

# Wycliffe Bowls Club

## GENERAL DATA PROTECTION REGULATION 2018 (GDPR)

### PRIVACY POLICY STATEMENT

The Data Protection Act 1998 is being replaced by new legislation with effect from 25 May 2018. The General data protection Regulation contains significant changes in the law which affect our Club. Consequently, the Club has had to review its role and responsibilities in managing the personal data you have provided to us. Personal data is any information in digital or paper form that identifies any aspect about a person.

In applying for membership, you will have given us your name, address, email address, telephone numbers; and also, an emergency contact's phone number. This information is put on our membership database which is held securely.

#### **Our policy regarding: data protection**

- We will not share your details with any third party other than for the legitimate purposes of bowling.
- We will only use your data to manage your membership and related activities, including information you provide for the purpose of attending club events and matches.
- We will only hold personal data that you have provided in your application to become a member or have subsequently updated.

#### **Our policy regarding: communication**

We use the personal data that you have provided to communicate with you about your club membership and any club activities or club news. For example:

- Reminders and updates about social events, competitions and fixtures.
- Requests for volunteers for housekeeping and maintenance activities.
- Relevant other bowls activities such as Newsletters.

#### **Your rights under GDPR 2018:**

The legislation also introduces a number of individual rights and these include your right:

- To enquire about what data we hold and its accuracy
- To be informed of any data security breach
- To ensure that we erase your data if your membership ceases

You can ask about the data we hold on you by telephoning or writing to the Club Secretary.