

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 26 JULY 2018 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Barrie, J Davies, M Davies (Chair), R Hatton, L Marshall,
T Musson, R Scott and V Wright

Clerk: C Ballantyne

In Attendance: 2 members of the public in attendance + 6 members of the public (part)

Action by:

115 Public Forum

Member of the public, asked about the Parish Council Annual Report, a copy of which had been picked up at the Post Office. They wished to commend the Council for producing this document which was very informative. Clarification sought on what was meant by "best value" as this seemed quite a vague term – several instances were cited, whether this be lowest cost, past performance or materials used and the maintenance which may be required in the future, depending on the particular matter under consideration.

A member of the Collingham Angling Association came to inform the Parish Council about the Hydropower scheme approved by NSDC for Cromwell Weir, which has now been quashed in the High Court as the decision was deemed unlawful and had been made under delegated powers. The Angling Association would like the support of the Parish Council should a future application be submitted to protect the 300 pegs from the weir to Besthorpe that would be affected by such a proposal. The Parish Council were not consulted on this planning application – see agenda Item 128d

116 To receive apologies for absence

Apologies from Councillor Guest accepted.

Apologies from County & District Councillor Dobson noted

Apologies from District Councillor Clarke noted

117 To receive any declarations of interest

None

118 **To receive and approve the Minutes:** of the Parish Council Meeting of 28 June 2018, previously circulated to members. These were agreed unanimously as a true record and signed by the Chair.

119 To receive reports from County and District Councillors

None in attendance

120 Finance

a) To Formally Note Items of Receipt for the Month:

Receipts		VAT	Total	
Collingham Village Care	Village Care Donation for new notice board at Post Office	£241.66	Nil	£241.66
HMRC	VAT Refund	£2,178.50	Nil	£2,178.50

All income noted.

b) **To Approve Items of Expenditure paid by BACS since the last meeting**

Payments			VAT	Total
Gail Newsham	Collingham in the Great War	£200.00	Nil	£200.00

Expenditure approved unanimously

c) **To approve Items for Payment for the Month to be paid by BACS**

Payments			VAT	Total
Clerk	Clerks Expenses	£65.00	Nil	£65.00
Clerk	Training - Mileage	£26.55	Nil	£26.55
Clerk	Individual Items	£48.67	£5.27	£53.94
AEB Landscapes	Community Park - Inspections	£280.00	Nil	£280.00
Collingham Memorial Hall	Hall Hire - Collingham in the Great War	£72.00	Nil	£72.00
HAGS-SMP	Community Park Maintenance	£245.00	£49.00	£294.00

All expenditure approved unanimously

d) **Bank Reconciliation for the year to date** – signed by M Davies and L Marshall Clerk to be circulated, noted

121 Planning

a **Applications for consideration**

18/00884/FUL	Nursery Close (4)	Householder application for rear Single Storey Extension. Replace Rear Doors with Window. Garden Shed Extension. Front Bay Window Extension. Replace Front Two Single Garage Doors with One Double Garage Door – SUPPORTED unanimously
18/01191/FUL	High Street (113)	Total refurbishment of existing office building, with a new build extension to the rear. A new staircase will allow the opening up of a currently inaccessible room at second floor level. Several small, single storey structures at the rear of the property are to be removed to allow for the two-storey extension – SUPPORTED unanimously
18/01274/FUL	High Street (148)	Proposed restoration and refurbishment of existing dwelling, refurbishment of adjacent shop unit, conversion of 1st floor space into residential flat and conversion of a barn within the curtilage of a listed building into a dwelling – SUPPORTED unanimously

18/01275/LBC	High Street (148)	Proposed restoration and refurbishment of existing dwelling, refurbishment of adjacent shop unit, conversion of 1st floor space into residential flat and conversion of a barn within the curtilage of a listed building into a dwelling – SUPPORTED unanimously
18/01224/FUL	Dykes End (44)	Householder application for Dormer Window to replace existing first floor windows on West Elevation – SUPPORTED unanimously
18/01283/FUL	High Street (82), Mayfield Cottage	Householder application for Re-Siting of Existing Brick Boundary Wall Pier – SUPPORTED unanimously

b Applications Determined

18/00944/FUL	Church Lane (4)	Permitted
18/00964/ADV	High Street (60), Linby House	Refused
18/01070/FUL	Westbrook Lane, The Hawthorns	Permitted
18/01221/TWCA	High Street (69), Chatwood	No objections
18/01280/TPO	South End Cemetery	No objections
18/00803/LBC	Church Street (17), Shaws Cottage	Permitted

All decisions noted

122 Collingham Station Adoption

To consider plants required to fill planters being provided by East Midlands Trains. Drought tolerant plants were suggested – Cllr Scott to prepare a list to be considered. To be brought forward to August meeting

Cllr
Scott
Clerk

123 To consider remaining inspections as part of the annual tree survey 2017

Reports to be received from Councillors Barrie and Marshall.
Advice to be sought and quotes for Willow trees on Moor Road undertaken by Cllr Marshall
Cllr Barrie is still to inspect the Cross Site – Some helpful suggestions were given as to how to identify the individual trees. To be brought forward to August meeting

Clerk
Cllr
Barrie

124 To consider changes to the Parish Council Model Contract Document – resolved unanimously to approve the changes proposed

Clerk

125 To consider tenders received for work to Y&CC kitchen beams – resolved unanimously to award the contract to Warren Shaw

