discussion regarding events in the bar area during the cold weather in the Winter. The Competitions Secretary explained the physics heat loss, and said that if we heated the area along in front of the conservatory windows, it would have the effect of stopping the heat from escaping from the bar area. It was suggested that we obtain advice from the electrician.

7.2 The House Manager will deal with the cleaning of the conservatory roof.

## **8. Green maintenance**

8.1 Winter maintenance continues, and the green is looking good.

## **9. Correspondence**

9.1 Nothing that has not been already circulated to members.

## **10. Any other business**

10.1 The club will offer life membership to Harry Goodwin and Sam Tolchard, two World Champions who began their bowling careers at Totnes B C

10.2 Fixture books will be available in time for the Spring Meeting, and Finals Weekend will not include the Friday.

10.3 There was a short discussion about accepting card payments. We do not accept at present, and what will be the cost in the future.

## **11. Date of next meeting – to be arranged.**

There being no further business the Chairman closed the meeting.

Chairman

Date



# **Totnes Bowling Club, Borough Park, Totnes, TQ9 5XW**

Affiliated to Bowls England & Bowls Devon

## **Treasurer's Report for Management Committee Meeting**

**1 February 2023**

### **Accounts 2021/22**

Accounts to date are attached.

On the income side we have received 41% of Membership Subscriptions so far. We have had 2 very successful social evenings (Euchre & Quiz) which have given us £44 + bar takings for the nights of £270. We also had the delayed Xmas Draw yielding £72 catering, £216 raffle and £137 bar takings.

We have an additional 2 home friendlies and 2 more tourists this coming season. This should bode well for raffles and bar sales, but I haven't increased the probable for those items yet.

One item to note regarding green maintenance. Ernie has informed me that a 'jobsworth' from the Council has told him that we can no longer dispose of our grass cuttings as we used to, otherwise it will be considered fly tipping. Consequently, we now employ Wasteaway to collect the grass cuttings. So far we have spent £420 disposing of cuttings and some timber. It is too early to say what the annual cost will be, but it's certainly something we didn't budget for.

The balance at the bank, as at 30 January is £14,232.

Cash in hand of £159.27 comprises:

Treasurer:	£26.63
Green Team:	£56.94
Bar:	£75.70

**Tom Bowden**  
**Treasurer**

## Totnes Bowling Club

2021/2022	Revenue Account	2022/2023	2022/2023	2022/2023
Actual		Budget	To Date	Probable
£	Income	£	£	£
6,226	Annual Subscriptions	6,840	2,874	6,982
1,950	Sponsorship	1,000	650	1,000
5,000	Grants	0	0	0
5,879	Bar Sales	5,000	517	5,000
1,534	Catering	1,500	86	1,500
948	Raffles	900	216	900
251	Competition Fees	280	0	280
1,330	Clothing	0	28	28
(46)	Annual Dinner	1,950	1,919	1,919
0	Social Events	200	44	200
760	Green Fees	500	0	760
241	Donations	0	7	0
120	Charity	500	0	500
32	Sweepstake	50	0	50
188	Other Income	100	6	100
<u>24,413</u>			<u>18,820</u>	<u>19,219</u>
	<b>Expenditure</b>			
8,814	Green & Machinery	8,543	2,557	8,543
4,085	Premises & Grounds	1,800	(131)	1,198
1,070	Administration	935	197	1,015
749	Affiliation Fees	770	95	770
2,849	Bar	2,700	103	2,700
603	Catering	700	39	700
327	Raffles	400	30	400
465	Competitions	500	50	500
2,329	Clothing	0	43	43
1,304	Annual Dinner	1,950	1,877	1,877
120	Charity	500	0	500
16	Sweepstake	25	0	25
829	Depreciation	829	0	829
<u>23,560</u>		<u>19,652</u>	<u>4,860</u>	<u>19,100</u>
<u>853</u>	<b>Surplus/(Deficit)</b>	<u>(832)</u>	<u>1,487</u>	<u>119</u>
	<b>Capital Account</b>			
	<b>Fixed Assets</b>			
1,460	Mower		1,460	731
528	Boiler		528	428
<u>1,988</u>			<u>1,988</u>	<u>1,159</u>
	<b>Current Assets</b>			
15,866	Bank	14,763	14,232	14,343
387	Cash in Hand	200	159	159
611	Bar Stock	600	866	866
435	Clothing	435	392	392
442	Debtors	0	650	0
<u>17,741</u>		<u>15,998</u>	<u>16,299</u>	<u>15,760</u>
	<b>Less: Current Liabilities</b>			
1,069	Creditors	0	0	0
1,830	Prepayments	0	0	0
920	Key Deposits	920	890	890
<u>3,819</u>		<u>920</u>	<u>890</u>	<u>890</u>
<u>13,922</u>	<b>Net Current Assets</b>	<u>15,078</u>	<u>15,409</u>	<u>14,870</u>
<u>15,910</u>	<b>Total Assets</b>	<u>15,078</u>	<u>17,397</u>	<u>16,029</u>
	<b>Financed by:</b>			
	<b>Members Fund</b>			
15,057	Balance B/F	15,910	15,910	15,910
853	Surplus/(Deficit)	(832)	1,487	119
<u>15,910</u>	<b>Balance C/F</b>	<u>15,078</u>	<u>17,397</u>	<u>16,029</u>

Signed as a correct record:

Treasurer:

*Tom Buckle*

30 January 2023