

# SUTTON UPON TERN PARISH COUNCIL

Minutes of the Sutton upon Tern Parish Council Meeting held at The Festival Centre, Market Drayton on Wednesday the 24<sup>th</sup> January 2018.

## **Present:**

Chair: Cllr A Jackson

Cllr M Dams, Cllr B Maddox, Cllr R Gittins, Cllr C Swaithes, Cllr K Kearns, Cllr L Jarvis

Clerk: Graham Bould

RAF Shawbury: Warrant Officer Kevin Morley.

2 members of the public present

**01/18. Welcome and Public Session:** The Chair formally welcomed everyone to the Parish Council meeting and enquired of those Parishioners present if they had any items or concerns to raise. One of the Parishioners present took the Parish Council through the detailed research that they had undertaken in terms of a definitive right of way as it related to Hollins Lane, Woodeaves. The Parishioner understood that the issue was due to be considered by the Parish Council later on the agenda and urged members to formally pursue the issue and take it to the next level for reinstatement as a right of way.

An invitation was then extended to the representatives from RAF Shawbury to address the meeting. WO Kevin Morley highlighted that the last of the older aircrafts would soon leave the base with the introduction of the new aircraft from the 1<sup>st</sup> April 2018. Members were also reminded of the potential visit to the base potential dates for which would be available at the next meeting. There being no further business the Chair thanked all those for attending the session and moved onto the next business.

**02/18. Apologies:** Cllr B Hill (work commitments), PC Alan Ambrose West Mercia Police and Nicola Fisher Shropshire Council the apologies were accepted.

**03/18. Declaration of Disclosable Pecuniary or any other Interests and Dispensations:** None declared.

**04/18. Approval of the minutes of the meeting held on 29<sup>th</sup> November 2017:** Cllr M Dams proposed and Cllr B Maddox seconded that the minutes were a true and accurate record, the Chair then signed the minutes in the presents of Councillors.

**05/18. Matters arising from the minutes not on the agenda:** None raised.

**06/18. Co-options:** carried forward to the next meeting, members agreed to enquire of family, friends and neighbours about the potential of being co-opted onto the Parish Council as two vacancies remained

## **07/18. Planning Applications.**

1. Vineyard Colehurst – potential enforcement: Members responded to the questions raised within the application form which had been forwarded from Planning Enforcement; once completed the form would act as the report for the enforcement team to register the complaint.
2. 17/05286/FUL – formal application for a definitive right of way: Members agreed that the Parish Council submit the evidence for a definitive right of way in terms of Hollins Lane, Woodseaves as outlined by local Parishioners at the Public Session and that Cllr R Gittins acts as the member lead.
3. 18/00010/LBC – The Paddocks, Buntingsdale Hall, replace windows/doors, removal of conservatory.  
**No Objections raised.**
4. 18/00316/OHL – Land at Woodseaves, upgrading of existing overhead network to 3 phases to enable electricity supplies to new development and replacement of one pole. **No Objections raised.**
5. 17/05618/FUL – Colehurst Fishery change of use for camping. **Objection raised on grounds of highways, noise and amenities.**
6. 17/05803/FUL – The Old Barn, Buntingsdale Hall, conversion: **No Objections raised.**

## **08/18. Street Lights/Maintenance/repairs; opportunity to report any items requiring attention:**

Cllr C Swaithes reported that the MOD had been informed about the street light and flooding on Hedley Way and that the lock on the notice board had been repaired.

## **09/18. Correspondence:**

1. Draft Protocol-Councillor/Clerk Relations: agreed that the draft paper be circulated.
2. Community Energy Funding: agreed that the Chair has a copy of the email.
3. SALC events programme January to December 2018: agreed that the details be circulated.

**10/17. Highways & Footpaths:**

1. A529: Cllr B Maddox raised concerns about the flooding on the A529 by Pellwall Court and the impact it's having on a nearby hedge. Cllr R Gittins agreed to raise the concerns with Shropshire highways.
2. Sutton Lane and Colehurst: Several members raised a variety of concerns about potholes in the two locations through the discussion 'fix my street' was raised as a possible avenue and also to await the start of the new term contract Kier in April 2018 and assess if a better service is being provided, in the mean time members were urged to list the location of the potholes and to provide a list to report.
3. The provision and emptying of dog waste bins situated along side footpaths was raised, Cllr R Gittins agreed to try and secure a cost for emptying and to raise at a future Parish Council meeting.

**11/17. Courses/Meeting:**

1. Cllr R Gittins and Cllr C Swaithe updated members on the recently held Clive Barracks Task Force meeting which covered the potential of likely developments in the neighbouring Parish. The impact of the move of MOD families from the area was also raised including the effect that could have on the numbers attending the local primary schools; the future of the existing accommodation and the continued use of the airfield.

**12/17. Finance:**

1. Capital Projects: The Clerk presented a set of budget headings and potential projects the Parish Council had discussed over the last twelve months that they would like to see developed. In order to fund the suggested package of community investment a combination of gradual increases in the precept and development of external grant funding was required. Members agreed the strategy as set out in the paper.
2. Precept 18/19: Members unanimously agreed to set the precept for 18/19 at £5,000.00.
3. The Clerk presented the amended draft asset register, risk assessment, set of financial regulations and standing orders for consideration. Member agreed the documents and the Chairman and Clerk signed off the four documents in the presents of the Parish Council.
4. The Parish Council agreed the items of expenditure listed below.

Number	Name	Amount
100267	Festival Drayton Centre Trading Ltd (room hire)	£ 30.00
100268	D M Payroll Services Ltd (payroll services)	£ 30.00
100269	Graham Bould (clerks expenses)	£ 65.94
100270	Highline Electrical Ltd (street light survey)	£ 57.60

**13/18. Any Other Parish Matters/Items for inclusion on the next Agenda:** Cllr L Jarvis raised the subject of social media and members agreed for a mock up 'print screen' to be developed for the Parish Council with a report back at the next meeting.

**14/18. Parish Council meeting dates:** 28<sup>th</sup> March and the 30<sup>th</sup> May (AGM) 2018.

There being no other business the meeting closed at 21.15pm

**Signed**

**Date 28<sup>th</sup> March 2018**