Cllr
Scott

126 To consider current funding position for the “Collingham in the Great War Project” – The application has been submitted to the Heritage Lottery fund but the decision has been delayed by 10 to 12 weeks, this means that booking of speakers and halls is difficult. In the event of the grant not being awarded, it has been requested that the Parish Council could support this with a small grant. Resolved unanimously that a grant of £2,943 would be made available should the grant not be awarded

If someone is willing to arrange and light the beacon this can be included in the celebrations, but the Collingham in the Great War Committee are all committed on the remembrance weekend. This will be brought forward to a future agenda

Clerk

127 To consider matters affecting the Cross site, High Street

- a) Remedial actions to the wildflower meadow – The original contractor let the Parish Council down badly and whilst the best effort of the Parish Councillors have resulted in the area being unseeded this year, given the current temperatures and lack of water the seeds would all have failed and had to be redone in the autumn. There is now a local contractor onboard and working with the Council to rectify some of the issues. The local Rotary are meeting with the Clerk tomorrow (Friday 27th July) to see if they can provide some manpower to assist with the seeding and possible planting of bulbs at the appropriate time. Clerk
- b) Planters maintained by the U3A – Resolved unanimously that no changes as this was the original inspiration for the wildflower meadow at this location Clerk

128 Correspondence

- a) Traffic Management Consultation for Windsor Close & Snowdon Road – resolved unanimously that a single yellow line be suggested and a 12 hour clearway between 7am and 7pm Monday to Saturday (to coincide with bus service operating times) and which would assist residents with their concerns about parking for their properties including visitors. Query raised as to whether NCC had contacted the “Friends of John Blow” to discuss the parking issues caused by parents Clerk
- b) Request from Collingham Brownies to plant a tree to celebrate their 90th Birthday – resolved unanimously that this was supported and proposed that this be on the Pinfold, Woodhill Road Clerk
- c) Concerns about the Oak tree on land adjacent to The Cottage, 1 Cottage Lane. Resolved unanimously that the work be undertaken. The planning permission has already been granted Clerk
- d) Hydro-Power Scheme on Cromwell Weir – Clerk to speak to NSDC planning and enquire as to why the Parish Council was not consulted on the planning application. When a new application is received the application will be discussed through the agenda in the normal way, if notified Clerk

**129 Fleet article for September – Cllrs Musson and Marshall
Fleet article for October – Cllrs J & M Davies
Several items were suggested for including in the articles**

130	Clerks Report – to be included in minutes	Agenda Item
	➤ Public Space Protection Orders for Dog Control for Cemeteries and Pitomy Farm Play area (once adopted) – still to be progressed	17/167f
	➤ East Midlands Train “Adopt a Station” application – safety briefing held. Councillors who were unable to attend, will need to obtain a briefing in the future.	18/8
	➤ Community Orchard – licenses for private accesses have been issued. No response from the residents to date. Further correspondence to be considered	29f
	➤ Nottingham City WWI Centenary Roll of Honour Project – Information now received and posted to the website	45a
	➤ Invitation to NALC Annual Conference declined	105e
	➤ TPO application comments sent to NSDC	106d
	➤ Annual Report, published to the website with hard copies in the library and Post Office. Additional copies have been placed in the Post Office on numerous occasions.	107a

- Local Council Award Scheme – Quality, application submitted **107b**
- Community Facilities Grant Application for Tennis Club awarded **108**
- Collingham Rural Advice & Resources Centre advised to apply for a Section 137 grant from the Parish Council **109**
- Release of Sky Lanterns and Helium Balloons, link to NSDC policy added to policy page of the website **112b**

Other items

- All planning consultations responded to
- Community Park Gate repair still awaited
- zipwire seat ordered and delivered, due to be installed tomorrow
- Completion of the Section 106 agreement for Pitomy Farm continuing to be progressed. The developer is to continue to cut the grass and maintain the play equipment until the agreement has been signed.
- Queries raised by PFK Littlejohn (External Auditors) have been responded to

Reports to NCC

FS80272038	Vegetation	Newark Road (Westbrook Lane to Level Crossing)
FS80273806	Trees/Hedges	The Green - Dead limbs on trees

Street Lighting fault reported in April – Light on the PRow at the side of the park is still ongoing as ownership of the light is still subject to debate. This is continuing to be pursued.

Reports to NSDC

ESB565472	Fly tipping	Carlton Ferry Lane/Trent lane - tyres on North side of bridge
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J&M Davies & R Scott

112c – Entry for the NALC star awards is being prepared for submission

R Hatton

30a - November 2018 commemoration – QR codes for war memorials

M Davies

General Municipal Charity Meeting – the current funding issue with the Rural Advice Centre was mentioned and this will be suggested to the Rural Advice Centre as a potential source of funding. Other funds have also been found and have been mentioned to them.

Skate Park

WREN grant agreement, signed and returned

Collingham in the Great War

Open Gardens held on the 1st July – 1st poppy banner displayed
 2 events held on the 11th July – poppy banner displayed again

The meeting closed at 8:45pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark & Sherwood District Council/Councillor

LCS – Lincolnshire Cooperative Society

PRoW – Public Right of Way

Y&CC – Youth & Community Centre

CDLHS – Collingham & District History Society

PPG – Patient Participation Group

SNG – Safer Neighbourhood Group