MINUTES OF THE MEETING OF BROMPTON RALPH PARISH COUNCIL

**MEETING HELD ON 23rd February 2022 AT BROMPTON RALPH VILLAGE HALL AT 7.30pm**

Attendees: Councillors S Baker, P Hole, D Holmes, H Scott, P Scott (Vice Chair), C Sumner, K Turner (Chairman) and P Bainbridge (Clerk), **Also in Attendance:** SCC Cllr F Nicholson, SWT Cllr S Pugsley

Members of the Public: 4

Public Question Time: The Churchwarden addressed the Council about the forthcoming Platinum Jubilee with the hope that the community could work together to celebrate the event in June.

1. **Apologies received**: SWT District Councillor D. Mansell
2. **Declarations of interest**: None
3. **Minutes of the Previous Meetings:** It was resolved that the minutes of the following meetings were confirmed as a correct record.

**a.**  Minutes from the Meeting on 10th November 2021

**b.** Minutes from the Meeting on 16th December 2021

**c.** Minutes from the Meeting on 12th January 2022

**d.** Minutes from the Meeting on 14th February 2022

Cllr P Scott left the meeting.

**4**. **Queen’s Platinum Jubilee –** It was unanimously decided to set up a Working Group with members of the Parish Council and elsewhere from the Community to help liaise and coordinate events. The Working Group will report back to the Council.

**5**. **Planning – The following are Awaiting Decision**

**a. 3/02/21/001** Erection of 1 No. agricultural workers dwelling and garage Sandpit Meadows, Brompton Ralph to Gandstone Cross, Brompton Ralph, TA4 2RT

**d. 3/02/20/004** Change of use of land for travelling show persons plot (retention of works already undertaken) as description amended by agents email of 27th July 2021 Land at Little Parks Farm, Tolland

**6**. **Finance**

**a. Bank Balance -** Closing balance31st January = £11,799.37

**b. Receipts –** £17.08 Wayleave from Western Power Distribution

**c. Payments Already Approved now with the Cheque Numbers**

**Date Cheque No. Amount £ Detail**

17-11-21 357 £18.00 Royal British Legion

22-11-21 358 £200.00 Derek Cleeve Grass Cutting

8-12-21 359 £123.37 Clerks Wages Nov HMRC September

5-10-21 365 £48.80 HMRC Nov & Dec 21

16-12-21 363 £95.00 A P Scott Services

13-02-22 366 £136.17 Clerks Wages Dec 21

23-02-22 367 £154.17 Clerks Wages Jan 22

**d. Payments for Approval –** H Scott proposed and P Hole seconded and the following were unanimously approved

**i.** Clerk’s Wages February, March, April

**ii**. HMRC PAYE deductions for February, March, April

**iii.** A Scott (Noticeboard) - £77

**iv.** Clerk’s Expenses – Stamps/Mileage £37.83

**e. Banking –** The Chair proposed to delay the following items till after the election and it was approved by a majority

**i.** To approve at least two additional signatories on the bank account

**ii.** To update the correspondence address registered with the bank

**iii.** To approve a move to internet banking

**f. Internal Auditor –** It was unanimously agreed to appoint Tim Payne as the internal auditor for the year 2021/22 AGAR (Fee likely to be £100).

Erratum: The following sequential numbering read as items 9,10,11,12,13,14,15 on the published agenda of 17/02/2022

**7.** **Social Media -** The Clerk spoke about the use of Social Media to inform and engage with the community in particular Facebook. The suggestion was unanimously approved and Clerk will proceed.

**8.**  **Defibrillators –** It was agreed that the Clerk would contact Wivey First Responders to arrange training and to re-register the Defibrillator on the national register. It was thought that the Cricket Club defibrillator needs to be relocated due to its inaccessibility. Clerk will liaise with the Cricket Club.

**9**. **Training -**  It was unanimously agreed that the Clerk attend Officer training in March for the upcoming elections. Councillor training to be offered after the elections in May.

**10. Correspondence** – a) Somerset County Council Rights of Way team wrote to inform the Council on how to work with the Rights of Way team and the role of Parish Path Liaison Officer.

b) Somerset County Council Rights of Way Officer wrote and informed the Council that (No.14) Modification Order 2021 will be referred to the Planning Inspectorate as an opposed order having received an objection.

c) A letter to the Parish Council concerning an addition to add a name to the War Memorial was brought to the meeting by the Chair. It was agreed in principle that this be granted, but proper consideration of the contents of the letter will need to wait until the matter is put on a future agenda.

**11. Clerk’s Report –** The Clerk attended the Exmoor Panel meeting in January. The meeting gives an opportunity for Councils to hear information on how key areas eg. Highways will operate under the new Somerset County Unitary Authority in the future.

The Clerk reported that the Precept Request was received on time and has been acknowledged by SWT.

The Clerk reported that it was the Clerk’s duty to inform Councillors that the decision taken at their meeting on 14th February to join South West Councils, and to expend £675 of public funds, was unlawful because there was no reference to South West Councils on the meeting’s agenda or any indication that such a decision might be taken at the meeting. (*A Council cannot lawfully transact any business which is not included on the agenda* ***(NALC Legal Topic Notes 5 2016)****)*

**12**. **Councillor Reports –** SCC Cllr F Nicholson explained the upcoming elections and how the District Councillors will carry on for another year until the end of March 2023. Cllr Nicholson also offered to report any concerns around the Parish to SCC Highways. SWT District Cllr S Pugsley who Chairs the Exmoor Panel provided information on how the new Somerset Council will operate and the Local Community Network Pilots happening, in particular the LCN Highways Pilot. S Pugsley also encouraged members of the Council to attend the next meeting of Exmoor Panel on 10th March at Wheddon Cross where these initiatives are discussed in more detail.

**13**. **Date of Next Meeting –** Date of next meeting 11th May 2022 at 7.30pm at Brompton Ralph Village Hall.

Chair Cllr K Turner declared the meeting closed at 9.45 pm.

Chair: Signed as a true and correct record

Date: